

North Rangeland Improvement & Service District
Regular Meeting
MINUTES
Thursday, April 21, 2022, 5:30 p.m., Office of Cathey Consulting
400 S Gillette Ave., Suite 106, Gillette

BOARD MEMBERS PRESENT: Jed Davies, Guy Olson, Joe Waldner
OTHERS PRESENT: Helenanne Cathey

Guy Olson called the meeting to order at 5:40 p.m.

- I. Minutes Approval** – Joe Waldner moved to approve the minutes for the January 20, 2022, regular meeting as presented. Jed Davies seconded. Motion carried unanimously. There were no meetings in February or March.
- II. Treasurer's Report** – The financial information was reviewed. Joe Waldner moved to accept the Treasurer's Report and pay the bills as presented and as listed below. Jed Davies seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:			\$39,212.91
02/10/22	Deposit – Assessments	\$240.00	
Ck# 1206	Cathey Consulting	Inv. 6404 – Jan. books/admin/postage	\$210.00
Ck# 1207	Cathey Consulting	Inv. 6459 – Feb. books/admin/postage	\$211.74
Ck# 1208	Cathey Consulting	Inv. 6503 – Mar. bks./adm./postage	\$210.00
Bank Balance after Bill Payments:			\$38,821.17
Receivables Balance: \$2,640.00			

- III. Unfinished Business**
 - a. Roads – PS Services was contacted about the District not receiving a bill for snow removal a couple of months ago. They reported that “No one turned in a field ticket, so please consider it a freebie.”
 - b. There was discussion on blading the roads. It looks like there is going to be some good moisture this weekend so the consensus is to call a contractor out to blade the roads as soon as it dries a little after the moisture this weekend.
- IV. New Business**
 - a. Budget for 7/1/22 – 6/30/23 – The budget for the next fiscal year was reviewed. Joe Waldner moved to approve the proposed budget. Jed Davies seconded. Motion carried unanimously. The budget is attached to these minutes. The following legal ad will run in the News-Record on July 5th:

LEGAL NOTICE OF PUBLIC BUDGET HEARING
NORTH RANGELAND IMPROVEMENT & SERVICE DISTRICT

North Rangeland Improvement and Service District will hold a public hearing to review the 7/1/22 – 6/30/23 budget followed by the regular District meeting to adopt the budget and conduct regular business at the office of Cathey Consulting at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, (City Hall Mall / K2 Technologies Building – entrance is on 4th Street across from Arrow Printing) on July 21, 2022, at 5:30 p.m. The budget is summarized below:

Expenses: Administrative \$2,920 / Indirect \$105 / Operations & Miscellaneous \$46,862
Revenue and Rollover: \$49,887.00

The assessment will stay at \$480. A complete copy of the budget is available online at www.catheyconsulting.net – North Rangeland Minutes for April 21, 2022.

To contact the District or for special accommodations for the hearing,
call Helenanne Cathey at 307-685-8235.

NEXT MEETING: Thursday, May 19, 2022, 5:30 p.m.

2022 MEETINGS:

Thurs., May 19, 2022, 5:30 p.m. Thurs., June 16, 2022, 5:30 p.m.

Thurs., July 21, 2022, 5:30 p.m. Thurs., Aug. 18, 2022, 5:30 p.m.

Thurs., Oct. 20, 2022, 5:30 p.m. Thurs., Nov. 17, 2022, 5:30 p.m.

Thurs., Sep. 15, 2022, 5:30 p.m.

Thurs., Dec. 15, 2022, 5:30 p.m.

The District holds regular monthly meetings generally on the third Thursday of each month at 5:30 p.m. at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette. The next meeting date and time will be confirmed at each meeting and is subject to change depending on Board member schedules.

Joe Waldner moved to adjourn the meeting. Guy Olson seconded. The meeting adjourned at 5:45 p.m.

Respectfully submitted,

Helenanne Cathey, Assistant to the Board

Guy Olson, President (307-660-9034)

Date

Joe Waldner, Vice President (307-299-8079)

Date

Jed Davies, Secretary/Treasurer (307-689-0569)

Date

Budget - North Rangeland I & S District - 7/1/2022 - 6/30/2023				
Budget Hearing Thursday, July 21, 2022, 5:30 p.m. at office of Cathey Consulting / PO Box 283, Rozet, WY 82727				
	Actual (F32)	Budget	Actual (EST)	Budget
	7/1/20 - 6/30/21	7/1/21 - 6/30/22	7/1/21 - 6/30/22	7/1/22 - 6/30/23
Revenue				
Assessments - 17 X \$480	11,220	8,160	8,160	8,160
Assessments - Interest	0	20	44	20
Grants - County		1,000		1,000
Interest				
Other Fees				
Receivables - End of Prior FY		660		0
TOTAL REVENUE	11,220	9,840	8,204	9,180
CASH CARRYOVER	32,985	39,279	39,280	40,707
TOTAL REVENUE PLUS CASH CARRYOVER	44,205	49,119	47,484	49,887
Expenditures				
Administrative				
Contract Admin./Bookkeeping (210 X 12)	2,520	2,520	2,520	2,520
Contract Legal				
Office / Postage / Advertising / Other	235	400	250	400
Travel				
TOTAL ADMINSTRATIVE	2,755	2,920	2,770	2,920
Indirect				
Insurance - Liab., Bonding	105	105	105	105
Insurance - Property				
TOTAL INDIRECT COSTS	105	105	105	105
Operations				
Misc (Cash Carryover less reserves)		39,279		40,707
Mowing	0		0	
Roads - Misc. - Blading, Mowing, etc.	1,125	4,655	4,027	4,655
Roads - Grant Eligible				
Snow Plow Roads		1,500	325	1,500
Payables - End of Prior FY		210		0
TOTAL OPERATIONS COSTS	1,125	45,644	4,352	46,862
TOTAL EXPENDITURES	3,985	48,669	7,227	49,887
Capital Improvements / Reserves				
Deposits into Reserves				
Payments from Reserves				
TOTAL DEPOSITS TO RESERVES	0	0	0	0
TOTAL EXP. PLUS NET RESERVES	3,985	48,669	7,227	49,887
Receivables Start of FY	0		660	
Payables Balance Start of FY	491		210	
	6/30/2020	6/30/2021 (EST)	6/30/2021	6/30/2022 (EST)
BEGINNING OF FISCAL YEAR BALANCES				
GENERAL FUNDS	32,985	39,279	39,280	40,707
RESERVES BALANCES				
RESTRICTED FUND BALANCES				
TOTAL FUNDS BEGINNING OF YEAR	32,985	39,279	39,280	40,707
Receivables Balance End of FY	660			
Payables Balance End of FY	210			
End of Year Bank Balance	39,279		40,707	

\$480 per yr.

Net per year (Revenue minus Expens.)	7,235	450	977	0
Net (including cash carryover)	40,220	450	40,257	0

Budget Message: The District manages the roads. Rates will stay the same. No major capital improvements are expected other than adding more rock to the roads and blading. The District does not have any reserves. The District maintains enough funds in the account to deal with road maintenance and road repairs as needed.

Board Member Signature

Board Member Signature

Directors: Jed Davies (Sec./Treas.) term ends Nov., 2022 / Guy Olson (Pres.) & Joe Waldner (Vice Pres.) terms end Nov., 2024

Meetings are the third Thursday of each month at 5:30 p.m. at 400 S Gillette Ave., Suite 106, Gillette.

Records are stored at 400 S Gillette Ae, Suite 106, Gillette.