

**Bennor Estates Improvement & Service District
Regular Meeting
MINUTES**

Tuesday, December 10, 2024, 12:00 p.m., 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Katie Balamut, Lynne Gray, Jason Snyder

OTHERS PRESENT: Helenanne Cathey

Lynne Gray called the meeting to order at 12:02 p.m.

I. Water System Review – The water system information, billing and receivables balances were reviewed.

II. Minutes / Treasurer’s Report – The minutes and financial information and reports were reviewed. Katie Balamut moved to approve the minutes for the regular meeting on November 19, 2024, accept the Treasurer’s report, pay bills, and transfer \$3,300 from the savings to the checking account. Jason Snyder seconded. Motion passed by consensus.

Account balances:

Reserve Fund (Balance from Last Meeting Minutes):	\$107,525.68	
11/30/24 Interest	\$92.58	
Reserve Fund Balance:		\$107,618.26

Savings Account (Balance from Last Meeting Minutes):	\$59,246.51	
11/1-11/19/24 Deposits – Water	\$149.84	
10/15/24 Adjusted Balance Forward		\$59,396.35
11/20-11/30/24 Deposits - Water	\$46.44	
11/30/24 Interest	\$48.53	
12/05/24 Xpress bill pay deposit	\$413.42	
Savings Balance:		\$59,904.74*

12/10/24 Ck# 1219 Transfer to Checking	\$3,300.00	
Savings Balance End of Meeting:		\$56,604.74*

**Includes deposits through the end of the prior month but not since that date to the current date, except for the Xpress bill pay monthly deposit.*

Checking Account (Balance from Last Meeting Minutes):	\$4,803.17	
Checking Balance Prior to Meeting:		\$4,803.17

Bills Paid at Current Meeting:

AUTO	City of Gillette – Bill 1972914 11/4-12/2/24 194,000 gal. water	\$951.96
AUTO	Powder River En. – Acct 9650701-11/1-12/1/24 electricity	\$425.39
Ck# 1756	Cathey Consulting – Inv. 7853 – Nove. Adm./Books	\$472.50
Ck# 1757	Water Guy – Inv. 2024-1254 – Nov. Water/Billing \$1,117.30	\$1,437.21
	- Inv. 2024-1396 – Create, print, label, mail unknown lead line inventory notices to required homeowners \$19.91	
	- Inv. 2024-1329 – Locates 9/30-10/25/24	\$300.00

TOTAL BILLS:		\$3,287.06
Transfer from Savings	\$3,300.00	

Checking Account Balance at End of Meeting:		\$4,816.11
--	--	-------------------

Bill received but not paid:

Wyoming Association of Rural Water Systems Invoice 19732 –
Annual membership for 2025 – \$495.00

There was discussion on the organization. The consensus was not to join the organization at this time. The invoice was not paid.

III. Unfinished Business

- a) Backup Generator / County grant – Lynne Gray reported that she talked to Duaine Faucett at Water Guy after the last meeting. One of Water Guy’s operators was scheduled to attend this meeting to discuss a backup generator, but he was not at the meeting. Lynne Gray also contacted the County Public Works Office (Clark Melinkovich) to see what kind of permitting is required (if any). No action was taken at this time.
- b) 2025 meetings were scheduled through July.

IV. New Business

- a) Annual election of officers – The consensus is to have the following officers for the next year: Lynne Gray, President / Jason Snyder, Vice President / Katie Balamut, Secretary/Treasurer
- b) Snow removal – The agreement for snow removal is that if there is 4” of snow or it’s drifting from the wind, Chris Stuckey (High Country) will provide snow removal services.

Katie Balamut moved to adjourn. Jason Snyder seconded. The meeting was adjourned at 12:43 p.m.


Next Meeting: Tuesday, January 7, 2025, 12:00 p.m. at the office of Cathey Consulting.

2025 Meetings:

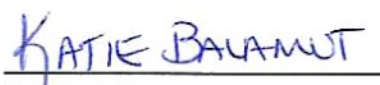
Tues., Jan. 7, 2025 12:00 p.m./Tues., Feb. 4, 2025, 12:00 p.m./Tues., Mar. 4, 2025, 6:00 p.m./
Tues., Apr. 1, 2025, 12:00 p.m./Tues., May 20, 2025, 12:00 p.m./Tues., June 17, 2025, 6:30 p.m./
Tues., July 15, 2025, 12:00 p.m.(Budget Hearing)

MEETINGS ARE HELD MONTHLY, GENERALLY ON A TUESDAY, AT THE OFFICE OF CATHEY CONSULTING, 400 SOUTH GILLETTE AVENUE, SUITE 106 (K2 TECHNOLOGIES BUILDING) – ENTRANCE IS ON 4TH STREET, GILLETTE.

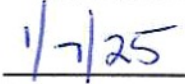
Respectfully submitted,
Helianne Cathey, Assistant to the Board



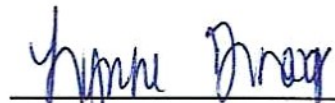
Signature



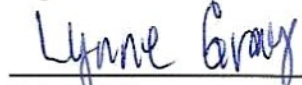
Printed Name



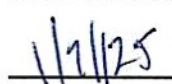
Date



Signature



Printed Name



Date

Lynne Gray, President / Jason Snyder, Vice President / Katie Balamut, Secretary/Treasurer