

North Rangeland Improvement & Service District
Regular Meeting
MINUTES
Thursday, May 16, 2024, 5:30 p.m., Office of Cathey Consulting
400 S Gillette Ave., Suite 106, Gillette

BOARD MEMBERS PRESENT: Jed Davies, Guy Olson
BOARD MEMBERS NOT PRESENT: Joe Waldner
OTHERS PRESENT: Helenanne Cathey

Guy Olson called the meeting to order at 5:41 p.m.

- I. Minutes Approval** – Guy Olson moved to approve the minutes for the March 21, 2024, regular meeting as presented. Jed Davies seconded. Motion carried unanimously.
- II. Treasurer's Report** – The financial information and bills were reviewed. Guy Olson moved to accept the Treasurer's Report and pay the bills as presented and as listed below. Jed Davies seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:		\$40,198.60
04/08/24	Deposit – Assessments	\$735.74
05/10/24	Deposit – Assessments	\$480.00
Bank Balance Prior to Bills:		\$41,414.34
Bills Paid		
Ck# 1242	Cathey Consulting	Inv. 7526 – Mar. books/admin./postage \$210.00 \$420.00
		Inv. 7569 – Apr. books/admin./postage \$210.00
Total Bills		\$420.00
Bank Balance after Bill Payments:		\$40,994.34
Receivables Balance:		\$2,880.00

- III. Unfinished Business**
- a. Road Work –
- i. Up to \$5,000 was approved to have rock brought and blading scheduled. Guy Olson has scheduled the road blading and three loads of rock. They may have been out there today to do the work.
- ii. Review of culverts and cleaning up a ditch – No update.
- b. Budget for 7/1/24 – 6/30/25 – The proposed budget was approved March 21, 2024. The following legal ad will run in the Gillette News-Record on July 2, 2024:

LEGAL NOTICE OF PUBLIC BUDGET HEARING
NORTH RANGELAND IMPROVEMENT & SERVICE DISTRICT

North Rangeland Improvement and Service District will hold a public hearing to review the 7/1/24 – 6/30/25 budget followed by the regular District meeting to adopt the budget and conduct regular business at the office of Cathey Consulting at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, (City Hall Mall / K2 Technologies Building – entrance is on 4th Street across from Arrow Printing) on July 18, 2024, at 5:30 p.m. The budget is summarized below:

Expenses: Administrative \$2,920 / Indirect \$105 / Operations & Miscellaneous \$49,515
Revenue and Rollover: \$52,540

The assessment will stay at \$480. A complete copy of the budget is available online at www.catheyconsulting.net – North Rangeland Minutes for March 21, 2024.

To contact the District or for special accommodations for the hearing, call Helenanne Cathey at 307-685-8235.

IV. New Business

- a. Director Election – November 5, 2024 (Olson, Waldner – 4 year terms) – The following legal ad will run in the Gillette News-Record on July 9, 2024:

NOTICE OF DIRECTOR ELECTION
NORTH RANGELAND IMPROVEMENT & SERVICE DISTRICT
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that on Tuesday, November 5, 2024, an election shall be held for the purpose of electing two Directors to serve four-year terms on the Board of Directors of the North Rangeland Improvement & Service District. The election shall be conducted by mail ballot, and anyone entitled to vote shall receive a ballot with a return envelope stating the date and time the ballot must physically be in the hands of the election official. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, November 5, 2024, between 9:00 a.m. and 2:00 p.m.

Any qualified elector may run for Director by filing an application for election with the Secretary of the District between August 7, 2024, and August 27, 2024. An application may be obtained by calling Cathey Consulting at 307-685-8235 or going to www.catheyconsulting.net.

Jed Davies, Secretary/Treasurer / Filing Officer
North Rangeland Improvement & Service District

NEXT MEETING: Thursday, July 18, 2024, 5:30 p.m. (Regular Meeting) – Bills will be paid between meetings if needed.

2024 MEETINGS:

Thurs., July 18, 2024, 5:30 p.m.	Thurs., Aug. 15, 2024, 5:30 p.m.	Thurs., Sep. 19, 2024, 5:30 p.m.
Thurs., Oct. 17, 2024, 5:30 p.m.	Thurs., Nov. 21, 2024, 5:30 p.m.	Thurs., Dec. 19, 2024, 5:30 p.m.

The District holds regular monthly meetings generally on the third Thursday of each month at 5:30 p.m. at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette. The next meeting date and time will be confirmed at each meeting and is subject to change depending on Board member schedules.

Guy Olson moved to adjourn. Jed Davies seconded. The meeting was adjourned at 5:46 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Guy Olson, President (307-660-9034)

Date

Joe Waldner, Vice President (307-299-8079)

Date

Jed Davies, Secretary/Treasurer (307-689-0569)

Date