

North Rangeland Improvement & Service District
Special Meeting
MINUTES
Wednesday, June 29, 2016, 5:30 p.m., Office of Cathey Consulting
400 S Gillette Ave., Suite 106, Gillette

BOARD MEMBERS PRESENT: Judy Lombardy, Guy Olson, Joe Waldner
OTHERS PRESENT: Helenanne Cathey

President Guy Olson called the meeting to order at 5:30 p.m.

The purpose of the meeting is to review the Diamond M billing and final paperwork and process grant reimbursement forms for the State and County.

Diamond M Invoice 1646 was received for the road project for \$23,275 (as per bid). There were concerns about the seeding that was done. It needs to be done right. The seed needs to be drilled in. The fall would be the best time to do it.

Judy Lombardy moved to pay \$18,275, withholding \$5,000 until the seeding is done right. Joe Waldner seconded. Motion carried unanimously. The Board will talk to Gary Hamm about the seeding that needs to be done.

Judy Lombardy moved to approve final acceptance on the project, with the stipulation that the seeding is done to the District's satisfaction – the seed needs to be worked in and straw put on top. Joe Waldner seconded. Motion carried unanimously.

The project paperwork was reviewed and signed. The following ad will run three times (7/6, 7/13, and 7/20) in the News-Record:

NORTH RANGELAND IMPROVEMENT AND SERVICE DISTRICT
NOTICE OF COMPLETION AND
FINAL ACCEPTANCE

In accordance with the provisions of Wyoming State Statutes 16-6-116, the North Rangeland Improvement and Service District, hereby gives notice that Diamond M, Inc. whose address is 397 Green Mountain Road, Sundance, WY 82729, as Contractor, has completed the North Rangeland Improvement and Service District - reshaping of roadway ditches, improvement of drainage, installation of culverts, reshaping of roadway, and installation of gravel project in accordance with the specifications.

Final Acceptance having been made, final payment is now due the Contractor in accordance with the terms of the contract. Any disputed claims for material and labor performed under the contract should be made to the North Rangeland Improvement and Service District, PO Box 283, Rozet, WY 82727, and telephone (307) 685-8235, prior to final payment.

Said final payment will be made on August 16, 2016, said date being the 41st day from the first publishing of this acceptance.

The following funding applications were reviewed, approved and signed and will be submitted.

State Grant Pay Request 6: \$12,504.13 – This will close out the state grant. A final report summary will

be provided to the state.

County Grant Pay Request 1: \$3,268.75
(\$5,200 grant approved – included some contingency) – This grant will be left open for now. After it rains, the Board wants to see how the rock settles. This grant could be used for more rock if needed.

Total funding approved at this meeting: \$15,772.88

For the two phases of the project, the District's total costs to date were \$81,558.00. The State and County grants utilized to date total \$59,571.75, leaving a cost to the District of \$21,986.25. We now need to continue to maintain the roads and add rock as needed. As a reminder - **PLEASE SLOW DOWN ON THE ROADS!** If we want the roads to hold up, we need to slow down and take care of them!

NEXT MEETING: Thursday, July 21, 2016, 5:30 p.m. (Budget Hearing / Regular Meeting)

The District holds regular monthly meetings generally on the third Thursday of each month at 5:30 p.m. The next meeting date and time will be confirmed at each meeting and is subject to change depending on Board member schedules.

August 18, 2016	September 15, 2016	
October 20, 2016	November 17, 2016	December 15, 2016

Meetings are at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette.

Joe Waldner moved to adjourn the meeting. Judy Lumbardy seconded. The meeting adjourned at 6:16 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Guy Olson, President (307-660-9034)

Date

Joe Waldner, Vice President (307-299-8079)

Date

Judy Lumbardy, Secretary/Treas. (307-680-9874)

Date