North Rangeland Improvement & Service District
Regular Meeting
MINUTES
Thursday, March 19, 2020, 5:30 p.m., Office of Cathey Consulting
400 S Gillette Ave., Suite 106, Gillette

BOARD MEMBERS PRESENT:	Guy Olson, Joe Waldner
BOARD MEMBERS APPROVED ABSENT:	Judy Lumbardy
OTHERS PRESENT:	Helenanne Cathey

Guy Olson called the meeting to order at 5:30 p.m.

I. **Minutes Approval –** Joe Waldner moved to approve the minutes for the January 16, 2020, regular meeting as presented. Guy Olson seconded. Motion carried unanimously. There was no meeting in February.

II. **Treasurer's Report –** The financial information was reviewed. Joe Waldner moved to accept the Treasurer's Report and pay the bills as presented and as listed below. Guy Olson seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:				$28,172.57
02/10/20	Deposit – Assessments	$330.00		
Bank Balance Prior to Meeting:				$28,502.57
Bills paid:				
Ck# 1175	Cathey Consulting	Inv. 5321 – Jan. bks/adm./postage	$211.65	
Ck# 1176	Cathey Consulting	Inv. 5369 – Feb. bks/adm./postage	$210.00	
TOTAL BILLS PAID THIS MEETING:			$421.65	
Bank Balance End of Meeting:				**$28,080.92**
Receivables Balance: $5,280.00				

III. **Unfinished Business**

a.

IV. **New Business**

a. Budget for 7/1/20 – 6/30/21 – The budget was reviewed and updated. Joe Waldner moved to approve the preliminary budget as presented. Guy Olson seconded. Motion carried unanimously. The preliminary budget is attached to these minutes.
b. Joe Waldner moved to skip the April meeting and meet again in May. Guy Olson seconded. Motion carried unanimously.

NEXT MEETING: Thursday, May 21, 2020, 5:30 p.m. (No meeting in April)
2020 MEETINGS:

Thurs., May 21, 2020, 5:30 p.m. / Thurs., June 18, 2020, 5:30 p.m.
Thurs., July 16, 2020, 5:30 p.m. / Thurs., Aug. 20, 2020, 5:30 p.m. / Thurs., Sep. 17, 2020, 5:30 p.m.
Thurs., Oct. 15, 2020, 5:30 p.m. / Thurs., Nov. 19, 2020, 5:30 p.m. / Thurs., Dec. 17, 2020, 5:30 p.m.

The District holds regular monthly meetings generally on the third Thursday of each month at 5:30 p.m. at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette. The next meeting date and time will be confirmed at each meeting and is subject to change depending on Board member schedules.

Guy Olson moved to adjourn the meeting. Joe Waldner seconded. The meeting adjourned at 5:35 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

____________________________________ ____________________

Guy Olson, President (307-660-9034) Date

____________________________________ ____________________

Joe Waldner, Vice President (307-299-8079) Date

____________________________________ ____________________

Judy Lumbardy, Secretary/Treas. (307-680-9874) Date

Budget - North Rangeland I & S District - 7/1/2020 - 6/30/2021				
Budget Hearing July 16, 2020, 5:30 p.m. at office of Cathey Consulting / PO Box 283, Rozet, WY 82727				
	Actual (F32)	Budget	Actual (EST)	Budget
	7/1/18 - 6/30/19	7/1/19 - 6/30/20	7/1/19 - 6/30/20	7/1/20 - 6/30/21
Revenue				
Assessments (17 X $660 = $55/mo)	11,220	11,220	11,220	11,220
Assessments - Interest	0		13	20
Grants - County		0		0
Interest				
Other Fees				
Receivables - End of Prior FY		*330*		*0*
TOTAL REVENUE	11,220	11,550	11,233	11,240
CASH CARRYOVER	**22,572**	**25,837**	**25,837**	**32,433**
TOTAL REVENUE PLUS CASH CARRYOVER	**33,792**	**37,387**	**37,070**	**43,673**
Expenditures				
Administrative				
Contract Admin./Bookkeeping (210 X 12)	2,520	2,520	2,520	2,520
Contract Legal				
Office / Postage / Advertising / Other	283	400	200	400
Travel				
TOTAL ADMINSTRATIVE	2,803	2,920	2,720	2,920
Indirect				
Insurance - Liab., Bonding	105	105	105	105
Insurance - Property				
TOTAL INDIRECT COSTS	105	105	105	105
Operations				
Misc (Cash Carryover less reserves)		***25,837***		***32,433***
Mowing	300	300	0	
Roads - Misc. - Blading, Mowing, etc.	2,934	6,515	1,932	6,715
Roads - Grant Eligible				
Snow Plow Roads	1,492	1,500		1,500
Payables - End of Prior FY		*210*		*0*
TOTAL OPERATIONS COSTS	4,726	34,362	1,932	40,648
TOTAL EXPENDITURES	7,634	37,387	4,757	43,673
Capital Improvements / Reserves				
Deposits into Reserves				
Payments from Reserves				
TOTAL DEPOSITS TO RESERVES	0	0	0	0
TOTAL EXP. PLUS NET RESERVES	7,634	37,387	4,757	43,673
Receivables Start of FY	0		330	
Payables Balance Start of FY	201		210	
	6/30/2018	**6/30/2019**	**6/30/2019**	**6/30/2020 (EST)**
BEGINNING OF FISCAL YEAR BALANCES				
GENERAL FUNDS	22,572	25,837	25,837	32,433
RESERVES BALANCES				
RESTRICTED FUND BALANCES				
TOTAL FUNDS BEGINNING OF YEAR	**22,572**	**25,837**	**25,837**	**32,433**
Receivables Balance End of FY	330			
Payables Balance End of FY	210			
End of Year Bank Balance	25,837		32,433	
Net per year (Revenue minus Expens.)	3,586	0	6,476	0
Net (including cash carryover)	26,158	0	32,313	0

Budget Message: The District manages the roads. The assessment will stay the same this next fiscal year. No major capital improvements are expected other than adding more rock to the roads and blading. The District does not have any reserves. The District maintains enough funds in the account to deal with road maintenance and road repairs as needed.

Board Member Signature

Board Member Signature

Directors: Judy Lumbardy (Sec./Treas.) term ends Nov., 2022 / Guy Olson (Pres.) & Joe Waldner (Vice Pres.) terms end Nov., 2020
Meetings are the third Thursday of each month at 5:30 p.m. at 400 S Gillette Ave., Suite 106, Gillette.
Records are stored at 400 S Gillette Ae, Suite 106, Gillette.