North Rangeland Improvement & Service District
Regular Meeting
MINUTES
Thursday, May 20, 2021, 5:30 p.m., Office of Cathey Consulting
400 S Gillette Ave., Suite 106, Gillette

BOARD MEMBERS PRESENT: Judy Lumbardy, Guy Olson, Joe Waldner
OTHERS PRESENT: Helenanne Cathey

Guy Olson called the meeting to order at 5:30 p.m.

I. Minutes Approval – Joe Waldner moved to approve the minutes for the April 15, 2021, regular meeting as presented. Guy Olson seconded. Motion carried unanimously. There was no meeting in March.

II. Treasurer's Report – The financial information was reviewed. Joe Waldner moved to accept the Treasurer's Report and pay the bills as presented and as listed below. Judy Lumbardy seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:			$35,739.94
05/10/21	Deposit – Assessments	$1,320.00	
Bank Balance Prior to Meeting:			$37,059.94
Bill paid (this meeting):			
Ck# 1193	Cathey Consulting	Inv. 5992 – Apr. bks/adm./postage	$210.00
Bank Balance End of Meeting:			**$36,849.94**
Receivables Balance: $3,300.00			

III. Unfinished Business

a. Road work – blading and road base – Guy Olson reported that Wyoming Earthmoving Corporation quoted approximately $4,200 for 100 tons of J-Base and blading. They will haul the rock the same day as they blade so there wouldn't be any extra expense for multiple trips. A couple of other companies were supposed to get back with prices, but they hadn't responded prior to the meeting. The consensus is to go ahead with Wyoming Earthmoving Corporation as they have been very responsive and bladed snow this winter. The Board appreciates having a contractor they can rely on, and they are located fairly close to the District. Judy Lumbardy moved to hire Wyoming Earthmoving Corporation to blade and bring in rock for the District's roads for a price of approximately $4,500. Joe Waldner seconded. Motion carried unanimously.

b. Budget for 7/1/21 – 6/30/22 – The budget was reviewed. The consensus is to lower the assessment rate as the District has seen an average cost over the years of about $5,000 spent on roads. Joe Waldner moved to approve the proposed budget at a new assessment rate of $480 per year. Guy Waldner seconded. Motion carried unanimously. The budget is attached to these minutes. The assessment was $660 per year ($55 per month) so the new assessment rate will be $180 less a year ($15 a month savings to landowners).

The following legal ad will run in the News-Record on July 6, 2021:

LEGAL NOTICE OF PUBLIC BUDGET HEARING
NORTH RANGELAND IMPROVEMENT & SERVICE DISTRICT

North Rangeland Improvement and Service District will hold a public hearing to review the 7/1/21 – 6/30/22 budget followed by the regular District meeting to adopt the budget and conduct regular business at the office of Cathey Consulting at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, (City Hall Mall / K2 Technologies Building – entrance is on 4th Street across from Arrow Printing) on July 15, 2021, at 5:30 p.m. The budget is summarized below:

Expenses: Administrative $2,920 / Indirect $105 / Operations & Miscellaneous $45,784

Revenue and Rollover: $48,809

The assessment will decrease by $180 for the year - from $660 to $480. A complete copy of the budget is available online at www.catheyconsulting.net – North Rangeland Minutes for May 20, 2021.

To contact the District or for special accommodations for the hearing, call Helenanne Cathey at 307-685-8235.

IV. New Business

a. None

NEXT MEETING: Thursday, June 17, 2021, 5:30 p.m.
2021 MEETINGS –

Thurs., June 17, 2021, 5:30 p.m.
Thurs., July 15, 2021, 5:30 p.m. Thurs., Aug. 19, 2021, 5:30 p.m. Thurs., Sep. 16, 2021, 5:30 p.m.
Thurs., Oct. 21, 2021, 5:30 p.m. Thurs., Nov. 18, 2021, 5:30 p.m. Thurs., Dec. 16, 2021, 5:30 p.m.

The District holds regular monthly meetings generally on the third Thursday of each month at 5:30 p.m. at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette. The next meeting date and time will be confirmed at each meeting and is subject to change depending on Board member schedules.

