

705159

RULES, REGULATIONS, AND BYLAWS
OF
COOK ROAD WATER DISTRICT

Article I
Name

The name of the organization shall be: Cook Road Water District and it is sometimes referred to in these Rules, Regulations, and Bylaws as "the Board."

Article II
Purposes

1. The purposes for which the Board is formed are those set forth in its Organizational Resolution, as from time to time amended, namely: to acquire any water project for the purpose of supplying water for domestic purposes by any available means, the treatment of such water, and its distribution. for which purposes the Board shall have the power to acquire water rights, treatment facilities and lines for a water system, and appurtenant facilities, within and outside the District boundaries.

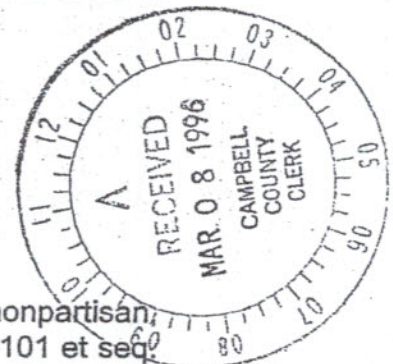
2. The Board is not formed for pecuniary or financial gain, and no part of the assets, income, or profit of the Board is distributable to, or inures to the benefit of its Directors or officers except to the extent permitted under the Not-for-Profit Corporation Law of the State of Wyoming. No substantial part of the activities of the Board shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Board shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

3. The purposes of the Board are promoted through the activities of its membership and are governed and qualified by the basic policies set forth in Article III.

Article III
Basic Policies

The following are basic policies of the Board:

1. The Board shall be noncommercial, nonsectarian, and nonpartisan, except to the extent permitted by Wyoming Statutes, Sections 41-10-101 et seq as amended.



2. The name of the Board or the names of any members in their official capacities shall not be used in any connection with a commercial concern or with any partisan interest or for any purpose not appropriately related to the promotion of the objects of the Board.

3. These Rules, Regulations, and Bylaws shall be subordinate in power to the contents of the Organizational Resolution entered by the Campbell County Board of Commissioners, Gillette, Wyoming, on the Board's behalf and Sections 41-10-101 as amended.

4. The Board may cooperate with other organizations and agencies concerned with the welfare of the community but shall make no commitments that bind the District without the approval of the membership of the District.

Article IV Membership and Tax Levies

1. The Board shall consist of five (5) members. Membership on the Board shall be available without regard to race, color, creed or national origin.

2. The Board's secretary shall maintain an enrollment of members.

3. The Board shall be funded, in addition to other available means of raising revenues, by the Board of Directors' levying and collecting general (ad valorem) taxes on and against all taxable property within the District. The Board shall raise such funds as they deem necessary to operate the District. However, the tax levy shall not exceed that which is set by statute on the dollar in any one (1) year, except for the payment of the Board's public debt and the interest thereon.

Article V Officers and Their Election

1. Officers.

(a) The officers of the Board shall consist of a chairman, a vice chairman, a secretary/treasurer.

(b) Officers shall be elected annually in the month of August.

(c) Officers shall assume their official duties following the election and shall serve for a term of six years.

2. Election. After taking their oaths and filing bonds, the Board shall choose one (1) of its members as chairman of the Board and another member of

the Board as vice chairman. In addition, the Board shall elect a secretary and a treasurer of the Board. The secretary and treasurer may be one (1) person. All elections shall be by majority vote.

3. Vacancy. A vacancy occurring in any office shall be filled for the unexpired term by appointment by the Board.

Article VI Duties of Officers

1. The chairman shall preside at all meetings of the Board at which he/she may be present, shall perform such other duties as may be prescribed in these Bylaws or assigned to him by the Board, and shall coordinate the work of the officers and committees of the Board in order that its purposes may be promoted.

2. The vice chairman shall act as an aide to the chairman and shall perform the duties of the chairman in the absence or disability of that officer to act.

