

**Means, Carter & North Hannum Improvement & Service District**  
**Regular Meeting**  
**MINUTES**  
**Tuesday, January 7, 2020, 5:00 p.m.**  
**Office of Cathey Consulting, 400 South Gillette Ave, Suite 106, Gillette, WY**

BOARD MEMBERS PRESENT: Montie Means, Quentin Strand  
 BOARD MEMBERS NOT PRESENT: Robert Holum  
 OTHERS PRESENT: Helennane Cathey

Quentin Strand called the meeting to order at 5:00 p.m.

- I. **Minutes Approval** – Quentin Strand moved to approve the minutes for the October 1, 2019, regular meeting as written. Montie Means seconded. Motion carried unanimously.
- II. **Treasurer’s Report** – The Treasurer’s Report and bills were reviewed. Quentin Strand moved to accept the Treasurer’s Report and pay bills as presented. Montie Means seconded. Motion carried unanimously.

<b>Bank balance forward:</b>			<b>\$54,572.88</b>
09/30/19	Interest	\$6.97	
Adjusted Balance Forward:			\$54,579.85
10/07/19	Deposit – Assessments	\$200.00	
10/31/19	Interest	\$7.05	
11/12/19	Deposit – Assessments	\$13,300.00	
11/30/19	Interest	\$7.79	
12/09/19	Deposit – Assessments	\$4,800.00	
12/31/19	Interest	\$9.13	
<b>Bank Balance Prior to Bills:</b>			<b>\$72,903.82</b>
Bills Paid at Meeting:			
<u>Ck#</u>	<u>Payee – Description</u>		<u>Amount</u>
1111	Cathey Consulting	Inv. 5192 – Oct. Adm./Bks/Post.\$340.20	\$970.20
		Inv. 5232 – Nov. Adm./Bks/Post. \$315.00	
		Inv. 5276 – Dec. Adm./Bks/Post. \$315.00	
1112	Gillette News-Record	Ad 00353751 – Director election ad	\$80.68
Total Bills:			\$1,050.88
<b>Bank Balance End of Meeting:</b>			<b>\$71,852.94</b>
Receivables balances: \$14,100.00			

- III. **Unfinished Business**
  - a) Director election – March 17, 2020 (Strand – 4 year term) – Applications to be on the ballot are due between December 18<sup>th</sup> and January 7<sup>th</sup>. Ballots will be mailed between Feb. 21<sup>st</sup> and Mar. 2<sup>nd</sup>. The final ad will run in the News-Record no later than Mar. 3<sup>rd</sup> with applicants’ names. Helennane Cathey, Montie Means and Quentin Strand will canvass ballots within 7 days of the election date.
- IV. **New Business**
  - a) There was discussion on road work for 2020. Helennane Cathey will contact two companies for bids for dust control and prepare a County grant application. Quentin Strand and Montie Means will sign the grant application, and it will be submitted to the County. The work will be authorized at the next meeting. The District will put down rock again followed by dust control as done the past few years. .
- V. **Public Comment** – There was an opportunity for public comment.

Quentin Strand adjourned the meeting at 5:14 p.m.

**UPCOMING MEETINGS: Tuesday, April 7, 2020, 5:00 p.m. (Regular Meeting) / Tuesday, July 7, 2020, 5:00 p.m. / Tuesday, October 6, 2020**

**MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING, 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE.**

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board

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Quentin Strand, President / Date

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Montie Means, Vice President / Date

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Robert (Bob) Holum, Secretary/Treasurer / Date