

North Rangeland Improvement & Service District
Regular Meeting
MINUTES
Thursday, May 19, 2016, 5:30 p.m., Office of Cathey Consulting
400 S Gillette Ave., Suite 106, Gillette

BOARD MEMBERS PRESENT: Judy Lumbardy, Guy Olson, Joe Waldner
OTHERS PRESENT: Helenanne Cathey, Gary Hamm (Diamond M Inc)

President Guy Olson called the meeting to order at 5:32 p.m.

- I. **Minutes Approval** – Judy Lumbardy moved to approve the minutes for the April 21, 2016, regular meeting as written. Joe Waldner seconded. Motion carried unanimously.
- II. **Treasurer's Report** – The financial information was reviewed and is listed below. Joe Waldner moved to accept the Treasurer's Report. Judy Lumbardy seconded. Motion carried unanimously. Guy Olson moved to pay the bill as presented. Joe Waldner seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:	\$18,317.43
05/10/16 Deposit – Assessments	\$3,630.00
Balance in Checking Account Prior to Meeting:	\$21,947.43
Bills paid this meeting:	
Ck# 1100 Cathey Consulting Inv. 3359 – April books/admin./postage	\$ 200.94
TOTAL BILLS:	\$ 200.94
Bank Balance End of Meeting:	\$21,746.49
Receivables Balance: \$1,980.00	

III. **Unfinished Business**

- a. Road Project –
 - i. State Grant: \$12,504.13 has been approved. Waiting for District's use. A letter was sent to the state regarding the status of the Mineral Royalty Grant on March 17, 2016.
 - ii. County Grant: 1/26/16 – Application was submitted for a grant for \$5,200.00. The County Commissioners approved the grant at the 4/19/16 Commissioners meeting. Review / approve grant agreement.
 - iii. Diamond M Inc low bid (\$15,775) at bid opening (1/21/16) – Gary Hamm, owner of Diamond M, was at the meeting. The project was discussed. Diamond M will call in for locates. Traffic flow while the work is being done was also discussed. Gary Hamm anticipates starting on or around June 1st. It will take approximately 1 to 2 weeks to complete the project, depending on the weather. The only thing that could alter the June 1st start date is a potential contract they may get with the Forest Service. There was discussion on sending a letter or postcard out to all residents when the project schedule is definite. The Notice of Award / Notice to Proceed and the Agreement were signed by Board members and Gary Hamm.
- b. Budget for 7/1/16 – 6/30/17 – The budget was approved at the April meeting. The following legal ad will run at least one week prior to the budget hearing on July 21, 2016.

LEGAL NOTICE OF PUBLIC BUDGET HEARING
NORTH RANGELAND IMPROVEMENT & SERVICE DISTRICT

North Rangeland Improvement and Service District will hold a public hearing to review the 7/1/16 – 6/30/17 budget followed by the regular District meeting to adopt the budget and conduct regular business at the office of Cathey Consulting at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, (City Hall Mall / K2 Technologies Building – entrance is on 4th Street across from Arrow Printing) on July 21, 2016, at 5:30 p.m. The budget is summarized below:

Expenses: Administrative \$2,675 / Indirect \$105.00 / Operations \$10,440 /
Other/Miscellaneous \$14,400
Revenue and Rollover: \$27,620

Assessment amounts will remain at last year's rate of \$660.00 per parcel. A complete copy of the budget is available online at www.catheyconsulting.net – North Rangeland Minutes for April 21, 2016.

To contact the District or for special accommodations for the hearing, call Helenanne Cathey at 307-685-8235.

IV. New Business

a. None

NEXT MEETING: Thursday, June 16, 2016, 5:30 p.m.

The District holds regular monthly meetings generally on the third Thursday of each month at 5:30 p.m. The next meeting date and time will be confirmed at each meeting and is subject to change depending on Board member schedules.

July 21, 2016	August 18, 2016	September 15, 2016
October 20, 2016	November 17, 2016	December 15, 2016

Meetings are at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette.

Joe Waldner moved to adjourn the meeting. Judy Lumbardy seconded. The meeting adjourned at 6:23 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Guy Olson, President (307-660-9034)

Date

Joe Waldner, Vice President (307-299-8079)

Date

Judy Lumbardy, Secretary/Treas. (307-680-9874)

Date