

North Rangeland Improvement & Service District
Regular Meeting
MINUTES
Thursday, September 21, 2023, 5:30 p.m., Office of Cathey Consulting
400 S Gillette Ave., Suite 106, Gillette

BOARD MEMBERS PRESENT: Jed Davies, Joe Waldner
BOARD MEMBERS APPROVED ABSENT: Guy Olson
OTHERS PRESENT: Helenanne Cathey

Joe Waldner called the meeting to order at 5:45 p.m.

I. Minutes Approval – Joe Waldner moved to approve the minutes for the July 20, 2023, budget hearing and regular meeting as presented. Jed Davies seconded. Motion carried unanimously. There was no meeting in August.

II. Treasurer's Report – The financial information, bills, and the Profit & Loss and Balance sheet through the end of the prior month were reviewed. Joe Waldner moved to accept the Treasurer's Report and pay the bills as presented and as listed below. Jed Davies seconded. Motion carried unanimously.

Bank Balance End of Last Meeting: \$37,959.60

08/17/23 Ck# 1234 – Cathey Consulting – Invoice 7175 – \$210.00

July Admin./Bookkeeping/Compliance

Bank Balance Prior to Meeting: \$37,749.60

Bills Paid

Ck# 1235 Cathey Consulting Inv. 7217 – August books/admin/postage \$210.00

Ck# 1236 Postmaster Annual box fee \$56.00

Total Bills \$266.00

Bank Balance after Bill Payments: \$37,483.60

Receivables Balance: \$8,160.00

III. Unfinished Business

- a. Road Work – A couple more loads of material will be brought out the next time the contractor blades the roads.

IV. New Business

- a. The post office box expired in August. A check was prepared at this meeting to renew the box. Joe Waldner will take the check to the post office and fill out paperwork if necessary to renew the box.
- b. The Local Government Annual Report Summary for fiscal year ending 6/30/23 was reviewed and signed and will be submitted to the Department of Audit. The annual census report (F32) was submitted online by Helenanne Cathey.

NEXT MEETING: NO MEETING IN OCTOBER / Thursday, November 16, 2023, 5:30 p.m. (Regular Meeting)

2023 MEETINGS:

Thurs., Nov. 16, 2023, 5:30 p.m. / Thurs., Dec. 21, 2023, 5:30 p.m.

The District holds regular monthly meetings generally on the third Thursday of each month at 5:30 p.m. at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette. The next meeting date and time will be confirmed at each meeting and is subject to change depending on Board member schedules.

Joe Waldner moved to adjourn. Jed Davies seconded. The meeting was adjourned at 5:50 p.m.

Respectfully submitted,

Helenanne Cathey, Assistant to the Board

Guy Olson, President (307-660-9034)

Date

Joe Waldner, Vice President (307-299-8079)

Date

Jed Davies, Secretary/Treasurer (307-689-0569)

Date