Joe Waldner moved to adjourn the meeting. Judy Lumbardy seconded. The meeting adjourned at 5:53 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

______________________________ ____________________
Guy Olson, President (307-660-9034) Date

______________________________ ____________________
Joe Waldner, Vice President (307-299-8079) Date

______________________________ ____________________
Judy Lumbardy, Secretary/Treas. (307-680-9874) Date

Budget - North Rangeland I & S District - 7/1/2021 - 6/30/2022				
Budget Hearing Thursday, July 15, 2021, 5:30 p.m. at office of Cathey Consulting / PO Box 283, Rozet, WY 82727				
	Actual (F32)	**Budget**	**Actual (EST)**	**Budget**
	7/1/19 - 6/30/20	**7/1/20 - 6/30/21**	**7/1/20 - 6/30/21**	**7/1/21 - 6/30/22**
Revenue				
Assessments - 17 X $480 (was $660)	11,220	11,220	11,220	8,160
Assessments - Interest	58	20	0	20
Grants - County		0		1,000
Interest				
Other Fees				
Receivables - End of Prior FY		*0*		*0*
TOTAL REVENUE	11,278	11,240	11,220	9,180
CASH CARRYOVER	**25,837**	**32,985**	**32,985**	**39,629**
TOTAL REVENUE PLUS CASH CARRYOVER	**37,115**	**44,225**	**44,205**	**48,809**
Expenditures				
Administrative				
Contract Admin./Bookkeeping (210 X 12)	2,520	2,520	2,520	2,520
Contract Legal				
Office / Postage / Advertising / Other	184	400	335	400
Travel				
TOTAL ADMINSTRATIVE	2,704	2,920	2,855	2,920
Indirect				
Insurance - Liab., Bonding	105	105	105	105
Insurance - Property				
TOTAL INDIRECT COSTS	105	105	105	105
Operations				
Misc (Cash Carryover less reserves)		***32,985***		***39,629***
Mowing	0		0	
Roads - Misc. - Blading, Mowing, etc.	1,932	6,224	1,125	4,655
Roads - Grant Eligible				
Snow Plow Roads		1,500		1,500
Payables - End of Prior FY		*491*		*0*
TOTAL OPERATIONS COSTS	1,932	41,200	1,125	45,784
TOTAL EXPENDITURES	4,741	44,225	4,085	48,809
Capital Improvements / Reserves				
Deposits into Reserves				
Payments from Reserves				
TOTAL DEPOSITS TO RESERVES	0	0	0	0
TOTAL EXP. PLUS NET RESERVES	4,741	44,225	4,085	48,809
Receivables Start of FY	330		0	
Payables Balance Start of FY	210		491	
	6/30/2019	**6/30/2020 (EST)**	**6/30/2020**	**6/30/2021 (EST)**
BEGINNING OF FISCAL YEAR BALANCES				
GENERAL FUNDS	25,837	32,985	32,985	39,629
RESERVES BALANCES				
RESTRICTED FUND BALANCES				
TOTAL FUNDS BEGINNING OF YEAR	**25,837**	**32,985**	**32,985**	**39,629**
Receivables Balance End of FY	0			
Payables Balance End of FY	491			
End of Year Bank Balance	32,985		39,629	
Net per year (Revenue minus Expens.)	6,537	0	7,135	0
Net (including cash carryover)	32,374	0	40,120	0

$480 per yr.

Budget Message: The District manages the roads. The assessment will decrease by $180 for the year - from $660 to $480. No major capital improvements are expected other than adding more rock to the roads and blading. The District does not have any reserves. The District maintains enough funds in the account to deal with road maintenance and road repairs as needed.

Board Member Signature

Board Member Signature

Directors: Judy Lumbardy (Sec./Treas.) term ends Nov., 2022 / Guy Olson (Pres.) & Joe Waldner (Vice Pres.) terms end Nov., 2024
Meetings are the third Thursday of each month at 5:30 p.m. at 400 S Gillette Ave., Suite 106, Gillette.
Records are stored at 400 S Gillette Ae, Suite 106, Gillette.