

# **BYLAWS OF MEANS FIRST EXTENSION WATER AND SEWER DISTRICT**

*REVISED BY-LAWS APPROVED: March 12, 2013  
Approved by the Board at the 01/08/13 Board Meeting  
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**BYLAWS OF MEANS FIRST EXTENSION  
WATER AND SEWER DISTRICT**

**ARTICLE I  
NAME**

The name of the District is the Means First Extension Water and Sewer District, and it is sometimes referred to in these Bylaws as the District.

**ARTICLE II  
DEFINITIONS**

1.

- (a) "District" means the Means First Extension Water and Sewer District, encompassing the Means Subdivision, Means First Extension Subdivision, and certain adjacent property including a portion of the SE1/4SE1/4 of Section 9, T50N, R72W, 6<sup>th</sup> P.M., Campbell County, Wyoming, as well as North Hannum Estates, Carter Subdivision, Champion Ventures Subdivision, Prairieview Subdivision, Means Industrial Park, Hannum Road Industrial Park, White River Subdivision, M & M Subdivision, and various properties annexed into the District in 2011. See the District Boundary Map on file at the County Courthouse – Elections Department or in the District's offices.
- (b) "Board" means the Board of Directors of the Means First Extension Water and Sewer District.
- (c) "Delinquency" means nonpayment of any bill, late charge, repair charge or assessment by the 20<sup>th</sup> of the month in which it is billed.
- (d) "Chairman" means the Chairman or President of the Board of Directors
- (e) "Hearing" includes all contested cases.
- (f) "Office" means the business office of the Means First Extension Water and Sewer District, which is at 400 South Gillette Avenue, Suite 106, (PO Box 1661), Gillette, WY 82716, or such subsequent location adopted after publication by the Board.
- (g) "Party" means each person or agency named or admitted as a party, or properly seeking and entitled as a right to be admitted as a party.
- (h) "Person" means any individual, partnership, corporation, association, municipality, governmental subdivision or public or private organization of any character other than an agency.
- (i) "User" or "member" means any person who owns real property in the District for whom the District provides water and/or sewer services or facilities and is thereby responsible for use charges, connection fees, standby charges, monthly charges and assessments.
- (j) "Fee Owner" means the legal owner of real property. A mortgagor is a fee owner. A purchase under a contract for deed is a fee owner. A lessee is not a fee owner.
- (k) "Secretary" means the secretary of the Means First Extension Water and Sewer District.
- (l) "Water Service" A water service means any water connection to the District water supply system.
- (m) "Tap fee" A tap fee means the cost for one water service connection paid by the user to the District. Generally these funds are used for capital improvements by the District. Should a parcel be split or subdivided with the District or any new service connections be made; another tap fee shall be paid to the District by the user prior to any use of the water. Tap fees

- are not transferable to any other properties or location other than the intended original location. Tap fees are not refundable.
- (n) “Additional tap fee” A tap fee assessed to multiple dwellings served by one metering point.
  - (o) “High volume service connection” A new water service larger than one inch in nominal inside pipe diameter.
  - (p) “Cross connection” Any water connection between the water distribution system, indoor or outdoor plumbing on public or private property, to a nonpotable water source which may jeopardize the health, safety, or welfare of the residents within the District.
  - (q) “Dwelling” Any structure, residence, auxiliary building, office, shop, barn, storage facility, place of business, exterior or interior supplied with water.
2. Additional definitions: The definitions found in W.S. § 41-10-101 are applicable and incorporated by references into these rules and regulations.

