

Means, Carter & North Hannum Improvement & Service District
Regular Meeting
MINUTES
Tuesday, October 3, 2023, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Ave, Suite 106, Gillette, WY

BOARD MEMBERS PRESENT: Robert Holum, Montie Means
 BOARD MEMBERS NOT PRESENT: Ethan Strand
 OTHERS PRESENT: Helenanne Cathey

Montie Means called the meeting to order at 5:00 p.m.

- I. **Minutes Approval** – Robert Holum moved to approve the minutes for the budget hearing and regular meeting on June 21, 2023, as written. Montie Means seconded. Motion carried unanimously.
- II. **Treasurer’s Report** – The Treasurer’s Report and bills were reviewed. Robert Holum moved to accept the Treasurer’s Report and pay bills as discussed and listed below. Montie Means seconded. Motion carried unanimously.

Bank balance forward:			\$50,584.65
06/30/23	Deposit – Assessments	\$1,679.12	
06/30/23	Interest	\$24.03	
07/12/23	Deposit – County Grant	\$3,713.20	
07/31/23	Interest	\$19.18	
08/10/23	Deposit – Assessments	\$1,294.79	
08/31/23	Interest	\$21.80	
09/30/23	Interest	No Bank Statement Yet	
Bank Balance Prior to Bills:			\$57,336.77
Bills Paid at Meeting:			
<u>Ck#</u>	<u>Payee – Description</u>		<u>Amount</u>
1221	Cathey Consulting	Inv. 7147 – July. Adm./Bks/Post. \$373.00	\$1,023.00
		Inv. 7215 – Aug. Adm./Bks/Post. \$325.00	
		Inv. 7255 – Sept. Adm./Bks/Post. \$325.00	
1222	Strand’s Lawn Care	Inv. 74758 – Mowing, landscaping, equipment Rental (6/1 & 6/19/23)	\$1,205.00
1223	VOID		
1224	C N A Surety	Bond / board 12/1/23 – 12/1/24	\$126.00
Total Bills:			\$2,354.00
Bank Balance End of Meeting:			\$54,982.77
Receivables balances: \$32,400.00			

III. Unfinished Business / Roads

- a) Engineer to conduct traffic study on Gold Road and other subdivision roads if possible for an amount not to exceed \$5,000 – Helenanne Cathey reported that she found a motion to approve a 20 mph speed limit for the Means, Carter & North Hannum Estates Subdivisions in the Campbell County Commissioners meeting minutes from November 6, 2001. Robert Holum will talk to Clark Melinkovich at the County regarding the speed limit and make sure it’s enforceable and see what can be done to get the Sheriff’s Office to enforce the speed limit.
- b) Road work for fall / winter - The consensus is to run a sweeper or skid steer down the sides of the roads to pull the rock back in toward the middle of the roads this fall. A couple of loads of rock may be brought in for a street that needs some rock. Montie Means and Robert Holum will schedule the work.

IV. New Business

- a) Director election – Tuesday, March 19, 2024 (Strand – 4 year term) – The following legal ad will run in the News-Record on Tuesday, November 28, 2023:

NOTICE OF DIRECTOR ELECTION
MEANS, CARTER & NORTH HANNUM IMPROVEMENT & SERVICE DISTRICT
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that on Tuesday, March 19, 2024, an election shall be held for the purpose of electing one director for a four-year term. The election shall be conducted by mail ballot, and anyone entitled to vote shall receive a ballot with a return envelope stating the date and time the ballot must physically be in the hands of the election official. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, March 19, 2024, between 9:00 a.m. and 2:00 p.m.

Any qualified elector may run for Director by filing an application for election with the Secretary of the District (PO Box 4082, Gillette, WY 82717) or with Cathey Consulting (685-8235 or hlcathey@collinscom.net) between December 20, 2023, and January 9, 2024. The application is also available online at www.catheyconsulting.net – click on Election Documents. A qualified elector means a person who is an owner of land within the District, or the person holding record fee title to real property, or a registered voter of the District.

Robert Holum – Secretary/Treasurer / Filing Officer
Means, Carter & North Hannum Improvement & Service District

V. Public Comment – There was an opportunity for public comment. There were no public comments.

Robert Holum moved to adjourn the meeting. Montie Means seconded. The meeting was adjourned at 5:35 p.m.

UPCOMING MEETINGS: Tuesday, January 2, 2024, 5:00 p.m. (Regular Meeting)
2024 Meetings:

Tues., January 2, 2024, 5:00 p.m. / Tues., April 2, 2024, 5:00 p.m.
Tues., July 2, 2024, 5:00 p.m. / Tues., October 1, 2024, 5:00 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING, 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Montie Means, President / Date

Ethan Strand, Vice President / Date

Robert Holum, Secretary/Treasurer / Date