

North Rangeland Improvement & Service District
Regular Meeting
MINUTES
Thursday, September 15, 2022, 5:30 p.m., Office of Cathey Consulting
400 S Gillette Ave., Suite 106, Gillette

BOARD MEMBERS PRESENT: Guy Olson, Joe Waldner
BOARD MEMBERS NOT PRESENT: Jed Davies
OTHERS PRESENT: Helenanne Cathey

Guy Olson called the meeting to order at 5:39 p.m.

- I. Minutes Approval** – Joe Waldner moved to approve the minutes for the July 21, 2022, budget hearing and regular meeting as presented. Guy Olson seconded. Motion carried unanimously. There was no meeting in August.
- II. Treasurer's Report** – The financial information was reviewed. Guy Olson moved to accept the Treasurer's Report and pay the bills as presented and as listed below. Joe Waldner seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:			\$39,262.42
Bank Balance Prior to Meeting:			\$39,262.42
Bills Paid			
Ck# 1214	Cathey Consulting	Inv. 6661 – July books/admin/postage	\$210.00
Ck# 1215	Postmaster	Annual box fee	\$52.00
Ck# 1216	Cathey Consulting	Inv. 6701 – Aug. books/admin/postage	\$210.00
Total Bills			\$472.00
Bank Balance after Bill Payments:			\$38,790.42
Receivables Balance:			\$8,160.00

III. Unfinished Business

- a. Director Election – November 8, 2022 (Davies – 4 year term) – The draft ballot was reviewed and approved to be mailed between October 14th and October 24th, and the following legal ad will run in the News-Record on October 25, 2022.

NOTICE OF DIRECTOR ELECTION
NORTH RANGELAND IMPROVEMENT & SERVICE DISTRICT
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that ballots have been mailed to all qualified electors / landowners within the North Rangeland Improvement & Service District for the purpose of electing one director for a four (4)-year term. Candidates include Jed Davies. Replacement ballots may be obtained from Cathey Consulting, LLC at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, or by calling Helenanne Cathey at 307-685-8235. An "Elector Affidavit" form will need to be completed in order to receive a replacement ballot. All mail ballots must be received by North Rangeland Improvement & Service District by mail at c/o Cathey Consulting, LLC, PO Box 471, Gillette, Wyoming, 82717, or delivered to the office of Cathey Consulting by 5:00 p.m. on Tuesday, November 8, 2022. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, November 8, 2022, between 9:00 a.m. and 2:00 p.m.

Jed Davies, Secretary/Treasurer / Filing Officer
North Rangeland Improvement & Service District

Joe Waldner, Guy Olson, and Helenanne Cathey will canvass ballots within 7 days of the election date.

IV. New Business

- a. Mowing needs to be done, and some blading would be good. One of the neighbors has a mower that may work. Guy Olson moved to authorize a Board member to call out someone to mow and a contractor to blade the roads this fall. Joe Waldner seconded. Motion carried unanimously.
- b. Joe Waldner moved to approve the updated fee schedule for public records requests (Cathey Consulting fee schedule). Guy Olson seconded. Motion carried unanimously. The fee schedule is posted online at www.catheyconsulting.net.
- c. The Board reviewed and signed the Local Government Annual Report Summary for fiscal year ending 6/30/22 which will be submitted to the Department of Audit as required.

NEXT MEETING: Thursday, October 20, 2022, 5:30 p.m. (Regular Meeting)

2022 MEETINGS:

Thurs., Oct. 20, 2022, 5:30 p.m.

Thurs., Nov. 17, 2022, 5:30 p.m.

Thurs., Dec. 15, 2022, 5:30 p.m.

The District holds regular monthly meetings generally on the third Thursday of each month at 5:30 p.m. at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette. The next meeting date and time will be confirmed at each meeting and is subject to change depending on Board member schedules.

Joe Waldner moved to adjourn the meeting. Guy Olson seconded. The meeting adjourned at 5:45 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Guy Olson, President (307-660-9034)

Date

Joe Waldner, Vice President (307-299-8079)

Date

Jed Davies, Secretary/Treasurer (307-689-0569)

Date