### **ARTICLE III** **PURPOSES**

1. The purposes for which the District is formed are those set forth in its Organizational Resolution, as from time to time amended. Namely:
  - (a) To acquire any water project for the purpose of supplying water for domestic purposes by any available means, the treatment of such water, and its distribution, for which purposes the district shall have the power to acquire water rights, treatment facilities and lines for a water system, and appurtenant facilities, within and without its limits.
  - (b) To acquire any sewer project for the purposes of providing sanitary sewers, treatment facilities, disposal plant or other treatment and disposal works, and appurtenant facilities, or storm sewers, flood and surface drainage works, and facilities, and providing all necessary, proper or desirable equipment and appurtenances incident thereto.
2. The purposes of the District are promoted through the activities of the membership and are governed and qualified by the basic policies set forth in Article IV.

### **ARTICLE IV** **BASIC POLICIES**

The following are basic policies of the District:

1. The District shall be noncommercial, nonsectarian, and nonpartisan, except to the extent permitted by W.S. § 41-10-101 through 41-100-157 as amended.
2. The name of the District or the names of any members in their official capacities shall not be used in any connection with a commercial concern or with any partisan interest or for any purpose not appropriately related to the promotion of the objects of the District.
3. These Bylaws shall be subordinate in power to the contents of the Organization Resolution entered by the Campbell County Board of Commissioners, Gillette, Wyoming, on the District’s behalf and 41-10-101 through 41-10-157, as amended.
4. The District may cooperate with other organizations and agencies concerned with the welfare of the community.

**ARTICLE V**  
**MEMBERSHIP AND TAX LEVIES**

1. Any owner of real property within the boundaries of the District shall automatically be a member. Membership in the District shall be available without regard to race, color, creed or national origin.
2. The District's secretary shall maintain an enrollment of members.
3. The District shall be funded, in addition to other available means of raising revenues, by the Board of Directors' levying and collecting general (ad valorem) taxes on and against all taxable property within the District. The Board of Directors shall raise such funds as they deem necessary to operate the District. However, the tax levy shall not exceed eight (8) mills on the dollar in any one (1) year, except for the payment of the District's public debt and interest thereon.

**ARTICLE VI**  
**BOARD OF DIRECTORS**

1. Number. The affairs of this District shall be managed by at least a three (3) member Board of Directors.
2. Term of Office. The original Board of Directors and their successors shall hold terms as prescribed by W.S. §18-12-113.
3. Replacement of Directors. In the event of a vacancy of a Director, a new Director shall be selected as provided by statute.
4. Compensation. No director shall receive compensation for any service he may render to the District except as allowed per W.S. § 41-10-101 through 41-100-157 as amended. Any director may be reimbursed for actual expenses, including, but not limited to, postage and office supplies, which may be incurred in the performance of his or her duties.

**ARTICLE VII**  
**ELECTION OF DIRECTORS**

Election to the Board of Directors shall be in accordance with the Special District Elections Act pursuant to W.S. § 22-29-101, et seq., and W.S. § 18-12-101, et seq.

**ARTICLE VIII**  
**POWERS AND DUTIES OF THE BOARD OF DIRECTORS**

1. Powers. The Board of Directors shall have the power to:
  - (a) adopt and publish rules, regulations and procedures for the District governing use of the District facilities and improvements;
  - (b) exercise for the District all power, duties and authority vested in or delegated to the District by any provision of these By-Laws and Wyoming statute;
  - (c) declare the office of a member of the Board of Directors to be vacant in the event each such director shall be absent from three (3) consecutive regular meetings of the Board of Directors as provided in W.S. §22-29-201;
  - (d) employ a manager, an independent contractor, or such other employee as they deem necessary, and to prescribe their duties;
  - (e) exercise such other powers as provided for by W.S. § 41-10-101, et seq.