3. The secretary shall record the minutes of all meetings of the Board; shall keep a full and accurate account of receipts and expenditures; shall keep the corporate seal; and shall make disbursements in accordance with the approved budget, as authorized by the Board. The treasurer shall present a financial statement at every meeting of the Board and at other times when requested by the Board. The treasurer shall be responsible for the maintenance of such books of account and records as conform to the requirements of the Bylaws. Said minutes, certificates, contracts, bonds, and records shall be open to inspection of all owners of real property in the District, as well as to all other interested parties.

4. All officers shall deliver to their successors all official material not later than ten (10) days following the election of their successors.

Article VII Board

1. The initial Board shall consist of five (5) members of the District, according to the dictates of W. S. 41-10-107. Each director shall be a taxpaying elector of their District.

2. The powers and duties of the Board shall be:

- (a) to have perpetual existence;
- (b) to have and use a corporate seal;
- (c) to sue and be sued;
- (d) to plan, design, and estimate the cost of distribution storage reservoirs and deep and shallow wells;
- (e) to establish a water treatment plant and system;
- (f) to acquire sources of supply of water and extension of lines thereto;
- (g) to enter into contracts and agreements affecting affairs of the District;
- (h) to borrow money and incur indebtedness;
- (i) to acquire real and personal property, water, and water rights;
- (j) to enter on any lands or waters for the purpose of making surveys or inspections;
- (k) to consult with the State Board of Health;
- (l) to manage the business affairs of the Board;
- (m) to employ engineers, attorneys, agents and employees;
- (n) to prescribe duties of officers and fix their compensation;
- (o) to have and exercise the power of eminent domain according to the law;
- (p) to construct and maintain works and establish facilities;
- (q) to fix rates and charges for services or facilities with said charges constituting a perpetual lien;
- (r) to adopt water rates for use within the District and require fees to be paid;
- (s) to sell water outside the boundaries of the District and to establish the rates for said water;
- (t) to turn off water supply to users who do not pay fee as required;
- (u) to adopt and amend Bylaws;
- (v) to exercise all incidental powers arising out of the specific powers granted by the Bylaws;
- (w) to convey property to cities or towns;
- (x) to consolidate other Districts into this District;
- (y) to elect a chairman and vice chairman from amongst their number and to elect a secretary and a treasurer from within their number, and
- (z) to enforce the Rules, Regulations and Bylaws of the separate Districts.

3. The Board shall meet regularly at least once every month at a time and in a place designated by the Board. Special meetings called by a majority of Board members shall be held within five (5) days after said request is made. Personal notice of said meetings shall be sent to each member of the Board, or

by constructive notice thereto by depositing in the U. S. mails at least three (3) days in advance of the meeting at the last known address if each Board member. A quorum of the Board is three (3) members. Actions shall be taken according to a majority vote.

4. Vacancies on the Board shall be filled by appointment by the Board. The appointee shall act until the expiration of the term. The person selected to fill the vacancy may be reappointed by the District.

5. A Board member may be removed from office by a majority vote of the remaining members of the Board for missing three monthly meetings in a row.

Article VIII
Rules and Regulations

1. FEES

A. MONTHLY WATER METERED RATE SCHEDULE

inside Each District:

Monthly Minimum & Surcharge for
0 to 20,000 Gallons\$55.00

Gallons or any part thereof over 20,000
\$1.00/1,000 gal (Res.) - \$1.50/1,000 gal. (Bus.)

B. TAP FEES: Anyone requesting new service into the Water District shall pay a tap fee of \$2,500.00 for the new water service. The persons requesting service will be required to pay all costs of this connection to the District's main including the meter pit, curb stop, corp stop, pipe and the cost to annex the land into the District. The District will pay for the water meter.

The following parcels of land will be required to pay a \$3,500.00 tap fee since the meter pit was installed during the initial construction of the water line:

1. Lot 37, Red Rock Subdivision
2. Lot 43, Red Rock Subdivision
3. Lot 26, Red Rock Subdivision
4. Lot 2, Apollo Subdivision
5. NE 1/4 SW 1/4, Section 33, T50N, R73W
6. All four services on the north side of Echeta Road in the NW 1/4 SE 1/4, Section 23, T50N, R73W

2. AREA SERVICE: Water service shall only be available to consumers that are within the District or outside the District that have contracted for service and have been approved by the Board.

