

Means, Carter & North Hannum Improvement & Service District
Regular Meeting
MINUTES
Tuesday, January 2, 2024, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Ave, Suite 106, Gillette, WY

BOARD MEMBERS PRESENT: Robert Holum, Ethan Strand
 BOARD MEMBERS NOT PRESENT: Montie Means
 OTHERS PRESENT: Helenanne Cathey

Ethan Strand called the meeting to order at 5:06 p.m.

- I. **Minutes Approval** – Ethan Strand moved to approve the minutes for the regular meeting on October 3, 2023, as written. Robert Holum seconded. Motion carried unanimously.
- II. **Treasurer’s Report** – The Treasurer’s Report and bills were reviewed. Ethan Strand moved to accept the Treasurer’s Report and pay bills as discussed and listed below. Robert Holum seconded. Motion carried unanimously.

Bank balance forward:			\$54,982.77
09/30/23	Interest	\$21.21	
Adjusted Balance Forward:			\$55,003.98
10/10/23	Deposit – Assessments	\$1,000.00	
10/31/23	Interest	\$21.59	
11/10/23	Deposit – Assessments	\$13,000.00	
11/30/23	Interest	\$24.09	
12/08/23	Deposit – Assessments	\$3,700.00	
12/31/23	Interest	No Bank Statement Yet	
Bank Balance Prior to Bills:			\$72,749.66
Bills Paid at Meeting:			
<u>Ck#</u>	<u>Payee – Description</u>		<u>Amount</u>
1225	Cathey Consulting	Inv. 7287 – Oct.. Adm./Bks/Post. \$365.00	\$1,015.00
		Inv. 7347 – Nov. Adm./Bks/Post. \$325.00	
		Inv. 7387 – Dec. Adm./Bks/Post. \$325.00	
1226	Gillette News-Record	Inv. 13864 – Director election legal ad	\$127.40
1227	Strand’s Lawn Care	Inv. 83186– 9/4/23 Mowing \$780.00	\$1,600.00
		Inv. 85809 – Skidsteer \$820.00	
Total Bills:			\$2,742.40
Bank Balance End of Meeting:			\$70,007.26
Receivables balances: \$14,700.00			

III. Unfinished Business / Roads

- a) Engineer to conduct traffic study on Gold Road and other subdivision roads if possible for an amount not to exceed \$5,000 – Robert Holum reported that he talked to the County but hasn’t talked to any engineers regarding a traffic study. The County has advised that the speed limit is 30 mph in subdivisions, which is set by state statute.
- b) Road work for spring / summer – The skidsteer was used to pull the rock in from the sides of the roads and rental on the brush (Strand’s invoice 85809). The consensus is to do the same basic thing again this year on the roads – rock and dust control and try to get 3 bids for the rock to apply for the County grant for the rock as well as the dust control. The District should qualify for a county grant to cover 25% the cost of the project.
- c) Director Election – Tuesday, March 19, 2024 (Strand – 4 year term) – Applications to be on the ballot are due between December 20, 2023 and January 9, 2024. Ballots will be mailed between February 23rd and March 4th. The canvassing board will consist of Bob Holum, Montie Means, and Helenanne Cathey who will meet within 7 days of the election date to count ballots.

NOTICE OF DIRECTOR ELECTION
MEANS, CARTER & NORTH HANNUM IMPROVEMENT & SERVICE DISTRICT
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that ballots have been mailed to all qualified electors / landowners within the Means, Carter & North Hannum Improvement & Service District for the purpose of electing one director to the Board of Directors to serve a four (4)-year term. Candidates include (*NAMES OF QUALIFIED ELECTORS WHO SUBMIT APPLICATIONS TO BE ON THE BALLOT*). Replacement ballots may be obtained from Cathey Consulting, LLC at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, or by calling Helenanne Cathey at 307-685-8235. An “Elector Affidavit” form will need to be completed in order to receive a replacement ballot. All mail ballots must be received by Means, Carter & North Hannum Improvement & Service District by mail at P.O. Box 4082, Gillette, Wyoming, 82717, by 5:00 p.m. on Tuesday, March 19, 2024, or at Cathey Consulting by 5:00 p.m. on Tuesday, March 19, 2024, to be valid. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, March 19, 2024, between 9:00 a.m. and 2:00 p.m.

Robert Holum, Secretary/Treasurer / Filing Officer
Means, Carter & North Hannum Improvement & Service District

IV. New Business

- a) County RoaDS Program – The County is offering an economic incentives for districts to enlarge or merge with other districts. The consensus of the Board is that this program doesn’t really make sense for the District.
- b) Budget for 7/1/24 – 6/30/25 – The current year-to-date Profit and Loss and Balance Sheet were reviewed and compared to the prior fiscal year-to-date. The assessments will likely stay the same for the next fiscal year.

V. Public Comment – There was an opportunity for public comment. There were no public comments.

Ethan Strand moved to adjourn the meeting. Robert Holum seconded. The meeting was adjourned at 5:57 p.m.

UPCOMING MEETINGS: Tuesday, April 2, 2024, 5:00 p.m. (Regular Meeting)

2024 Meetings:

Tues., April 2, 2024, 5:00 p.m.

Tues., July 2, 2024, 5:00 p.m. / Tues., October 1, 2024, 5:00 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING, 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Montie Means, President / Date

Ethan Strand, Vice President / Date

Robert Holum, Secretary/Treasurer / Date