

Means, Carter & North Hannum Improvement & Service District
Budget Hearing & Regular Meeting
MINUTES
Tuesday, July 2, 2024, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Ave, Suite 106, Gillette, WY

BOARD MEMBERS PRESENT: Robert Holum, Ethan Strand
 BOARD MEMBERS NOT PRESENT: Montie Means
 OTHERS PRESENT: Helenanne Cathey

BUDGET HEARING

Ethan Strand called the budget hearing to order at 5:00 p.m. The budget was reviewed. There was an opportunity for public comment. There were no public comments. Ethan Strand adjourned the budget hearing at 5:06 p.m.

REGULAR MEETING

Ethan Strand called the regular meeting to order at 5:07 p.m.

- I. Budget** – Ethan Strand moved to adopt the budget of \$86,134 and adopt the resolution to assess and submit assessments to the County as approved in the budget. Robert Holum seconded. Motion carried unanimously. The budget is attached to these minutes.
- II. Minutes Approval** – Ethan Strand moved to approve the minutes for the regular meeting on April 2, 2024, as written. Robert Holum seconded. Motion carried unanimously.
- III. Treasurer’s Report** – The Treasurer’s Report and bills were reviewed. Montie Means moved to accept the Treasurer’s Report and pay bills as discussed and listed below. Ethan Strand seconded. Motion carried unanimously.

Bank balance forward:		\$71,185.77
03/31/24	Interest	\$27.99
Adjusted Balance Forward:		\$71,213.76
04/08/24	Deposit – Assessments	\$926.14
04/30/24	Interest	\$26.77
05/10/24	Deposit – Assessments	\$2,714.50
05/31/24	Interest	\$28.28
06/10/24	Deposit – Assessments	\$5,501.08
06/26/24	Deposit – Assessments	\$626.33
06/30/24	Interest	\$29.09

Bank Balance Prior to Bills: **\$81,065.95**

Bills Paid at Meeting:

Ck#	Payee – Description	Amount
1231	Cathey Consulting	\$1,015.00
	Inv. 7544 – Apr.. Adm./Bks/Post. \$365.00	
	Inv. 7608 – May Adm./Bks/Post. \$325.00	
	Inv. 7649 – June Adm./Bks/Post. \$325.00	
1232	Dustbusters, Inc.	\$15,680.95
1233	Gillette News-Record	\$107.90
1234	Postmaster	\$170.00
1235	Quality Agg & Construction	\$6,737.30
	Inv. 51671 – Limestone W-base (68.56 tons)	
Total Bills:		\$23,711.15

Bank Balance End of Meeting: **\$57,354.80**

Receivables balances: \$1,600.00

IV. Unfinished Business / Roads

- a) Engineer to conduct traffic study on Gold Road and other subdivision roads if possible for an amount not to exceed \$5,000 – The Board is still looking for an engineer to conduct a traffic study. Robert Holum

discussed the speed limit with the County. They won't support a decrease in the speed limit. There was discussion on drainage issues on Gold Road and putting in cross pans in the road.

- b) Road work for spring / summer – Dust control estimate \$15,895.88 / County grant application for \$3,973.97 approved by the Commissioners on 4/16/24. The bill from Dustbusters was \$15,680.95. The Board reviewed and signed the County grant agreement, pay request for \$3,920.24, the completion report and affidavit to submit to the County to close out the grant.

V. New Business

- a) Ethan Strand moved to designate First National Bank as the official depository for 7/1/24-6/30/25. Robert Holum seconded. Motion carried unanimously.
- b) Board members signed the annual Public Records Notice to submit to the County stating that the District's records are stored at the office of Cathey Consulting.
- c) Minutes will be e-mailed and posted online after the Board has approved them at each meeting. Minutes will not be distributed as draft minutes anymore. The Board consensus is to stop mailing minutes to anyone because the District is charged \$5 or more for each set of minutes mailed. Anyone interested in receiving minutes can be added to the e-mail list or they can find the minutes online at www.catheyconsulting.net. Minutes are also available for review at the office of Cathey Consulting.
- d) County grant for dust control for 2025 – Helenanne Cathey reported that the County grant program has less money allotted for this next fiscal year, and there were several grant applications (almost half of the annual budget) that were considered by the County Commissioners at their meeting today. The consensus is to go ahead and apply for a grant for dust control for next spring based on this year's invoice. The grant application was signed and will be submitted this month (project estimate \$15,680.95 and grant request of \$3,920.24).

