

North Rangeland Improvement & Service District
Regular Meeting
MINUTES
Thursday, June 16, 2016, 5:30 p.m., Office of Cathey Consulting
400 S Gillette Ave., Suite 106, Gillette

BOARD MEMBERS PRESENT: Judy Lumbardy, Guy Olson, Joe Waldner
OTHERS PRESENT: Helenanne Cathey, Patrick Miranda, Sara Miranda,
Gary Hamm (Diamond M Inc)

President Guy Olson called the meeting to order at 5:40 p.m.

- I. Minutes Approval** – Joe Waldner moved to approve the minutes for the May 19, 2016, regular meeting as written. Judy Lumbardy seconded. Motion carried unanimously.
- II. Treasurer's Report** – The financial information was reviewed and is listed below. Judy Lumbardy moved to accept the Treasurer's Report and pay the bill as presented. Joe Waldner seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:	\$21,746.49
06/15/16 Deposit – Assessments	\$1,980.00
Balance in Checking Account Prior to Meeting:	\$23,726.49
Bills paid this meeting:	
Ck# 1101 Cathey Consulting Inv. 3403 – May books/admin./postage	\$ 201.41
TOTAL BILLS:	\$ 201.41
Bank Balance End of Meeting:	\$23,352.08
Receivables Balance:	\$0.00

III. Unfinished Business

a. Road Project –

- i. Diamond M Inc (\$15,775 + additional work approved) – Gary Hamm was at the meeting and provided an update. He met with Clark Melinkovich at the County. The County recommended some changes. Notes from the conversation:
1. A culvert in a low spot on North Rangeland – cut the ditch deeper to make it drain better.
 2. A culvert on an oil easement – did not want a culvert there – just put a valley in it.
 3. Widened an area out on North Rangeland (put 60' culvert instead of 40').
 4. On North Rangeland (near Candy Lane) – they want a foot of material above culverts – will need to dig out the ditch / cut ditch back a bit to put in a culvert.
 5. The culverts will feed the water down to the cattails on Miranda's – they cut a little notch by that culvert – couldn't go very deep because of telephone lines.
 6. The County wants to see the roads built up and want a 3% crown instead of 2%.
 7. Moved material from ditches in some areas and brought it down to build the road up where needed. Built the road up in areas where needed.
 8. Telephone box is going to be standing in water.
 9. There was discussion on the area by Partridge's. Gary Hamm has it figured where it should drain a little better.
 10. The County wants to increase the crown and have a better defined ditch in spots. Moved some culverts and increased road crown in areas.

Diamond M had an equipment breakdown today and are stopped for a bit.

Diamond M has the gravel lined up. They will be using doubles to haul in the rock and can't really back up and turn around. They need to make a loop through – there was discussion on the area (old oilfield road). There shouldn't be a problem if they drive through it empty – didn't recommend driving through the area loaded.

A special meeting will be scheduled when the billing is received to get the grant reimbursement requests completed and submitted and pay Diamond M bills as needed. Gary Hamm will contact the Board or Helenanne Cathey when the project is done for a final inspection. He will also coordinate inspections with the County as needed.

- ii. State Grant: \$12,504.13 has been approved. Waiting for District's use. A letter was sent to the state regarding the status of the Mineral Royalty Grant on March 17, 2016.
 - iii. County Grant: 1/26/16 – Application was submitted for a grant for \$5,200.00. The County Commissioners approved the grant at the 4/19/16 Commissioners meeting.
- b. Budget for 7/1/16 – 6/30/17 – The budget was approved at the April meeting. The final budget will be approved at the budget hearing / regular meeting on July 21, 2016.

IV. New Business

- a. Director Election – November 8, 2016 (Olson, Waldner – 4 year terms). The following legal ad will run on July 12, 2016 in the Gillette News-Record.

NOTICE OF DIRECTOR ELECTION
NORTH RANGELAND IMPROVEMENT & SERVICE DISTRICT
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that on Tuesday, November 8, 2016, an election shall be held for the purpose of electing two Directors to serve four-year terms on the Board of Directors of the North Rangeland Improvement & Service District. The election shall be conducted by mail ballot, and anyone entitled to vote shall receive a ballot with a return envelope stating the date and time the ballot must physically be in the hands of the election official. There will be no polling place.

Any qualified elector may run for Director by filing an application for election with the Secretary of the District between August 10, 2016, and August 30, 2016. An application may also be obtained by calling Cathey Consulting at 307-685-8235 or going to www.catheyconsulting.net.

Judy Lumbardy, Secretary/Treasurer / Filing Officer
North Rangeland Improvement & Service District

NEXT MEETING: Special meeting to be scheduled when project is complete and billing is received.

Thursday, July 21, 2016, 5:30 p.m. (Budget Hearing / Regular Meeting)

The District holds regular monthly meetings generally on the third Thursday of each month at 5:30 p.m. The next meeting date and time will be confirmed at each meeting and is subject to change depending on Board member schedules.

August 18, 2016	September 15, 2016	
October 20, 2016	November 17, 2016	December 15, 2016

Meetings are at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette.

Judy Lumbardy moved to adjourn the meeting. Joe Waldner seconded. The meeting adjourned at 6:27 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Guy Olson, President (307-660-9034)

Date

Joe Waldner, Vice President (307-299-8079)

Date

Judy Lumbardy, Secretary/Treas. (307-680-9874)

Date