North Rangeland Improvement & Service District
Regular Meeting
MINUTES
Thursday, March 21, 2024, 5:30 p.m., Office of Cathey Consulting
400 S Gillette Ave., Suite 106, Gillette

BOARD MEMBERS PRESENT: Jed Davies, Guy Olson, Joe Waldner
OTHERS PRESENT: Helenanne Cathey

Guy Olson called the meeting to order at 5:30 p.m.

I. Minutes Approval – Joe Waldner moved to approve the minutes for the February 15, 2024, regular meeting as presented. Jed Davies seconded. Motion carried unanimously.

II. Treasurer's Report – The financial information and bills were reviewed. Joe Waldner moved to accept the Treasurer's Report and pay the bills as presented and as listed below. Jed Davies seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:		$40,408.60
Bank Balance Prior to Meeting:		$40,408.60
Bills Paid		
Ck# 1241 Cathey Consulting	Inv. 7481 – Feb. books/admin./postage $210.00	$210.00
Total Bills		$210.00
Bank Balance after Bill Payments:		**$40,198.60**
Receivables Balance: $4,080.00		

III. Unfinished Business

a. Road Work – The consensus is to wait at least another month for doing much road work. There are a couple of spots that could use some rock. Overall, the roads look pretty good.

IV. New Business

a. The budget for 7/1/24 – 6/30/25 was reviewed. Joe Waldner moved to approve the proposed budget. Guy Olson seconded. Motion carried unanimously. The budget is attached to these minutes.
b. There was discussion on culverts and making sure the culverts are in good shape and clear (not clogged) and aren't collapsed on the ends. Board members will take a look at a culvert that has a damaged end. The next time the blade operator comes out, the consensus is to have him clean up the ditch and try to fix the culvert and address a high spot. Joe Waldner moved to spend up to $5,000 to have some rock brought in if the weather is conducive and authorize a Board member to get the rock and blading done if needed. Guy Olson seconded. Motion carried unanimously.

NEXT MEETING: Thursday, May 16, 2024, 5:30 p.m. (Regular Meeting) – **No meeting in April.**
2024 MEETINGS:

Thurs., May 16, 2024, 5:30 p.m.	Thurs., June 20, 2024, 5:30 p.m.	
Thurs., July 18, 2024, 5:30 p.m.	Thurs., Aug. 15, 2024, 5:30 p.m.	Thurs., Sep. 19, 2024, 5:30 p.m.
Thurs., Oct. 17, 2024, 5:30 p.m.	Thurs., Nov. 21, 2024, 5:30 p.m.	Thurs., Dec. 19, 2024, 5:30 p.m.

The District holds regular monthly meetings generally on the third Thursday of each month at 5:30 p.m. at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette. The next meeting date and time will be confirmed at each meeting and is subject to change depending on Board member schedules.

Guy Olson moved to adjourn. Joe Waldner seconded. The meeting was adjourned at 5:45 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

________________________________ __________________

Guy Olson, President (307-660-9034) Date

Joe Waldner, Vice President (307-299-8079) Date

Jed Davies, Secretary/Treasurer (307-689-0569) Date

Budget - N Rangeland ISD - 7/1/24 - 6/30/25				
Budget Hearing: Thursday, July 18, 2024, 5:30 p.m. at office of Cathey Consulting / PO Box 283, Rozet, WY 82727				
	Actual (F32)	**Budget**	**Actual (EST)**	**Budget**
	7/1/22 - 6/30/23	**7/1/23 - 6/30/24**	**7/1/23 - 6/30/24**	**7/1/24 - 6/30/25**
CASH CARRYOVER	**39,703**	**42,757**	**38,271**	**43,360**
Revenue				
Assessments	8,160	8,160	8,160	8,160
Assessments - Interest	30	20		20
Customer Billing				
Grants - County		1,000		1,000
TOTAL REVENUE	8,190	9,180	8,160	9,180
TOTAL REVENUE PLUS CASH CARRYOVER	**47,893**	**51,937**	**46,431**	**52,540**
Expenditures				
Capital Expenditures				
Administrative	2,979	2,920	2,756	2,920
Operations	6,538	48,912		49,515
Indirect	105	105	105	105
TOTAL EXPENDITURES	**9,622**	**51,937**	**2,861**	**52,540**
Reserves-Amount to be Added				
Reserves-Amount to be spent				
Ending Reserves balance				
Receivables Start of FY			0	
Payables Balance Start of FY	210		210	
	6/30/2022	**6/30/23 (EST)**	**6/30/2023**	**6/30/24 (EST)**
BEGINNING OF FISCAL YEAR BALANCES				
GENERAL FUNDS	39,703	42,757	38,271	43,360
RESERVES BALANCES				
TOTAL FUNDS BEGINNING OF YEAR	39,703	42,757	38,271	43,360
Receivables Balance End of FY				
Payables Balance End of FY	210			
End of Year Bank Balance	38,271		43,360	
Net per year (Revenue minus Expenses)	38,271	0	43,570	0

Budget Message: The District manages the roads. Rates will stay the same. No major capital improvements are expected other than adding more rock to the roads and blading. The District does not have any reserves. The District maintains enough funds in the account to maintain the roads and make road repairs as needed.

Board Member Signature

Board Member Signature

Directors: Jed Davies (Sec./Treas.) term ends Nov., 2026 / Guy Olson (Pres.) & Joe Waldner (Vice Pres.) terms end Nov., 2024
Meetings are the third Thursday of each month at 5:30 p.m. at 400 S Gillette Ave., Suite 106, Gillette.
Records are stored at 400 S Gillette Ae, Suite 106, Gillette.

Streets	**Approx. Feet**
North Rangeland (N-S)	1,381
Cross Lane	1,851
Sandy Trail	707
Dovetail Ct	996
North Rangeland (E-W)	1,397
Candy Lane	766
TOTAL	7,098
5,280 feet in a mile	
Approx. Miles	1.34

Rate History

District formed November, 2010

$660 per year assessment from the beginning

7/1/21 - 6/30/22 — $480 / year new (reduced) assessment

Bank balance of $39,629 - board chose to decrease assessment.