3. PERMISSION REQUIRED FOR CONNECTION: Water will not be turned into any house or private service pipe except upon the written order of the Board. Plumbers are strictly prohibited from turning the water into any service pipe except by written order from the Board.

4. RATE SCHEDULES CONSTITUTES PART OF CONTRACT:

A. The fixed water rates shall be considered a part of the contract with every person supplied with water through the water works of the Board. Every person taking water shall be considered and held to be bound thereby. Whenever any part of the contract is violated, the water shall be shut off from the service on violation. After the causes of the suspension have been removed, and upon any other terms as the Board shall determine, the water service shall be restored. The tap owner is obligated for the minimum monthly consumer rate regardless if the tap is in service or not. Unused taps may not be sold separately from the property for which they are designated. The Owner of any property is the Owner of its tap service, and conveyance of tap service is simultaneous with conveyance of property.

B. Factors. In determining the rates to be charged by the District to its users, the Board shall consider the indebtedness of the District and the revenues to be generated thereby. Factors to be considered are the annual mill levy, bonds and user fees. The Board shall further take into account use charges, connection fees, standby charges for services on facilities furnished by the District and costs and expenses associated with the foregoing factors.

C. Time of Rate Changes. Determination as to whether or not rates or fees shall be increased or decreased or remain the same shall take place annually as part of the budget preparation and hearing pursuant to the Uniform Municipal Fiscal Procedures Act (W. S. 16-4-101, et seq.). In the event a rate increase or decrease is proposed, notice shall be published as hereinafter provided.

D. Contents of Publication. The publication shall make specific reference to the proposed rate increase or decrease, if any, notwithstanding whether or not the proposed rate increase or decrease is conducted as part of the annual budget procedure. The publication shall contain the following information concerning the proposed rate change:

- (1) The existing rate schedule;

- (2) The proposed rate schedule;
- (3) No rate change can be contested by formal hearing unless written objection thereto is submitted in writing to the Board at its mailing address at least seven (7) days prior to final publication.

E. Adoption of Rate Changes. In the event a written petition objecting to any proposed rate change is filed with the Board, the Board shall increase or decrease rates only after hearing conducted in accordance with Chapter Two, Contested Cases, of these rules in a special meeting, separate, apart from and prior to the budget hearing. Otherwise, should no petition be filed, the Board may increase or decrease rates in accordance with the budget hearing pursuant to the Uniform Municipal Fiscal Procedures Act.

5. TAPS AND TAP FEES, MONTHLY PAYMENT, COLLECTION OF DELINQUENT ACCOUNTS, TERMINATION OF SERVICES AND LIENS

A. Tap, Tap Fees and Usage.

- (1) Each resident or business must have a separate tap.
- (2) Any subdivision of an existing lot will require a new tap for each new lot.
- (3) The residential and business tap fees will be set forth by the Board. Any resident or business shall pay the tap fees, plus installation expenses with all installation from the main water line to the downstream side of the water meter to be supervised by the district. The district has the right to adjust the tap fees with such adjustments to occur yearly.
- (4) The district shall set forth by Board action the type of material and the items to be used in the installation of meter pits, whether by the District or by homeowners, the pipe size and material, and all other items involved in providing water service from the main water lines to the downstream side of the meter. The Board also has the right to set forth recommendations for requirements concerning pipe size, pipe material, and installation of the water line from the downstream side of the meter to the resident or business.
- (5) Construction of any new water mains shall be in conformance with the City of Gillette Standard Construction Specifications and shall meet all local codes and Wyoming DEQ standards.

B. Monthly Payments and Late Charges. The Board through its employees shall cause bills to be sent to each user on or shortly after the first day of each month. Bills shall become delinquent at the end of the month subsequent to the month on which the work was performed or services were provided. The billing cards shall state that all accounts are to be paid current by the end of

the month or else they automatically will be assessed a \$10.00 late charge. Any account not paid to current by the end of each month shall be automatically assessed a \$10.00 late charge. The Board shall review all requests for adjustments of late charges.

