

**Means, Carter & North Hannum Improvement & Service District**  
**Regular Meeting**  
**MINUTES**  
**Tuesday, October 5, 2021, 5:00 p.m.**  
**Office of Cathey Consulting, 400 South Gillette Ave, Suite 106, Gillette, WY**

BOARD MEMBERS PRESENT: Robert Holum, Montie Means, Ethan Strand  
 OTHERS PRESENT: Helenanne Cathey

Montie Means called the meeting to order at 5:00 p.m.

- I. **Minutes Approval** – Montie Means moved to approve the minutes for the July 6, 2021, budget hearing and regular meeting as written. Robert Holum seconded. Motion carried unanimously.
- II. **Treasurer’s Report** – The Treasurer’s Report and bills were reviewed. Robert Holum moved to accept the Treasurer’s Report and pay bills as discussed and listed below. Montie Means seconded. Motion carried with Robert Holum and Montie Means voting aye. (*Ethan Strand was not at the meeting at the time of this vote.*)

<b>Bank balance forward:</b>			<b>\$61,739.40</b>
06/30/21	Interest	\$5.21	
Adjusted Balance Forward:			\$61,744.61
07/31/21	Interest	\$4.61	
08/23/21	Deposit – County Grant	\$3,025.43	
08/31/21	Interest	\$3.72	
09/10/21	Deposit – Assessments	\$438.57	
09/30/21	Interest	No Statement Yet	
<b>Bank Balance Prior to Bills:</b>			<b>\$65,216.94</b>
Bills Paid at Meeting:			
<u>Ck#</u>	<u>Payee – Description</u>		<u>Amount</u>
1192	Cathey Consulting	Inv. 6126 – July Adm./Bks/Post. \$345.05	\$975.05
		Inv. 6172 – Aug. Adm./Bks/Post. \$315.00	
		Inv. 6218 – Sept. Adm./Bks/Post. \$315.00	
1193	C N A Surety	Bond on Board 12/1/21 – 12/1/22	\$126.00
1194	Strand’s Lawn Care	Inv. 32906 – Mowing (June)	\$600.00
Total Bills:			\$1,701.05
<b>Bank Balance End of Meeting:</b>			<b>\$63,515.89</b>
Receivables balances: \$33,200 Assessments			

*Ethan Strand arrived at 5:10 p.m.*

- III. **Unfinished Business / Roads**
  - a) Engineer to conduct traffic study on Gold Road and other subdivision roads if possible for an amount not to exceed \$5,000 – This was approved at the last meeting. Ethan Strand reported that he contacted several engineering firms, but no one called him back. Board members will continue to try to contact an engineering firm.
- IV. **New Business**
  - a) The Board reviewed and signed the Local Government Annual Report Summary for fiscal year ending 6/30/21 that will be submitted to the State.
  - b) Director Election Tuesday, March 22, 2022 (Holum, Means – 4 year terms) – The following legal ad will run in the News-Record on Tuesday, November 30, 2021:

NOTICE OF DIRECTOR ELECTION  
 MEANS, CARTER & NORTH HANNUM IMPROVEMENT & SERVICE DISTRICT  
 CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that on Tuesday, March 22, 2022, an election shall be held for the purpose of electing two directors for four-year terms. The election shall be conducted by mail ballot, and anyone entitled to vote shall receive a ballot with a return envelope stating the date and time the ballot must physically be in the hands of the election official. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, March 22, 2022, between 9:00 a.m. and 2:00 p.m.

Any qualified elector may run for Director by filing an application for election with the Secretary of the District (PO Box 4082, Gillette, WY 82717) or with Cathey Consulting (685-8235 or [hlcathey@collinscom.net](mailto:hlcathey@collinscom.net)) between December 22, 2021, and January 11, 2022. The application is also available online at [www.catheyconsulting.net](http://www.catheyconsulting.net) – click on Election Documents. A qualified elector means a person who is an owner of land within the District, or the person holding record fee title to real property, or a registered voter of the District.

Robert Holum – Secretary/Treasurer / Filing Officer  
Means, Carter & North Hannum Improvement & Service District

- c) Robert Holum moved to mow the sides of the road again using Strand Lawn Service if available. Montie Means seconded. Motion carried with Robert Holum and Montie Means voting aye. Ethan Strand abstained.

**V. Public Comment** – There was an opportunity for public comment.

Montie Means adjourned the meeting at 5:19 p.m.

**UPCOMING MEETINGS: Tuesday, January 4, 2022, 5:00 p.m. / Tuesday, April 5, 2022, 5:00 p.m. / Tuesday, July 5, 2022, 5:00 p.m. / Tuesday, October 4, 2022, 5:00 p.m. at**

**MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING, 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE.**

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board

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Montie Means, President / Date

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Ethan Strand, Vice President / Date

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Robert (Bob) Holum, Secretary/Treasurer / Date