2. Duties. It shall be the duty of the Board of Directors to:
- (a) cause to be kept a complete record of all its acts and affairs;
  - (b) supervise all officers, agents and employees of the District, and to see that their duties are properly performed;
  - (c) exercise such powers as more fully provided by the Water and Sewer District Law W.S. § 41-10-101, et seq., to include but not be limited to the following:
    - 1) To have perpetual existence;
    - 2) To have and use a corporate seal;
    - 3) To sue and be sued;
    - 4) To plan, design and estimate the cost of an outfall sewer system
    - 5) To establish sewage treatment disposal systems;
    - 6) To contract for the operation of sewage facilities;
    - 7) To acquire outlets and the extension of lines;
    - 8) To plan, design, and estimate the cost of distribution storage reservoirs and deep and shallow wells;
    - 9) To establish a water treatment plant and system;
    - 10) To acquire sources of supply of water and extension of lines thereto;
    - 11) To enter into contracts and agreements affecting affairs of districts;
    - 12) To borrow money and incur indebtedness;
    - 13) To acquire real and personal property, water and water rights;
    - 14) To enter on any lands or waters for the purpose of making surveys or inspections;
    - 15) To consult with the State Board of Health;
    - 16) To manage the business affairs of the district;
    - 17) To employ engineers, attorneys, agents and employees;
    - 18) To prescribe duties of officers and fix their compensation;
    - 19) To have and exercise the power of eminent domain according to the law;
    - 20) To construct and maintain works and establish facilities;
    - 21) To fix rates and charges for services or facilities with said charges constituting a perpetual lien;
    - 22) To adopt and amend Bylaws;
    - 23) To exercise all incidental powers arising out of the specific powers granted by the Bylaws;
    - 24) To convey property to cities or towns;
    - 25) To consolidate districts by forming a joint control board; and
    - 26) To select a president and vice president from among their number and to elect a secretary and treasurer from within or without their number.
    - 27) fix the amount of the annual assessment against each Lot;
    - 28) if the Board so chooses, submit to the County Assessor a resolution indicating the amount of assessment for each Lot Owner and a request that all assessments be collected through the Assessor. Any such assessments shall be submitted to the Campbell County Assessor on or before July 31st of each year; or, send written notice of each assessment to every Owner subject thereto at least thirty (30) days in advance of each annual assessment period, if the assessment is not submitted to the County Assessor;
    - 29) foreclose the lien against any property for which assessments are not paid and/or to bring an action at law against the Owner personally obligated to pay the same, if, in the judgment of the District, it is necessary;
    - 30) issue, or to cause an appropriate officer to issue, upon demand of any person, a certificate setting forth whether or not any assessment has been paid. A reasonable charge may be made by the Board before the issuance of these

- certificates. If a certificate states an assessment has been paid, such certificate shall be conclusive evidence of such payment;
- 31) procure and maintain adequate liability and hazard insurance on the property owned by the District, as the Board of Directors deems appropriate;
  - 32) cause all officers or employees having fiscal responsibilities to be bonded, as the Board may deem appropriate;
  - 33) cause the District facilities and improvements to be maintained;
  - 34) propose and present special assessments when deemed necessary by the Board of directors.
  - 35) have all other powers as granted under W.S. §44-10-113 et al.

## **ARTICLE IX**

### **OFFICERS AND THEIR ELECTION**

1. Enumeration of Officers. The officers of the District shall be a President, a Vice President, a Secretary, and a Treasurer, and such other officers and their duties as the Board, by resolution, creates. Offices may be combined if the Board of Directors so elects. The officers shall at all times be Members of the Board of Directors.
2. Election of Officers. The election of officers shall take place annually at the first regular meeting following a director election or at the annual meeting of the Board of Directors.
3. Term. The officers of the District shall be elected annually by the Board and each shall hold office for one (1) year unless he shall sooner resign, be removed, or otherwise be disqualified to serve.
4. Resignation and Removal. Any officer may be removed from office, with or without cause, by the Board. Any officer may resign at any time giving written notice to the Board, the President or the Secretary. Such resignation shall take effect on the date of receipt or at any later time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.
5. Vacancies. A vacancy in any office may be filled by appointment by the Board. The officer appointed to such vacancy shall serve until the next annual meeting.
6. Duties. The duties of the officers are as follows:

#### **PRESIDENT**

The President shall preside at all meetings of the Board of Directors at which he may be present, shall perform such other duties as may be prescribed in these Bylaws or assigned to him by the District or by the Board of Directors and shall coordinate the work of the officers and committees of the District in order that its purposes may be promoted.

