

North Rangeland Improvement & Service District
Budget Hearing / Regular Meeting
MINUTES
Thursday, July 19, 2018, 5:30 p.m., Office of Cathey Consulting
400 S Gillette Ave., Suite 106, Gillette

BOARD MEMBERS PRESENT: Judy Lumbardy, Guy Olson (by telephone)
BOARD MEMBERS NOT PRESENT: Joe Waldner
OTHERS PRESENT: Helenanne Cathey

BUDGET HEARING

Judy Lumbardy called the budget hearing to order at 5:30 p.m. The budget was reviewed. There was an opportunity for public comment. Seeing as there was no public comment Judy Lumbardy adjourned the budget hearing at 5:31 p.m.

REGULAR MEETING

Judy Lumbardy called the regular meeting to order at 5:31 p.m.

- I. **Minutes Approval** – Guy Olson moved to approve the minutes for the June 21, 2018, regular meeting as presented. Judy Lumbardy seconded. Motion carried unanimously.
- II. **Treasurer's Report** – The financial information was reviewed and is listed below. Guy Olson moved to accept the Treasurer's Report and pay the bill as presented and as listed below. Judy Lumbardy seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:	\$22,572.29	
Balance in Checking Account Prior to Meeting:	\$22,572.29	
Bills paid this meeting:		
Ck# 1143 Cathey Consulting Inv. 4486 – June bks/adm./postage	\$201.00	
Ck# 1144 Gillette News-Record Ad 00341788 – budget hearing	\$60.81 \$128.38	
	Ad 00341790 – director election	\$67.57
TOTAL BILLS:	\$329.38	
Bank Balance End of Meeting:	\$22,242.91	
Receivables Balance: \$0.00 (All assessments have been received.)		

III. Unfinished Business

- a. Budget – Judy Lumbardy moved to adopt the budget for 7/1/18 – 6/30/19 for \$33,792 and adopt the resolution to assess and submit assessments to the County as approved in the budget. Guy Olson seconded. Motion carried unanimously. The budget is attached to these minutes.
- a. Director Election – November 6, 2018 (Lumbardy – 4 year term) – Applications to be on the ballot are due between August 8th and August 28th.
- b. Sign ordered (Dead End – No Outlet) – Joe Waldner and Guy Olson to pick up and install the sign.
- c. Mowing – Guy Olson will contact Melbourne Partridge to mow the roads.

I. New Business

- a. Public Records Notice – Judy Lumbardy completed the notice to submit to the County indicating that the District's records are stored at the office of Cathey Consulting.
- b. Official Depository – Guy Olson moved to designate First National Bank as the official depository for 7/1/18 – 6/30/19. Judy Lumbardy seconded. Motion carried unanimously.
- c. A letter was received from the County Department of Public Works regarding the one percent tax and the District Support Grant program. The grant program comes entirely from the one percent tax, and the North Rangeland Improvement & Service District has received \$5,200 over the past four years and \$19,478 over the past 8 years. There was discussion on putting up a sign as requested by the County, but the consensus is that there really isn't any place to put a sign.

NEXT MEETING: Thursday, August 16, 2018, 5:30 p.m.

The District holds regular monthly meetings generally on the third Thursday of each month at 5:30 p.m. at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette. The next meeting date and time will be confirmed at each meeting and is subject to change depending on Board member schedules. 2018 meeting dates:

September 20, 2018

October 18, 2018

November 15, 2018

December 20, 2018

Judy Lumbardy adjourned the meeting at 5:38 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Guy Olson, President (307-660-9034)

Date

Joe Waldner, Vice President (307-299-8079)

Date

Judy Lumbardy, Secretary/Treas. (307-680-9874)

Date

Budget - North Rangeland I & S District - 7/1/18 - 6/30/19				
Budget Hearing July 19, 2018, 5:30 p.m. at office of Cathey Consulting / PO Box 283, Rozet, WY 82727				
	Actual	Budget	Actual	Budget
	7/1/16 - 6/30/17	7/1/17 - 6/30/18	7/1/17 - 6/30/18	7/1/18 - 6/30/19
Revenue				
Assessments (17 X \$660 = \$55/mo)	11,220	11,220	11,220	11,220
Assessments - Interest			11	
Grants - County		0		0
Interest				
Other Fees				
Receivables - End of Prior FY				0
TOTAL REVENUE	11,220	11,220	11,231	11,220
CASH CARRYOVER	5,250	24,392	24,392	22,572
TOTAL REVENUE PLUS CASH CARRYOVER	16,470	35,612	35,623	33,792
Expenditures				
Administrative				
Contract Admin./Bookkeeping (200 X 12)	2,400	2,400	2,600	2,520
Contract Legal				
Office / Postage / Advertising / Other	238	275	110	250
Travel				
TOTAL ADMINSTRATIVE	2,638	2,675	2,710	2,770
Indirect				
Insurance - Liab., Bonding	105	105	105	105
Insurance - Property				
TOTAL INDIRECT COSTS	105	105	105	105
Operations				
Misc (Cash Carryover less reserves)		21,916		22,341
Mowing	600	300		300
Roads - Misc. Work	183	9,116	10,107	7,075
Roads - Grant Eligible				
Snow Plow Roads	345	1,500	360	1,000
Payables - End of Prior FY				201
TOTAL OPERATIONS COSTS	1,128	32,832	10,467	30,917
TOTAL EXPENDITURES	3,871	35,612	13,282	33,792
Capital Improvements / Reserves				
Deposits into Reserves				
Payments from Reserves				
TOTAL DEPOSITS TO RESERVES	0	0	0	0
TOTAL EXP. PLUS NET RESERVES	3,871	35,612	13,282	33,792
Receivables Start of FY	17,047		330	
Payables Balance Start of FY	5,223		300	
	6/30/2016	6/30/2017	6/30/2017	6/30/2018
BEGINNING OF FISCAL YEAR BALANCES				
GENERAL FUNDS	5,250	24,392	24,392	22,572
RESERVES BALANCES				
RESTRICTED FUND BALANCES				
TOTAL FUNDS BEGINNING OF YEAR	5,250	24,392	24,392	22,572
Receivables Balance End of FY	330		0	
Payables Balance End of FY	300		201	
End of Year Bank Balance	24,393		22,572	
Net per year (Revenue minus Expens.)	7,349	-2,476	-2,051	-231
Net (including cash carryover)	12,599	0	22,341	0
Budget Message: The District manages the roads. The assessment will stay the same this next fiscal year. No major capital improvements are expected other than adding more rock to the roads. The District does not have any reserves. The District maintains enough funds in the account to deal with road maintenance and road repairs as needed.				

Board Member Signature

Board Member Signature

Directors: Judy Lumbardy (Sec./Treas.) term ends Nov., 2018 / Guy Olson (Pres.) & Joe Waldner (Vice Pres.) terms end Nov., 2020
Meetings are the third Thursday of each month at 5:30 p.m. at 400 S Gillette Ave., Suite 106, Gillette.
Records are stored at 400 S Gillette Ae, Suite 106, Gillette.