

Means, Carter & North Hannum Improvement & Service District
Regular Meeting
MINUTES
Tuesday, January 16, 2018, 7:00 p.m.
Office of Cathey Consulting, 400 South Gillette Ave, Suite 106, Gillette, WY

BOARD MEMBERS PRESENT: Montie Means, Quentin Strand
 BOARD MEMBERS NOT PRESENT: Anthony Knofczynski
 OTHERS PRESENT: Helenanne Cathey, Ken Roesler

Quentin Strand called the meeting to order at 7:00 p.m.

- I. **Vacant Board Position** – Anthony Knofczynski submitted a letter of resignation effective 10/1/17. Quentin Strand moved to accept the letter of resignation. Montie Means seconded. Motion carried unanimously. Since the next election is March 20th which will be before the next meeting, no one was appointed at this time to fill the vacancy.
- II. **Minutes Approval** – Montie Means moved to approve the minutes for the September 28, 2017, regular meeting as written. Quentin Strand seconded. Motion carried unanimously.
- III. **Treasurer’s Report** – The Treasurer’s Report and bills were reviewed. Quentin Strand moved to accept the Treasurer’s Report and pay bills as presented. Montie Means seconded. Motion carried unanimously.

Bank balance forward:		\$24,998.02
09/30/17	Interest	\$5.69
10/09/17	Deposit – Assessments	\$4,950.00
10/19/17	Ck# 1081 – C N A Surety (Bond)	\$126.00
10/31/17	Interest	\$2.80
11/15/17	Deposit – Assessments	\$13,500.00
11/30/17	Interest	\$3.08
09/12/17	Deposit – Assessments	\$6,300.00
12/31/17	Interest	\$4.04
01/09/18	Deposit – Assessments	\$2,100.00

Bank Balance Prior to Bills: **\$51,737.63**

Bills Paid at Meeting:

<u>Ck#</u>	<u>Payee – Description</u>	<u>Amount</u>
DECEMBER		
1082	Cathey Consulting	
	Inv. 4094 –Sept. Adm./Bks./Post. \$327.07	\$927.56
	Inv. 4149 – Oct Adm./Bks./Post. \$300.49	
	Inv. 4189 – Nov. Adm./Bks./Post. \$300.00	
1083	Gillette News-Record	\$67.57
1084	Strand’s Lawn Care	\$120.00
TOTAL DECEMBER BILLS:		\$1,115.13
JANUARY		
1085	Cathey Consulting	
	Inv. 4208 – Postcards mailed \$10.00	\$314.90
	Inv. 4228 – Dec. Adm./Bks./Post. \$304.90	
1086	Gillette News-Record	\$22.52
TOTAL JANUARY BILLS:		\$337.42
Bank Balance End of Meeting:		\$50,285.08
Receivables balances: \$21,750.00		

- IV. **Unfinished Business**
 - a) Mowing authorized (Strand’s Lawn Care) at the September meeting. Mowing was done as requested.
 - b) Director Election (March 20, 2018 – Means, Strand, Knofczynski) – At the last meeting an ad was approved for the two vacancies up in March, 2018. After the meeting, Anthony Knofczynski submitted a letter of resignation prior to the notice running in the newspaper, so the additional vacancy was added to the

notice. There are 2 vacancies for 4 year terms and one for a 2 year term open in this election. Applications to be on the ballot were due between December 20th and January 9th. No applications were received. A final notice will be run in the newspaper (see ad below) on March 6, 2018. Ballots will need to be canvassed within 7 days of the election date. Helenanne Cathey, Montie Means and Quentin Strand will canvass ballots within 7 days of the election date at the office of Cathey Consulting.

NOTICE OF DIRECTOR ELECTION
MEANS, CARTER & NORTH HANNUM IMPROVEMENT & SERVICE DISTRICT
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that ballots have been mailed to all qualified electors / landowners within the Means, Carter & North Hannum Improvement & Service District for the purpose of electing two directors to the Board of Directors to serve four (4)-year terms and one director to serve a two (2)-year term. There are no candidates on the ballot. Replacement ballots may be obtained from Cathey Consulting, LLC at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, or by calling Helenanne Cathey at 307-685-8235. An "Elector Affidavit" form will need to be completed in order to receive a replacement ballot. All mail ballots must be received by Means, Carter & North Hannum Improvement & Service District by mail at P.O. Box 4082, Gillette, Wyoming, 82717, by 5:00 p.m. on Tuesday, March 20, 2018, or at Cathey Consulting by 5:00 p.m. on Tuesday, March 20, 2018, to be valid. There will be no polling place.

Montie Means, Secretary/Treasurer / Filing Officer
Means, Carter & North Hannum Improvement & Service District

No one applied for the vacant director positions. A note to landowners: Montie Means is willing to serve in the two year term if anyone wants to write him in. Quentin Strand is willing to serve for a four year term if anyone wants to write him in. Anyone interested in being on the board – please talk to your neighbors and have people write in your name!

- c) There will be a training opportunity for board members regarding roads on Tuesday, January 30, 2018, from 5:30 p.m. to 7:30 p.m. (County Public Works and Road and Bridge) at the George Amos Building.

V. New Business

- a) A phone call was received from a landowner on November 27th that the North Plains Drive street sign was laying on the ground. Helenanne Cathey called Quentin Strand to put up the sign. Quentin Strand reported that it took him a while to find the sign. He finally found it and will put it up in the spring.
- b) Spring, 2018 Road work – There was discussion on doing some road work and mag chloride in the spring. This will be discussed at the April meeting.

VI. Public Comment – There was an opportunity for public comment.

Quentin Strand adjourned the meeting at 7:37 p.m.

UPCOMING MEETINGS: Wednesday, April 4, 2018, 7:00 p.m.

The following are regularly scheduled dates – they may be rescheduled to accommodate board member schedules.

Thursday, June 28, 2018, 7:00 p.m.

Thursday, September 27, 2018, 7:00 p.m.

Thursday, December 27, 2018, 7:00 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING, 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE.

Respectfully submitted,

Helenanne Cathey, Assistant to the Board

Vacant, President / Date

Quentin Strand, Vice President / Date

Montie Means, Secretary/Treasurer / Date