#### **VICE PRESIDENT**

The Vice President shall act as an aide to the President and shall perform the duties of the President in the absence or disability of that officer to act, and shall exercise and discharge such other duties as may be required of him by the Board.

#### **SECRETARY**

The Secretary shall record the minutes of all meetings of the District; shall keep a full and accurate account of receipts and expenditures; shall keep the corporate seal; and shall make disbursements in accordance with the approved budget, as authorized by the District, the board of Directors or a special committee, and exercise and discharge such other duties as required by the Board. The secretary may file all minutes and records if required by statute with the Campbell County Clerk.

#### **TREASURER**

The Treasurer shall present a financial statement at every meeting of the district and at other times when requested by the Board of Directors and shall make a full report at an annual meeting,

if applicable. The treasurer shall be responsible for the maintenance of such books of accounts and records as conform to the requirements of the Bylaws. Also, the treasurer shall exercise and discharge such other duties as required by the Board.

Said minutes, certificates, contracts, bonds and records shall be open to inspection of all owners of real property in the district, as well as to all other interested parties.

7. Additional Services. The Board may employ the services of an accountant, service providers, or other professionals to assist in the preparation and completion of any of these duties.
8. Successors. All officers shall deliver to their successors all official material not later than ten (10) days following the election of their successors.

## **ARTICLE X**

### **MEETING OF THE BOARD OF DIRECTORS**

1. Regular Meetings. Regular meetings of the District shall be held monthly.
2. Annual Meeting. There shall be no annual meeting, unless called by the Board of Directors.
3. Special Meetings. Special meetings of the Board of Directors may be called at any time by the President or any two directors.
4. Budget Hearing/Meeting. The budget hearing/meeting shall be held not later than five (5) days after the third Thursday in July as provided in W.S. §16-4-109. The Board of Directors may conduct other business as well as approval of the budget.
5. Quorum. Three members present and voting shall constitute a quorum for the transaction of business in any meeting of the District. Written proxy votes shall be allowed. A director may attend the meeting by telephone if necessary to reach a quorum. Every act or decision done or made by a majority of the quorum of the directors shall be regarded as the act of the Board.
6. Executive Session. Executive sessions of the board to discuss personnel, potential or ongoing lawsuits, or bidding procedures shall be allowed at meetings.
7. Notice of Meetings. Notice of each meeting of the Board of Directors shall be given pursuant to W.S. § 16-4-404.
8. Place of Meetings. Meetings of the Board Directors may be held at such places within Campbell County, Wyoming, as may be designated by the Board of Directors.
9. Public Meetings. Meetings of the Board of Directors are public meetings and subject to the Wyoming Public Meetings Act (W.S. §16-4-401 et. seq.)

## **ARTICLE XI**

### **STANDING AND SPECIAL COMMITTEES**

1. The Board of Directors may create such standing committees as it may deem necessary to promote the purposes and carry on the work of the District. The term of each committee chairman shall be two (2) years and until the election and qualification of his successor.
2. The chairman of each standing committee shall present a plan of work to the Board of Directors for approval. No committee work shall be undertaken without the consent of the Board of Directors.
3. The power to form special committees and appoint their members rests with the Board of Directors of the District.
4. The president shall be a member ex-officio of all committees.

## **ARTICLE XII** **AMENDMENTS**

The Bylaws are promulgated pursuant to W.S. § 41-10-113 (a)(xxii) and may be amended, repealed, or altered in whole or in part by a majority vote at any regular or special meeting of the Board of Directors of the District.