C. Delinquent Accounts and Termination of Service

- (1) For users with accounts which are one month delinquent, the Board through its employees may send any such user a letter advising that payment was not received and a late charge had been assessed. The letter shall state the amount of the delinquency and the amount of the late charge.
- (2) For users with accounts that are two (2) or more months delinquent, the Board through its employees may send a shut-off notice. The shut-off notice shall contain the following information:
 - (a) The amount of the delinquency and late charges assessed, together with the months for which the items were billed or assessed.
 - (b) Notification that upon shut-off a \$50.00 reconnection fee plus full payment of the delinquency will be required.
 - (c) Notification of intent of the Board to file a lien against the property in the land records of Campbell County, Wyoming in the event payment is not received.
 - (d) Notification that unless written objection or contest by petition is received by the District at its mailing address within seven (7) days of the date on the letter notice that service will be shut off without opportunity for hearing.
 - (e) Notification that any such written objection and request for hearing shall contain the grounds or facts upon which the user relies, a statement in ordinary language setting forth the action or decision desired by the petitioner, the name, address and telephone number of the petitioner or his attorney, if any, the signature of the petitioner and attorney for the petitioner, and the legal authority, if any, as known at the time of the filing of the petition for hearing, upon which the petitioner relies.
 - (f) The shut-off notice shall be served by the Sheriff in the event the delinquent user is a resident of Campbell County. Otherwise, the shut-off notice shall be served by regular mail and by certified mail, return receipt requested.
- (3) In the event no written objection and request for hearing is received by the date specified in the shut-off notice, the Board through its employees may cause the services be terminated on the date indicated in the letter of notice. The Board through its employees when shutting off the services at any given premises, shall first attempt one last contact at the location to collect the delinquency.

(4) In the event a user contacts the Board and objects to termination of service by written objection the Board may in its discretion not terminate service should arrangements to bring the account current be made with the Board. In the event such an arrangement is made, and the user making the arrangements fails to follow through with his commitment, the Board will then repeat the shut-off procedure in Section 5 and thereafter need not enter into any further arrangements with the user to bring the account current.

(5) In the event written objection to termination of service is made and no arrangement to bring the account current can be made, the Board shall set the matter for hearing, provide notice, and hear the matter pursuant to Chapter II, rules for contested cases. No services shall be terminated until hearing and decision by the Board to terminate. Upon hearing, the Board may consider the user's ability to pay and the number and extent of past delinquencies of the user in reaching its decision whether to terminate or continue service for that user.

- D. Lien. Should any delinquent bill accumulate to an amount greater than or equal to \$150.00, or whenever the Board has information or an indication that the sale or transfer of the user's property is imminent with a delinquency existing, the Board may direct that a lien be filed against the property in the county land records. Simultaneously the Board shall cause a copy of the lien statement to be sent by certified mail, return receipt requested and regular mail, postage prepaid, to the last known owner in care of the last known address according to district records and the Campbell County assessment roll. In the event the bill remains unpaid, the Board in the best interests of the District may decide whether or not to foreclose the lien. Prior to foreclosure, the District shall hold a hearing thereon after notice by publication and registered first class mail, postage prepaid, addressed to the last known owner at the last known address according to district records and the county assessment roll. Filing of a lien statement by the Board shall not constitute exclusive means of collection of the delinquency and charges nor preclude any other remedy available to the Board under the law. In the event a lien has been filed and the delinquency amount and charges thereafter be collected, the Board shall cause a notice of satisfaction of lien to be filed in the land records.
- E. Remedies not Exclusive. The remedies in these rules for collection of delinquent charges and fees and termination are not exclusive and in no way abridge or preclude any other remedy available by law.
- F. In the event water has been shut off for violation of these Rules, Regulations, and Bylaws, water service shall be restored only upon the consent of a majority of the Board

6. ACCOUNTING. Meter readings will be read at the time service first established and thereafter at the Board's regular or periodic intervals as determined by the Board. At the Board's discretion, the User may be required to read his own meter and send the reading to the Board's office. The Board may adopt at any regular meeting or special meeting any all additional rules and regulations to implement this policy, Meters for water sold outside the districts' boundaries shall be read monthly and billed based on the rates outlined in Article VIII, Section 1.B.

