

Means, Carter & North Hannum Improvement & Service District
Budget Hearing and Regular Meeting
MINUTES
Tuesday, July 6, 2021, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Ave, Suite 106, Gillette, WY

BOARD MEMBERS PRESENT: Robert Holum, Montie Means, Ethan Strand
 OTHERS PRESENT: Helenanne Cathey

BUDGET HEARING

Montie Means called the budget hearing to order at 5:05 p.m. The budget was reviewed. There was an opportunity for public comment. Montie Means adjourned the budget hearing at 5:18 p.m.

REGULAR MEETING

Montie Means called the regular meeting to order at 5:18 p.m.

- I. Budget** – Montie Means moved to adopt the budget for 7/1/21 – 6/30/22 for \$128,881 and adopt the resolution to assess and submit assessments as approved in the budget. Ethan Strand seconded. Motion carried unanimously. The budget is attached to these minutes.
- II. Minutes Approval** – Ethan Strand moved to approve the minutes for the April 6, 2021, regular meeting as written. Montie Means seconded. Motion carried unanimously.
- III. Treasurer’s Report** – The Treasurer’s Report and bills were reviewed. Ethan Strand moved to accept the Treasurer’s Report and pay bills as discussed and listed below. Montie Means seconded. Motion carried unanimously.

Bank balance forward:			\$83,104.14
03/31/21	Interest	\$5.03	
Adjusted Balance Forward:			\$83,109.17
04/12/21	Deposit – Assessments	\$1,011.24	
04/30/21	Interest	\$4.85	
05/10/21	Deposit – Assessments	\$1,900.00	
05/31/21	Interest	\$5.08	
06/14/21	Deposit – Assessments	\$6,400.00	
06/30/21	Deposit – Assessments	\$406.12	
06/30/21	Interest	No Statement Yet	
Bank Balance Prior to Bills:			\$92,836.46

Bills Paid at Meeting:

Ck#	Payee – Description		Amount
1187	Cathey Consulting	Inv. 5968 – Postcards for garage sale \$126.00	\$1,155.95
		Inv. 5990 – Apr. Adm./Bks/Post. \$343.95	
		Inv. 6036 – May Adm./Bks/Post. \$315.00	
		Inv. 6056 – Annual post office box fee \$56.00	
		Inv. 6079 – June Adm./Bks/Post. \$315.00	
1188	Dustbusters, Inc.	Inv. 67431 – Dustguard	\$12,101.70
1189	Gillette News-Record	Ad 00367245 – Budget hearing ad	\$78.75
1190	Quality Agg & Construction	Inv. 45355 – 545.58 tons limestone/blading	\$17,745.12
1191	Gillette News-Record	Ad for garage sale	\$15.54
Total Bills:			\$31,097.06

Bank Balance End of Meeting: **\$61,739.40**

Receivables balances: \$1,200 – Assessments / \$3,025.43 County Grant

IV. Unfinished Business / Roads

- a) 2021 Road Work – Road work was completed. A grant reimbursement form was signed for \$3,025.43. The completion report and other forms were completed to close out the grant.

There was discussion on having a traffic study done to evaluate the speed limit and signs. Ethan Strand moved to authorize hiring an engineer to do a traffic study on Gold Road and other subdivision roads if possible for an amount not to exceed \$5,000. Montie Means seconded. Motion carried unanimously. The consensus is to look into cross pans for drainage and for slowing traffic and reducing the speed limit and sign placement. Ethan Strand will contact engineers.

There was discussion on mailboxes. No action was taken.

V. New Business

- a) Public Records Notice – Two board members signed a public records notice to submit to the County stating that the District’s records are stored at the office of Cathey Consulting.
- b) Official Depository – Montie Means moved to designate First National Bank as the official depository for 7/1/21 – 6/30/22. Ethan Strand seconded. Motion carried unanimously.

VI. Public Comment – There was an opportunity for public comment.

Montie Means adjourned the meeting at 5:39 p.m.