## **ARTICLE XIII** **RATE CHANGES**

1. **Factors:** In determining the rates to be charged by the District to its users, the Board shall consider the indebtedness of the District and the revenues to be generated thereby. Factors to be considered are the annual mill levy, assessments, bonds and user fees. The Board shall further take into account use charges, connection fees, standby charges for services on facilities furnished by the District and costs and expenses associated with the foregoing factors.
2. **Time of Rate Changes:** Determination as to whether or not rates or fees shall be increased or decreased or remain the same shall take place annually as part of the budget preparation and hearing pursuant to the Uniform Municipal Fiscal Procedures Act. If a rate increase or decrease is proposed, notice shall be published as hereinafter provided.
3. **Contents of Publication:** The publication shall make specific reference to the proposed rate increase or decrease, if any, notwithstanding whether or not the proposed rate increase or decrease is conducted as part of the annual budget procedure. The publication shall contain the following information concerning the proposed rate change:
  - (a) The existing rate schedule;
  - (b) The proposed rate schedule;
  - (c) No rate change can be contested by formal hearing unless written objection thereto is submitted in writing to the Board at its mailing address at least seven (7) days prior to final publication.
4. **Adoption of Rate Changes:** In the event a written petition objecting to any proposed rate change is filed with the Board, the Board shall increase or decrease rates only after a hearing conducted in accordance with Chapter Two, Contested Cases, of these rules in a special meeting, separate, apart from and prior to the budget hearing. Otherwise, should no petition be filed, the Board may increase or decrease rates in accordance with the budget hearing pursuant to the Uniform Municipal Fiscal Procedures Act.

## **ARTICLE XIV** **MONTHLY PAYMENT, COLLECTION OF DELINQUENT** **ACCOUNTS, TERMINATION OF SERVICE AND LIENS**

1. **Monthly Payments and Late Charges:** The Board through its employees shall cause bills to be sent to each user on or shortly after the first day of each month. Bills shall become delinquent on the 20<sup>th</sup> of the month subsequent to the month in which the work was performed or services were provided. The billing cards shall state that all accounts are to be paid current by the 20<sup>th</sup> of the month or else they automatically will be assessed a \$10.00 late charge. Any account not paid to current by the 20<sup>th</sup> of each month shall be automatically assessed a \$10.00 late charge. The Board shall review all requests for adjustments of late charges.
2. **Delinquent Accounts and Termination of Service**
  - (a) For users with accounts which are one month delinquent, the Board through its employees



- may send any such user a letter or statement advising that payment was not received and a late charge has been assessed. The letter or statement shall state the amount of the delinquency and the amount of the late charge.
- (b) For users with accounts that are two (2) or more months delinquent, the Board through its employees may send a shut-off notice. The shut-off notice shall contain the following information:
1. The amount of the delinquency and late charges assessed, together with the months for which the items were billed or assessed.
  2. Notification that upon shut-off a reconnection fee plus full payment of the delinquent bill will be required.
  3. Notification of intent of the Board to file a lien against the property in the land records of Campbell County, Wyoming, in the event payment is not received.
  4. Notification that unless written objection or contest by petition is received by the District at its mailing address within seven (7) days of the date of the letter, notice that service will be shut off without opportunity for hearing.
  5. Notification that any such written objection and request for hearing shall contain the grounds or facts upon which the user relies, a statement of ordinary language setting forth the action or decision desired by the petitioner, the name, address and telephone number of the petitioner or his attorney, if any, the signature of the petitioner and attorney for the petitioner, and the legal authority, if any, as known at the time of the filing of the petition for hearing, upon which the petitioner relies.
  6. The shut-off notice may be served by regular mail or Sheriff's notice and any and all additional fees added to the delinquent account.
- (c) In the event no written objection and request for hearing is received by the date specified in the shut-off notice, the Board, through its employees, may cause the water services to be terminated on the date indicated in the letter of notice. The Board, through its employees, when shutting off the services at any given premises, shall first attempt one last contact at the location to collect the delinquency.
- (d) In the event a user contacts the Board and objects to termination of service by written objection, the Board may, in its discretion, not terminate service should arrangements to bring the account current be made with the Board. In the event such an arrangement is made, and the user making the arrangements fails to follow through with his commitment, the Board will then repeat the shut-off procedure in Section 2 and thereafter need not enter into any further arrangements with the user to bring the account current.
- (e) In the event written objections to termination of service is made and no arrangement to bring the account current can be made, the Board shall set the matter for hearing, provide notice, and hear the matter pursuant to the Wyoming Administrative Procedures Act for Contested Case Hearings. No services shall be terminated until a hearing and decision by the Board to terminate. Upon hearing, the Board may consider the user's ability to pay and the number and extent of past delinquencies of the user in reaching its decision whether to terminate or continue service for that user.
3. Lien: Should any delinquent bill accumulate to an amount greater than or equal to \$150.00, or whenever the Board has information or an indication that the sale or transfer of the user's property is imminent with a delinquency existing, the Board may direct that a lien be filed against the property in the county land records. Simultaneously, the Board shall cause a copy of the lien statement to be sent by certified mail, return receipt requested and regular mail, postage prepaid, to the last known owner in care of the last known address according to the district records and the Campbell County assessment roll. In the event the bill remains unpaid, the Board in the best interests of the District may decide whether or not to foreclose the lien. Prior to foreclosure, the District shall hold a hearing thereon after notice by publication and registered first class mail, postage prepaid, addressed to the last known owner at the last known address according to district