The Board will, upon written request, test a homeowner's meter. Should the meter be found to be more than two percent (2%) fast, the Board will credit to the subscriber the overcharge based on the corrected meter readings for the period in which the meter was in use, not exceeding six (6) months, and no charge for testing will be made to the homeowner. Should the meter be found to be operating within plus or minus two percent (2%) of the true readings, then all costs incurred in testing will be billed to the homeowner, with a minimum charge of \$100.00 per test, per request.

The Board shall, on or about the first day of each month after the User has received the use of said water service, issue a monthly billing, or annual coupon book billing, for at least the minimum service charges. The use charges shall also be at the then current rate. Bills will show separately the service charges, use charges, and whatever other charges may be due. All bills are due and payable in full when received, and become delinquent if not paid by the last day of the month in which the bill is due. Partial payments will only be accepted at the Board's option and any acceptance of a partial payment does not waive the Board's right to accept any further partial payments. Failure of the customer to receive a statement in no way relieves the User's liability for payment of service.

If the User's meter is not read for any reason, the Board may estimate the monthly billing and the User will be required to pay the same as if the bill was based on an actual reading.

7. DISCONTINUANCE OF SERVICE: Every User who is about to vacate any individual family unit supplied with service by the Board, and who wishes to have such service discontinued, shall give three (3) days written notice in advance of a specified date of discontinuance of service. Even though the Board shall have such notice, User shall be held responsible for all services rendered to the property, including the basic monthly fee, whether or not any water is being used.

Service may be discontinued for violation of the Rules, Regulations, and Bylaws five (5) days after written notice that the violation of Rules must cease, provided, however, that where fraudulent use of service is detected, or where a

dangerous condition is found to exist on the customer's premises, service may be discontinued without notice.

Whenever service is discontinued because of fraudulent use, the first time the Board will require a reconnection fee of \$500.00, which must be paid before service is restored. The second time the service is discontinued because of fraudulent use, the reconnection charge shall be \$1000.00, which shall be paid before service is restored. The third time the service is discontinued because of fraudulent use, the reconnection charge shall be \$2500.00, which shall be paid before service is restored. The fourth time the service is discontinued because of fraudulent use, there shall be no reconnection to the premises.

When water service is temporarily shut off and later turned on at the request of the customer, the actual cost of such disconnection and reconnection shall be paid by the customer. All requests for shut-off or turn-on shall be in writing.

Any customer service fraudulently connected to Board's main or to other customer service without approved application from the Board will be immediately disconnected.

Whenever service is shut off for delinquency or failure of User to pay for his service, or to abide by the Rules, Regulations, and Bylaws or User's Agreement of the Board, the User waives all claims and demands for damage to his person or property.

All requests for User's Agreement, service on the separate Districts' water lines, meters, temporary shut-off and any other request for service that may arise shall be in writing signed by the person making the request, and being specific in detail as to the request made.

8. BOARD MAY SHUT OFF WATER: The Board reserves the right to shut off the water line from its mains for the purpose of making repairs or extensions or for any other purpose without incurring liability for any damage that might result therefrom. The Board may shut off water without advanced shut-off notice being required to the Board's water users.

9. PERMIT TO EXTEND PIPES: No person shall extend water pipes from the consumer to another without special permit granted by the Board.

10. MANAGER OR BOARD MEMBERS TO HAVE FREE ACCESS: Free access shall, at all ordinary hours, be allowed to the Manager or other authorized persons to all places supplied with water from the water works system, to take water sample, to examine the apparatus, the amount of water used, the manner

COOK ROAD WATER DISTRICT

P. O. BOX 2682

GILLETTE, WY 82717

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LOT _____

BLOCK _____

SUBD. _____

SERVICE REQUEST

Date: _____

Name of Builder: _____

Name of Individual Requesting Service: _____

Requests permission to connect an individual _____ (size) water service to the Cook Road Water District facilities to serve Lot _____, Block _____, Subdivision _____ Section _____, in Gillette, WY.