UPCOMING MEETINGS: Tuesday, October 5, 2021, 5:00 p.m. / Tuesday, January 4, 2022, 5:00 p.m. / Tuesday, April 5, 2022, 5:00 p.m. / Tuesday, July 5, 2022, 5:00 p.m. / Tuesday, October 4, 2022, 5:00 p.m. at

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING, 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Montie Means, President / Date

Ethan Strand, Vice President / Date

Robert (Bob) Holum, Secretary/Treasurer / Date

Budget - Means, Carter & North Hannum ISD - 7/1/2021 - 6/30/2022				
Budget Hearing: Tuesday, July 6, 2021, 5:00 p.m. at Office of Cathey Consulting / Means, Carter & N Hannum ISD, PO Box 4082, Gillette, WY 82717				
	Actual (F32)	Budget	Actual	Budget
	7/1/19 - 6/30/20	7/1/20 - 6/30/21	7/1/20 - 6/30/21	7/1/21 - 6/30/22
TOTAL FUNDS ON HAND START OF FY	64,062	81,648	81,649	92,841
Revenue				
Assessments (\$400 X 78 lots)	31,200	31,200	31,200	31,200
Assessments (\$200 X 6 lots)	1,200	1,200	1,200	1,200
Assessments - Interest	184	300	210	300
Interest - Bank	89	90	55	90
Grants - County	2,960	3,250	3,025	3,250
Other Fees				
TOTAL REVENUE	35,633	36,040	35,690	36,040
TOTAL CASH ON HAND + REVENUE	99,695	117,688	117,339	128,881
Expenditures				
Administrative				
Contract Admin./Bks (\$315/mo.)	3,780	3,800	3,906	3,800
Contract Legal		400		400
Contract Accounting/Auditing				
Office/Adver./Postage/Collec./Other	574	800	236	800
Travel				
TOTAL ADMINISTRATIVE	4,354	5,000	4,142	5,000
Indirect				
Insurance - Liab., Bonding	626	626	626	626
Miscellaneous				
TOTAL INDIRECT COSTS	626	626	626	626
Operations				
Miscellaneous (Rollover)		81,648		92,841
Roads - Rock, Blading, Snow removal, Mowing, Spraying, other	10,365	17,414	17,745	17,414
Roads - Dust Control	11,841	13,000	12,102	13,000
TOTAL OPERATIONS COSTS	22,206	112,062	29,847	123,255
TOTAL EXPENDITURES	27,186	117,688	34,615	128,881
DEDICATED TO RESERVES				
NET REVENUE MINUS EXPENDITURES (No Misc.)	8,447	0	1,075	0
BALANCE BUDGETING - S/B 0		0		0
Receivables Start of FY	5,360		5,560	
Payables Balance Start of FY	12,968		22,299	
	6/30/2019	6/30/20 (EST)	6/30/2020	6/30/21 (EST)
BEGINNING OF FISCAL YEAR BALANCES				
GENERAL FUNDS	64,062	81,648	81,649	92,841
RESERVES BALANCES				
TOTAL FUNDS BEGINNING OF YEAR	64,062	81,648	81,649	92,841
Receivables Balance End of FY	5,560		4,225	
Payables Balance End of FY	22,299		31,081	
End of Year Bank Balance	81,640		92,841	
<i>F32 - Add in \$9 (interest 6/30/19 \$8 and +1 rounding,</i>	81,649	0	Current Yr. Rev-Current Yr. Exp.	0
		0	Total Revenue - Total Expenses	0

Budget Message: Means, Carter & North Hannum ISD manages the roads. Each year, rock is added and dust control applied as needed. The District utilizes the County grant program when possible. The District does not have any reserves.

Board Member Signature _____

Board Member Signature _____

Directors: Montie Means, Pres. and Robert Holum, Sec./Treas. terms end March, 2022 / Ethan Strand, Vice Pres. term ends March, 2024
 The District holds a regular meeting each quarter at 5:00 p.m. Meeting dates to be determined annually.
 Records are stored at 400 S Gillette Ave, Suite 106, Gillette.

Roads Estimates: 3024.8 McGee Ave
 5787.3 Gold Road
 1015.4 North Plains Dr
 1353 Mink Ave
 1414.1 Glenn Ave
 2125 Means St
 557.7 Copper St
 633.4 Silver Ave
 15910.7 total feet in subdivision
 5280 feet in a mile
 3.0 total miles