

**South Douglas Highway Water & Sewer District  
Regular Meeting Minutes  
Wednesday, September 25, 2019, 12:00 p.m.  
Conference Room / K2 Technologies – 400 South Gillette Avenue, Gillette, Wyoming**

**Board Members Present:** Bill Edenfield, Dan King, David Riley, Dennis Stillman  
**Board Members Approved Absent:** Arlyn Magnuson  
**Others Present:** Helenanne Cathey

Dan King called the meeting to order at 12:10 p.m.

**Meeting Minutes**

It was moved by Bill Edenfield and seconded by Dennis Stillman to approve the minutes for the regular meeting on August 28, 2019, as presented. Motion carried unanimously.

**Financial Information / Treasurer's Report / Bill Payments / Quarterly Reports**

The financial information was reviewed, including the Treasurer's Report and List of Bills and Claims. It was moved by David Riley and seconded by Bill Edenfield to accept the Treasurer's Report and pay the bills and claims as presented. Motion carried unanimously. The following checks were approved:

Ck#	Vendor	Description	Amount
2921	Cathey Consulting, LLC	Inv. 5109 - Aug. Admin./Bookkeeping/Compliance/Postage	\$408.19
2922	DESK Holdings, LLC	Rent	\$375.00
2923	K2 Technologies	Inv. 94 - Lunch for Board meeting 8/28/19	\$52.33
2924	Wyo-Star II	8/31/19 Assessments to WyoStar II Accounts	\$1,095.93
		<b>TOTAL</b>	<b>\$1,931.45</b>

**Unfinished Business**

- a. November 5, 2019 Director Election – King, Magnuson, Riley (4 yrs), Stillman (2 yrs). Ballots will be mailed between October 11<sup>th</sup> and 21<sup>st</sup>. The following legal ad will run October 22<sup>nd</sup>.

**NOTICE OF DIRECTOR ELECTION  
SOUTH DOUGLAS HIGHWAY WATER & SEWER DISTRICT  
CAMPBELL COUNTY, WYOMING**

Public Notice is hereby given that ballots have been mailed to all qualified electors / landowners within the South Douglas Highway Water & Sewer District for the purpose of electing three directors for four (4)-year terms and one director for a two (2)-year term. Candidates for the four-year terms include Danny R. King, Jr., Arlyn Magnuson, and David Riley. Candidates for the two-year term include Dennis Stillman. Replacement ballots may be obtained from Cathey Consulting, LLC at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, or by calling Helenanne Cathey at 307-685-8235. An "Elector Affidavit" form will need to be completed in order to receive a replacement ballot. All mail ballots must be received by South Douglas Highway Water & Sewer District by mail at P.O. Box 2245, Gillette, Wyoming, 82717, by 5:00 p.m. on Tuesday, November 5, 2019, or at Cathey Consulting by 5:00 p.m. on Tuesday, November 5, 2019, to be valid. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, November 5, 2019, between 9:00 a.m. and 2:00 p.m.

David Riley, Secretary / Filing Officer  
South Douglas Highway Water & Sewer District

- b. The CPA review is in progress.

**New Business**

- a. None

**Adjourn**

Dan King adjourned the meeting at 12:14 p.m.