A check is enclosed, made payable to the Cook Road Water District, in the amount of \$_____ to cover the cost of the tap fee. Owner agrees to pay the District for water used from the time the service is activated until move-in by the occupant, at a rate of \$55.00 per month for up to 20,000 gallons, then \$1.00 per 1000 gallons for water used past 20,000 gallons, as registered on the meter, with the valve on the service opened only after the meter has been installed. Connections to the water system without confirmed payment of the required connection and meter fees shall constitute delinquency in payment and such connection shall be shut off by the District and a lien placed on the property in the amount of the required fees as per Wyoming Statute Section 41-10-113 (a) (xxi) and (xxiii) 1977. The withdrawal of water from such connections will also subject those responsible for such withdrawal to prosecution under Wyoming Statute Section 6-7-301 and 6-7-302 (1977).

Owner was given a copy of the Rules, Regulations and By-Laws of the Cook Road Water District and hereby agrees to abide by said Rules, Regulations and By-Laws.

Date: _____

Owner: _____

Signature: _____

DISTRICT ACTION

1) Tap fees in the amount of \$_____ paid on _____ (date).

Confirmed by _____
District Representative

Date: _____

Meter Serial No. _____

Meter reading at move-in of occupant _____

Meter reading at installation _____

Construction water used _____

of its use, and to make all necessary shut-offs for vacancy, delinquency or violation of the Rules, Regulations, and Bylaws.

11. METERS: All meter installation shall be to the current specifications as adopted by the Board. All water flowing through the District lines to properties shall flow through a water meter, except for hydrants. All water meters are the property of the Board. All owners shall keep their service pipes, connections, and other apparatus in good repair and protected from frost and water damage at their own expense. The Owner or User shall give the Board, or its authorized agents, permission to enter Owner's or User's premises at all reasonable times for the purpose of installing, inspecting, repairing, or removing any or all of the apparatus used in connection with the supply and metering of water.

12. RESPONSIBILITY OF WATER SERVICE MAINTENANCE: It shall be the responsibility of the user to maintain all of the water pipe and appurtenances from the outlet of the meter pit into the residence. It shall be the responsibility of the District to maintain the water service pipe from the corporation stop on the water main to the outlet of the meter pit.

13. RETURNED CHECKS: A \$25.00 service fee will be charged to any and all returned checks.

14. FLUSHING HYDRANTS: All hydrants erected in the service area are hereby declared to be the property of the Board and it is unlawful for any person, unless authorized by the Board or Water Manager, to open any of the hydrants or attempt to draw water from the same or at any time uncover or remove any protection from any of such hydrants, or in any manner interfere with the same. No person authorized to open hydrants shall delegate his authority to another, except for purposes strictly connected with the authorized use. All hydrants will have unrestricted availability to the street and no lot owner will be permitted to fence in any hydrant. The removal of any said fences will be at the owner's expense.

15. WATER USE LIMITATIONS: Upon the direction of and in a manner set forth by the Board, the Manager shall limit the use of water both as to quantity and time of use.

16. The Cook Road Water District is not responsible for providing fire protection for the District.

Article IX
Notice of Adoption

These Rules are effective immediately upon filing with the Clerk of Campbell County, Wyoming. Prior to adoption a Notice of Intended Adoption

Cook Road Water District
Amendment to Rules, Regulations and Bylaws

Revised July 16, 2009

This amendment is to revise the following Article and Sections of the Cook Road Water District Rules, Regulations and Bylaws. It becomes effective on July 16, 2009.

Article VII

1. FEES

A. MONTHLY WATER METERED RATE SCHEDULE:

B. TAP FEES

The new monthly rate is effective with the October 1, 2009, billing. The water overage rates are effective with the September 1, 2009, billing. The rates are as follows:

A. MONTHLY WATER METERED RATE SCHEDULE:

Inside Each District:

Monthly Minimum & Surcharge for
0 to 15,000 Gallons

\$77.00

Gallons or any part thereof over
15,000 up to 25,000

\$1.50 per 1,000

Gallons or any part thereof over
25,000

\$3.00 per 1,000

If more than one residence is hooked up to any one tap, the overage charges double to the following:

Gallons or any part thereof over
15,000 up to 25,000 gallons

\$3.00 per 1,000

Gallons or any part thereof over
25,000 gallons

\$6.00 per 1,000

Any second (or more) residence connected to a tap must be gone in 364 days from this date (July 16, 2009). This option is not to allow any future connections of this type. The District understands that some people were unaware of these rules and would like to give residents times to remedy this violation of the Rules, Regulations and Bylaws. This temporary permission is allowed to existing residences only who come forward and self-identify to the board. Any future residence who attempts to hook up this way will have their water shut off until compliance with the Rules, Regulations and Bylaws is obtained.

