

Means, Carter & North Hannum Improvement & Service District
Regular Meeting
MINUTES
Tuesday, October 4, 2022, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Ave, Suite 106, Gillette, WY

BOARD MEMBERS PRESENT: Robert Holum, Montie Means, Ethan Strand
 OTHERS PRESENT: Helenanne Cathey

Montie Means called the meeting to order at 5:00 p.m.

- I. **Minutes Approval** – Montie Means moved to approve the minutes for the budget hearing and regular meeting on July 5, 2022, as written. Robert Holum seconded. Motion carried unanimously.
- II. **Treasurer’s Report** – The Treasurer’s Report and bills were reviewed. Robert Holum moved to accept the Treasurer’s Report and pay bills as discussed and listed below. Montie Means seconded. Motion carried with Montie Means and Robert Holum voting aye. Ethan Strand abstained.

Bank balance forward: **\$58,335.40**

Check # 1200 – bookkeeping error – check to Cathey Consulting +\$30
 was written for \$955 instead of \$985 as it should have been.

06/30/22 Interest \$5.15

Adjusted Balance Forward: **\$58,370.55**

07/31/22 Interest \$4.37

08/08/22 Deposit – Assessments \$858.38

08/12/22 Deposit – County Grant \$3,268.84

08/31/22 Interest \$3.79

09/09/22 Deposit – Assessments \$1,080.78

09/30/22 Interest No Statement Yet

Bank Balance Prior to Bills: **\$63,586.71**

Bills Paid at Meeting:

Ck#	Payee – Description	Amount
1207	Cathey Consulting	\$1,045.00
	Inv. 6619 – June. Adm./Bks/Post.	
	\$315 - \$285 paid in July \$30	
	Inv. 6659 – July Adm./Bks/Post. \$365.00	
	Inv. 6699 – Aug. Adm./Bks/Post. \$325.00	
	Inv. 6737 – Sep. Adm./Bks/Post. \$325.00	
1208	Strand’s Lawn Care.	\$600.00
1209	C N A Surety	\$126.00
	Bond for Board 12/1/22 – 12/1/23	
	Total Bills:	\$1,771.00

Bank Balance End of Meeting: **\$61,815.71**

Receivables balances: \$32,400.00

III. Unfinished Business / Roads

- a) Engineer to conduct traffic study on Gold Road and other subdivision roads if possible for an amount not to exceed \$5,000 – No update.
- b) Road work – No work needed on the roads at this time, but Robert Holum and Montie Means agreed that Strand’s Lawn Care should mow again before winter.

IV. New Business

- a) Ethan Strand moved to approve the updated fee schedule for public records requests (Cathey Consulting fee schedule). Montie Means seconded. Motion carried unanimously. The fee schedule is posted online at www.catheyconsulting.net.
- b) The Board reviewed the Local Government Annual Report Summary for the fiscal year ending 6/30/22 that was submitted to the Department of Audit to meet the September 30th deadline.

- c) 2023 meetings – The meeting schedule for 2023 was discussed, and the consensus is to move the July meeting to Tuesday, June 27th instead of Tuesday, July 4th.

V. Public Comment – There was an opportunity for public comment. There were no public comments.

Montie Means adjourned the meeting at 5:17 p.m.

UPCOMING MEETINGS: Tuesday, January 3, 2023, 5:00 p.m.

2023 Meetings: Tues., Jan. 3, 2023 5:00 p.m. Tues., April 4, 2023, 5:00 p.m.

***Tues., June 27, 2023 5:00 p.m. Tues., Oct. 3, 2023, 5:00 p.m.**

***July meeting moved to Tuesday, June 27th instead of Tuesday, July 4th.**

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING, 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE.

Respectfully submitted,
Helianne Cathey, Assistant to the Board

Montie Means, President / Date

Ethan Strand, Vice President / Date

Robert (Bob) Holum, Secretary/Treasurer / Date