

**Means, Carter & North Hannum Improvement & Service District**  
**Regular Meeting**  
**MINUTES**  
**Tuesday, October 1, 2019, 5:00 p.m.**  
**Office of Cathey Consulting, 400 South Gillette Ave, Suite 106, Gillette, WY**

BOARD MEMBERS PRESENT: Robert Holum, Montie Means, Quentin Strand  
 OTHERS PRESENT: Helenanne Cathey

Quentin Strand called the meeting to order at 5:00 p.m.

- I. **Minutes Approval** – Robert Holum moved to approve the minutes for the July 2, 2019, budget hearing and regular meeting as written. Montie Means seconded. Motion carried unanimously.
- II. **Treasurer’s Report** – The Treasurer’s Report and bills were reviewed. Robert Holum moved to accept the Treasurer’s Report and pay bills as presented. Montie Means seconded. Motion carried with Robert Holum and Montie Means voting aye. Quentin Strand abstained.

<b>Bank balance forward:</b>			<b>\$51,094.86</b>
06/30/19	Interest	\$8.16	
Adjusted Balance Forward:			\$51,103.02
07/31/19	Interest	\$7.21	
08/12/19	Deposit – Assessments	\$2,118.17	
08/14/19	Deposit – County Grant	\$2,960.13	
08/31/19	Interest	\$6.93	
09/09/19	Deposit – Assessments	\$435.02	
09/30/19	Interest	NO STATEMENT YET	
<b>Bank Balance Prior to Bills:</b>			<b>\$56,630.48</b>
Bills Paid at Meeting:			
<u>Ck#</u>	<u>Payee – Description</u>	<u>Amount</u>	
1108	Cathey Consulting	Inv. 5053 – July Adm./Bks/Post.\$341.60	\$971.60
		Inv. 5096 – Aug. Adm./Bks/Post. \$315.00	
		Inv. 5121 – Sep. Adm./Bks/Post. \$315.00	
1109	C N A Surety	Bond – Board	\$126.00
1110	Strand’s Lawn Care	Inv. 2327 – Mowing, clean ditches	\$960.00
Total Bills:			\$2,057.60
<b>Bank Balance End of Meeting:</b>			<b>\$54,572.88</b>
Receivables balances: \$32,400.00			

**III. Unfinished Business**

- a) None

**IV. New Business**

- a) The Board reviewed and signed the Local Government Annual Report Summary for fiscal year ending 6/30/19. It will be sent to the State along with the Proof of Cash completed by Helenanne Cathey.
- b) Director Election – March 17, 2020 (Strand – 4 year term) – The first ad will run November 20, 2019. Applications to be on the ballot are due between December 18<sup>th</sup> and January 7<sup>th</sup>.

**V. Public Comment** – There was an opportunity for public comment.

Quentin Strand adjourned the meeting at 5:10 p.m.

**UPCOMING MEETINGS: Tuesday, January 7, 2020, 5:00 p.m. (Regular Meeting). The April, July and October meetings for 2020 will be scheduled at the January meeting.**

**MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING, 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE.**

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board

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Quentin Strand, President / Date

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Montie Means, Vice President / Date

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Robert (Bob) Holum, Secretary/Treasurer / Date