Homeowners / landowners are hereby notified that they must immediately give notice to the district of their additional residences on their tap or they run the risk of having their water service shut off.

B. TAP FEES

Anyone requesting new service into the Water District shall pay a tap fee of \$7,500 for the new water service.

Accepted this 20th day of August, 2009

Board of Directors
Cook Road Water District

Mike D. Mueller Denise Stanceman
Paul Tamer
Paul Eby

State of Wyoming)
) ss
County of Campbell)

Before me the undersigned authority, a notary public in and for Campbell County, Wyoming, on this day personally appeared Mike Fuller, Denise Stanceman, Paul Tamer and Paul Eby

whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same as the act and deed of Cook Road Water District and for the purpose and consideration therein expressed.

Given under my hand and seal of office this 20th day of August, 2009.

My commission expires: 3/23/2010



Helennanne Cathey

Cook Road Water District
Amendment to Rules, Regulations and Bylaws

Revised August 20, 2009

This amendment is to revise the following Article and Sections of the Cook Road Water District Rules, Regulations and Bylaws. It becomes effective on August 20, 2009.

Summary of Change: This amendment is to change the reconnection fee from \$50.00 to \$200.00.

Article VIII Rules and Regulations

5. TAPS AND TAP FEES, MONTHLY PAYMENT, COLLECTION OF DELINQUENT ACCOUNTS, TERMINATION OF SERVICES AND LIENS

C. Delinquent Accounts and Termination of Service

- (2) For users with accounts that are two (2) or more months delinquent, the Board through its employees may send a shut-off notice. The shut off notice shall contain the following information:
- (b) Notification that upon shut-off a \$200.00 reconnection fee plus full payment of the delinquency will be required.

Accepted this 17th day of September, 2009

Board of Directors
Cook Road Water District

Mike D. Fuller Paul Turner
Paul Eby _____
Denise Nanneman _____

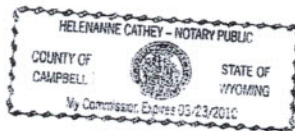
State of Wyoming)
) ss
County of Campbell)

Before me the undersigned authority, a notary public in and for Campbell County, Wyoming, on this day personally appeared Mike D. Fuller, Paul Turner, Paul Eby, Denise Nanneman whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same as the act and deed of Cook Road Water District and for the purpose and consideration therein expressed.

Given under my hand and seal of office this 17th day of September, 2009.

My commission expires: 3-23-2010

Helennne Cathey



Cook Road Water District
Amendment to Rules, Regulations and Bylaws

946711

Revised July 15, 2010

This amendment is to revise the following Article and Section of the Cook Road Water District Rules, Regulations and Bylaws as the monthly base rate has increased to \$112.50 per month effective September 1, 2010.

Article VII

1. FEES

A. MONTHLY WATER METERED RATE SCHEDULE:

Inside Each District:

Monthly Minimum & Surcharge for

0 to 15,000 Gallons \$ 47.00

Loan Payment \$ 30.00

Loan Payment (2010 Loan) \$ 35.25

TOTAL \$112.25

Accepted this 26th day of August, 2010.

Board of Directors
Cook Road Water District

Mike Fuller
Paul Turner
Paul Eby

Angela Williams
Denise Nannemann

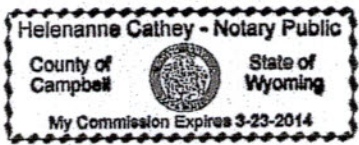
State of Wyoming)
) ss
County of Campbell)

Before me the undersigned authority, a notary public in and for Campbell County, Wyoming, on this day personally appeared Mike Fuller, Chairman; Angela Williams, Director; Paul Turner, Treasurer; Denise Nannemann, Secretary; Paul Eby, Vice Chairman whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same as the act and deed of Cook Road Water District and for the purpose and consideration therein expressed.

Given under my hand and seal of office this 26th day of August, 2010.

