

North Rangeland Improvement & Service District
Budget Hearing & Regular Meeting
MINUTES
Thursday, July 18, 2024, 5:30 p.m., Office of Cathey Consulting
400 S Gillette Ave., Suite 106, Gillette

BOARD MEMBERS PRESENT: Jed Davies, Guy Olson,
BOARD MEMBERS NOT PRESENT: Joe Waldner
OTHERS PRESENT: Helenanne Cathey

BUDGET HEARING

Guy Olson called the budget hearing to order at 5:30 p.m. The budget was reviewed. There was an opportunity for public comment. There were no public comments. Guy Olson adjourned the budget hearing at 5:32 p.m.

REGULAR MEETING

Guy Olson called the regular meeting to order at 5:32 p.m.

- I. **Budget Approval** – Guy Olson moved to adopt the budget for 7/1/24 – 6/30/25 for \$52,540 and adopt the resolution to assess and submit assessments to the County as approved in the budget. Jed Davies seconded. Motion carried unanimously. The budget is attached to these minutes.
- II. **Minutes Approval** – Guy Olson moved to approve the minutes for the May 16, 2024, regular meeting as presented. Jed Davies seconded. Motion carried unanimously.
- III. **Treasurer's Report** – The financial information and bills were reviewed. Guy Olson moved to accept the Treasurer's Report and pay the bills as presented and as listed below. Jed Davies seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:		\$40,994.34
06/10/24	Deposit – Assessments	\$2,400.00
06/26/24	Deposit – Assessments	\$511.01
Bank Balance Prior to Bills:		\$43,905.35
Bills Paid		
Ck# 1243	Cathey Consulting	Inv. 7610 – May books/admin./postage \$210.00 \$420.00
		Inv. 7651 – June books/admin./postage \$210.00
Ck# 1244	Gillette News-Record	Inv. 24815 – Budget hearing ad \$100.10 \$204.10
		Inv. 24816 – Director election ad \$104.00
Ck# 1245	Wyoming Earthmoving Corporation	Inv. 10861 – Blade roads, 98.41 tons W-base gravel hauled and placed \$5,662.54
Total Bills		\$6,286.64
Bank Balance after Bill Payments:		\$37,618.71
Receivables Balance:	\$0 (2023 Assessments)	

IV. Unfinished Business

- a. Road Work –
 - i. Road work was done. They hauled 4 loads, graded the road and put the crown back in. Its getting dry and breaking up, but if people slow down, the road should hold up until fall. Most of the thin spots are due to people driving too fast and the bigger material getting thrown to the edge.
 - ii. Ditches / culverts will be assessed again next spring. The ditches and culverts were sufficient when we had 3.5 inches of rain, so they should be fine until next year.
- b. Director Election – November 5, 2024 (Olson, Waldner – 4 year terms) – Applications to be on the ballot are due between August 7th and August 7th. Ballots will be mailed between October 11th and October 21st. The final newspaper publication will run no later than October 22, 2024. Ballots will be canvassed within 7 business days of the election.

V. New Business

- a. Guy Olson moved to designate First National Bank as the official depository for 7/1/24 – 6/30/25. Jed Davies seconded. Motion carried unanimously.
- b. Two board members reviewed and signed the annual Public Records Notice
- c. Going forward, minutes will be e-mailed and posted online only after the Board has officially approved and signed them.

NEXT MEETING: Thursday, September 19, 2024, 5:30 p.m. (Regular Meeting) (No meeting in August.) – Bills will be paid between meetings if needed.

2024 MEETINGS:

Thurs., Sep. 19, 2024, 5:30 p.m.

Thurs., Oct. 17, 2024, 5:30 p.m.

Thurs., Nov. 21, 2024, 5:30 p.m.

Thurs., Dec. 19, 2024, 5:30 p.m.

The District holds regular monthly meetings generally on the third Thursday of each month at 5:30 p.m. at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette. The next meeting date and time will be confirmed at each meeting and is subject to change depending on Board member schedules.

Guy Olson moved to adjourn. Jed Davies seconded. The meeting was adjourned at 5:36 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Minutes Approval:



Signature

Guy Olson

Printed Name

9-19-24

Date



Signature

Joe Waldner

Printed Name

9-19-24

Date

Guy Olson, President (307-660-9034) / Joe Waldner, Vice President (307-299-8079) /
Jed Davies, Secretary/Treasurer (307-689-0569)

Budget - N Rangeland ISD - 7/1/24 - 6/30/25				
Budget Hearing: Thursday, July 18, 2024, 5:30 p.m. at office of Cathey Consulting / PO Box 283, Rozet, WY 82727				
	Actual (F32)	Budget	Actual (EST)	Budget
	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/23 - 6/30/24	7/1/24 - 6/30/25
CASH CARRYOVER	39,703	42,757	38,271	43,360
Revenue				
Assessments	8,160	8,160	8,160	8,160
Assessments - Interest	30	20		20
Customer Billing				
Grants - County		1,000		1,000
TOTAL REVENUE	8,190	9,180	8,160	9,180
TOTAL REVENUE PLUS CASH CARRYOVER	47,893	51,937	46,431	52,540
Expenditures				
Capital Expenditures				
Administrative	2,979	2,920	2,756	2,920
Operations	6,538	48,912		49,515
Indirect	105	105	105	105
TOTAL EXPENDITURES	9,622	51,937	2,861	52,540
Reserves-Amount to be Added				
Reserves-Amount to be spent				
Ending Reserves balance				
Receivables Start of FY			0	
Payables Balance Start of FY	210		210	
	6/30/2022	6/30/23 (EST)	6/30/2023	6/30/24 (EST)
BEGINNING OF FISCAL YEAR BALANCES				
GENERAL FUNDS	39,703	42,757	38,271	43,360
RESERVES BALANCES				
TOTAL FUNDS BEGINNING OF YEAR	39,703	42,757	38,271	43,360

Receivables Balance End of FY

Payables Balance End of FY

End of Year Bank Balance

210

38,271

43,360

Net per year (Revenue minus Expenses)

38,271

0

43,570

0

Budget Message: The District manages the roads. Rates will stay the same. No major capital improvements are expected other than adding more rock to the roads and blading. The District does not have any reserves. The District maintains enough funds in the account to maintain the roads and make road repairs as needed.

Board Member Signature

Board Member Signature

Directors: Jed Davies (Sec./Treas.) term ends Nov., 2026 / Guy Olson (Pres.) & Joe Waldner (Vice Pres.) terms end Nov., 2024

Meetings are the third Thursday of each month at 5:30 p.m. at 400 S Gillette Ave., Suite 106, Gillette.

Records are stored at 400 S Gillette Ave, Suite 106, Gillette.

Streets	Approx. Feet
North Rangeland (N-S)	1,381
Cross Lane	1,851
Sandy Trail	707
Dovetail Ct	996
North Rangeland (E-W)	1,397
Candy Lane	766
TOTAL	7,098
5,280 feet in a mile	
Approx. Miles	1.34

Rate History

District formed November, 2010

\$660 per year assessment from the beginning

7/1/21 - 6/30/22

\$480 / year new (reduced) assessment

Bank balance of \$39,629 - board chose to decrease assessment.