records and the county assessment roll. Filing of a lien statement by the Board shall not constitute exclusive means of collection of the delinquency and charges, nor preclude any other remedy available to the Board under law. In the event a lien has been filed and the delinquency amount and charges thereafter be collected, the Board shall cause a notice of satisfaction of lien to be filed in the land records.

4. Remedies not Exclusive: The remedies in these rules for collection of delinquent charges and fees and termination are not exclusive and in no way abridge or preclude any other remedy available by law.

## **ARTICLE XV**

### **MISCELLANEOUS**

1. Application of Wyoming Administrative Procedure Act: Whether or not herein set forth, the provisions of the Wyoming Administrative Procedure Act, §§16-3-101, et seq., as amended, shall govern all proceedings before this Board except in all statutory proceedings before this Board. Should a conflict arise between the statutes and these rules, the statute shall govern and control.
2. Severability: If any provision of these rules of practice or the application thereof to any matter is held invalid, the invalidity shall not affect the other provisions or applications of these rules which can be given effect without the invalid provision or application, and for this purpose the provisions of these rules are severable.

## **ARTICLE XVI**

### **WATER SERVICE**

1. Water Service: Water services shall supply one single property from the main; no connections, pipes or hoses, permanent or temporary will be allowed directly between subdivided properties. The District will maintain water service to the underground meterbox or curbstop; some meters may be installed in buildings. Exterior connections to the curb stops or the meterboxes shall be maintained by the user. Water services installed by the user shall be installed to District Standards.

All users shall keep their water service pipes, connections and apparatus in good working order and protected from frost or damage at their own expense.

2. New Water Services: The user will be responsible for the cost of installation of the meter and box materials, those materials will be supplied by the District, which include: water meter, gaskets, yoke, enclosure or underground pit, remote readout and wire.

The user will be responsible for construction of the entire water service from the main at his expense; the District will supply the meter materials upon payment of any associated tap fees. All construction must be inspected by the District and will meet District specifications. Prior to closure of the construction excavation, the District shall be notified and shall inspect the installation.

Prior to attaching any water facilities to the District's system; the following requirements must be met:

- (a) The current tap fees and any special fees must be paid.
- (b) A User's Agreement must be signed and submitted to the District.