My commission expires: 3-23-2014

Helenanne Cathey



946710

Amendment of Rules and Regulations of
COOK ROAD WATER DISTRICT

DEFINITIONS

- I. Residence:
- a. The place where a person has a current habitation and to which, whenever he is absent, he has the intention of returning.
- II. Business:
- a. A usually commercial or mercantile activity engaged in as a means of livelihood, or
 - b. Employment, occupation profession or commercial activity engaged in for again or livelihood.

TAPS

- I. Separate taps and separate monthly fees are required for each residence and business, despite the fact that such residence or business may be located on a property which has already received a tap.

In the event a separate physical tap is not available to the residence or business, and in the event one or more taps have already been assigned to that property, the property owner shall pay a separate monthly fee, equal to the minimum monthly fee charge to all other tap owners, for every business and residence located on the property.

When additional physical taps become available to that property, the property owner shall purchase a separate tap for each residence and business on the property. At that time, each residence and business shall be connected to a separate tap and shall be separately metered and charged in accordance with the rules.

DATED THIS 26th day of August, 2010.

Angela Williams 8-26-10
Angela Williams Date

Denise Nannemann 8/26/10
Denise Nannemann Date

Paul Eby 8-26-10
Paul Eby Date

Paul Tomer 8/26/10
Paul Tomer Date

Mike D. Fuller 8-26-10
Mike D. Fuller Date

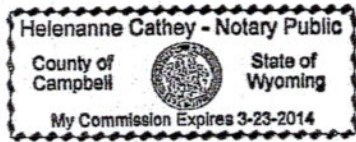
State of Wyoming)
) ss
County of Campbell)

Before me the undersigned authority, a notary public in and for Campbell County, Wyoming, on this day personally appeared Angela Williams, Director; Denise Nannemann, Secretary; Paul Eby, Vice Chairman; Paul Tomer, Treasurer; Mike Fuller, President

whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same as the act and deed of Cook Road Water District and for the purpose and consideration therein expressed.

Given under my hand and seal of office this 26th day of August, 2010.

My commission expires: 3-23-2014



Helenanne Cathey

975816

Cook Road Water District
Amendment to Rules, Regulations and Bylaws

Revised August 16, 2012

This amendment is to revise the following Article and Sections of the Cook Road Water District Rules, Regulations and Bylaws. It becomes effective on August 16, 2012.

Article VII

1. FEES

A. MONTHLY WATER METERED RATE SCHEDULE:

The District removed the \$3.00 per 1,000 gallons over 25,000 gallons in a tiered water usage rate structure. The base of 15,000 gallons remains the same. The water usage rate will be \$1.50 per 1,000 gallons for any usage over 15,000 gallons a month. The new water overage rate is effective for water meter readings after August 16, 2012. The new rate further explained as follows:

A. MONTHLY WATER METERED RATE SCHEDULE:

Base Rate - No change

Gallons or any part thereof over 15,000 gallons \$1.50 per 1,000

If an additional residence is hooked up to any one tap, the overage charges double to the following:

Gallons or any part thereof over 15,000 gallons \$3.00 per 1,000

Accepted this 20th day of September, 2012.

Board of Directors
Cook Road Water District

Paul Eby V.P. _____
Denise Nannemann Sec. _____
Paul Tomer _____



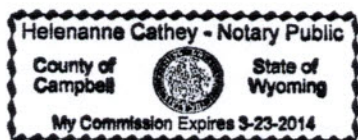
State of Wyoming)
) ss 975816 Recorded on 10/22/2012 at 9.00.00 Fee 8.00
County of Campbell) Book 2744 of PHOTOS Pages 299 to 299
Susan F. Saunders, Campbell County Clerk by: C. KLINGLER

Before me the undersigned authority, a notary public in and for Campbell County, Wyoming, on this day personally appeared Paul Eby - Vice Chairman, Denise Nannemann - Secretary & Paul Tomer - Treasurer whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same as the act and deed of Cook Road Water District and for the purpose and consideration therein expressed.

Given under my hand and seal of office this 20th day of September, 2012.

My commission expires: 3-23-2014

RECORDED ✓
ABSTRACTED ✓
INDEXED ✓
CHECKED ✓



Helennanne Cathey