VI. Public Comment – There was an opportunity for public comment. There were no public comments.

Ethan Strand moved to adjourn the meeting. Robert Holum seconded. The meeting was adjourned at 5:49 p.m.

UPCOMING MEETINGS: Tuesday, October 1, 2024, 5:00 p.m.

Tuesday, January 7, 2025, 5:00 p.m.

Tuesday, April 1, 2025, 5:00 p.m.

Tuesday, July 1, 2025, 5:00 p.m.

Tuesday, October 7, 2025, 5:00 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING, 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board



Signature



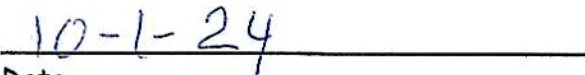
Signature



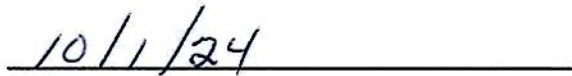
Printed Name



Printed Name



Date



Date

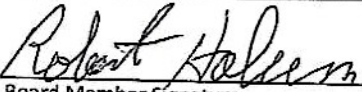
Montie Means, President / Ethan Strand, Vice President / Robert Holum, Secretary/Treasurer

Budget - - 7/1/24 - 6/30/25

Budget Hearing: Tuesday, July 2, 2024, 5:00 p.m. at office of Cathey Consulting / PO Box 4082, Gillette, WY 82717

	Actual (F32)	Budget	Actual (EST)	Budget
	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/23 - 6/30/24	7/1/24 - 6/30/25
CASH CARRYOVER				
Revenue	92,243	64,224	52,288	49,434
Assessments				
Assessments - Interest	32,400	32,400	32,400	32,400
Grants - County	273	300	100	300
Interest from bank	3,713	4,000	3,974	4,000
TOTAL REVENUE	202	90		
TOTAL REVENUE PLUS CASH CARRYOVER	36,588	36,790	36,474	36,700
	128,831	101,014	88,762	86,134
Expenditures				
Capital Expenditures				
Administrative				
Operations	4,362	5,100	5,815	6,000
Indirect	38,414	95,288	36,495	79,408
TOTAL EXPENDITURES	1,126	626	726	726
	43,902	101,014	43,036	86,134
Reserves-Amount to be Added				
Reserves-Amount to be spent				
Ending Reserves balance				
Receivables Start of FY	5,069		4,913	
Payables Balance Start of FY	34,002		1,205	
	6/30/2022	6/30/23 (EST)	6/30/2023	6/30/24 (EST)
BEGINNING OF FISCAL YEAR BALANCES				
GENERAL FUNDS				
RESERVES BALANCES	92,243	64,224	52,288	49,434
TOTAL FUNDS BEGINNING OF YEAR	92,243	64,224	52,288	49,434
Receivables Balance End of FY	4,913			
Payables Balance End of FY	1,205			
End of Year Bank Balance	52,288		49,434	
Net per year (Revenue minus Expenses)	84,929	0	45,726	0

Budget Message: Means, Carter & North Hannum ISD manages the roads. Each year, rock is added and dust control applied as needed. The District utilizes the County grant program when possible. The District does not have any reserves.


Board Member Signature


Board Member Signature

Directors: Montie Means, Pres. and Robert Holum, Sec./Treas. terms end March, 2026 / Ethan Strand, Vice Pres. term ends March, 2028
The District holds a regular meeting each quarter at 5:00 p.m. Meeting dates to be determined annually.
Records are stored at 400 S Gillette Ave, Suite 106, Gillette.

Roads Estimates:

- 3024.8 McGee Ave
- 5787.3 Gold Road
- 1015.4 North Plains Dr
- 1353 Mink Ave
- 1414.1 Glenn Ave
- 2125 Means St
- 557.7 Copper St
- 633.4 Silver Ave
- 15910.7 total feet in subdivision
- 5280 feet in a mile
- 3.01 total miles