- (c) A check valve shall be installed between the User's service and the District's water system in order to prevent backflow into the District's water system.
- (d) Any hook up inspection fees need to be paid. All trenches shall be open for inspection.
- (e) Tap applications to new structures (structures not in existence at the time construction for the new water system commences) must demonstrate to the District prior to connection:

- (1) They have complied with the Campbell County requirements for small water and/or wastewater facilities.
- (2) The structure to be built is not located within the 100 year floodplain.
- (3) Any new areas annexed into the District must meet the Campbell County Subdivision Requirements.

(f) Any other special requirements of the District shall be met.

- 3. Meters: All water supplied to customers shall be metered by the District. The District will install meters once. Any relocation of the metering point shall be done at the user's expense. The user shall allow the District access to meters for repairs and regular reading during reasonable times.

Any damage or neglect to meters or district properties will be the responsibility of the user to repair or replace.

- 4. Usage Rates: Water rates shall be set by the District public notification or comment period as required by Article XIII. The costs for base rates, tap fees, volume rates, connection / disconnections, late fees, shut off notices, unauthorized use, special billing, returned checks etc. shall be determined by the district as noted on Exhibit A.
- 5. Codes: All building plumbing shall meet the requirements of the current issue of the Uniform Plumbing Code and any other state or federal regulations.
- 6. Fraudulent Use: Unauthorized water usage or meter tampering shall result in immediate disconnection. Refusal of access to District metering equipment for reading, repairs, or service shall constitute meter tampering.
- 7. Residency: The user must reside (residence or business) within the District in order to obtain service.
- 8. High Volume Usage: Due to a potentially large effect of industrial large volume users on a small water system, tap fees for "high volume water services" over 1" (one inch) in size shall be considered on an individual basis by the Board of Directors.
- 9. District May Decline Service:
  - (a) The District may decline service or an increase in service size to a user if the Board determines that it does not have adequate facilities to render service applied for.
  - (b) The District may decline service if the desired service is of a character likely to unfavorably effect service to other users.
  - (c) The District may decline service to any applicant until he has complied with the District's Bylaws.
  - (d) The District may decline reconnection of a service under the name of any other family member when the head of the household is unchanged and when service at the address had been previously disconnected for nonpayment of bills.
  - (e) The District may decline service if it deems the applicants plumbing or equipment is of such

a character that satisfactory service cannot be given.

**ARTICLE XVII**  
**BACKFLOW/BACKSIPHONAGE CONTROL**  
**AND CROSS CONNECTIONS**

1. Cross Connection: The user shall at no time cause a cross connection or connect plumbing or water lines to a water contamination point which could create a potential health hazard or nuisance for residents without District inspection and written approval. Any connection to a material source, organic, chemical or water not produced or supplied by the District is considered to be nonpotable or a potential contamination source. Due to the responsibility of the District to all users, the District reserves the right to inspect any facility served by the district for potential cross connections. The user shall install and maintain at his expense, backflow prevention device(s), which may include air gap methods, specified by the District. The backflow prevention device(s) may be inspected or tested by a representative of the District upon request. Any user not complying with this article may be subject to immediate disconnection and any associated fees. Violations of this section could be subject to a reconnection fee for unauthorized use.
2. Pumps: Pressure or booster pumps or other equipment which suction can cause a vacuum, partial vacuum or a pressure differential in the District water mains will not be allowed to be connected directly to the water supply. Water supplied for use by the District cannot be returned. Adequate water main pressure for usage is supplied by the District which is required by Chapter 12 of the Wyoming DEQ Rules and Regulations.

**REVISED BYLAWS**  
**MEANS FIRST EXTENSION WATER AND SEWER DISTRICT**

We certify that the attached is a true and correct copy of the Revised Bylaws of the Means First Extension Water and Sewer District.

Prior to Adoption these Bylaws were made available for Public Inspection on \_\_\_\_\_.

These Bylaws are effective immediately upon filing with the Clerk of Campbell County, Wyoming.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

MEANS FIRST EXTENSION WATER AND SEWER DISTRICT

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