

Oriva Hills Improvement & Service District
Regular Meeting Minutes
Tuesday, February 27, 2018, 5:00 p.m.
Office of Cathey Consulting – 400 South Gillette Avenue, Suite 106, Gillette, Wyoming

Board Members Present: Troy Manselle (by telephone), Robert Pfeil, Kari Purinton
Others Present: James Newman, Brian Schmidt, Dale Purinton

Robert Pfeil called the meeting to order at 5:00 p.m.

- I. Minutes** – The minutes for the last regular meeting on January 23, 2018, were e-mailed after the last meeting and posted online at www.catheyconsulting.net. Robert Pfeil moved to approve the minutes as written. Kari Purinton seconded. Motion carried unanimously.
- II. Treasurer's Report / Bills** – The treasurer's report, bank statements and bills were reviewed. Kari Purinton moved to accept the treasurer's report and pay bills as presented. Robert Pfeil seconded. Motion carried unanimously.

Savings Account Balance End of Last Meeting:		\$4,908.03
01/31/17	Interest	\$0.43
02/27/18	Ck# 536 – Transfer from Checking	\$100.00
Ending Savings Account Balance:		\$5,008.46
Checking Account Balance End of Last Meeting:		\$129,353.70
02/09/18	Deposit – County Assessments	\$1,820.03
Checking Account Balance Prior to Meeting:		\$131,173.73
Bills Approved for Payment:		
Ck# 533	Cathey Consulting, LLC	Invoice 4273 – Jan. adm./bks \$ 321.47
Ck# 534	Crown Grading	Ticket 67 – Plowed Roads \$ 1,100.00
Ck# 535	Enriquez Enterprises	Inv. 18001 – Snow removal 2/19 & 2/22 \$ 800.00
Ck# 536	Oriva Hills ISD	Monthly Transfer \$ 100.00
TOTAL:		\$ 2,321.47
Ending Checking Account Balance:		\$128,852.26
Receivables: Assessments: \$34,800.00		

III. Unfinished Business

- A. Road Work / Other – Projects Approved / Work in Progress
- Issues regarding John Daly's property and Signs: There has been no contact with John Daly.
 - 6/27/17 – James Newman to do the culvert on Moncreiffe after getting approval from John Daly. Waiting for call from John Daly.
 - Road Work – Shaping/drainage/culverts where needed and top with L-Base or scoria. (4" of rock on an area 20' wide) – considering the following roads:
 - Oriva – from Penrose to Fitch (L-Base) (.32 miles)
 - Penrose – from the entrance to Moncreiffe (L-Base)
 - Fitch – from Oriva to Cloud Peak (L-Base)
 - Culvert at Henderson's
 - Oriva – from Fitch to Cloud Peak (Scoria) (1.32 miles)
 - Woolsey – from Moncreiffe to Penrose (all of Woolsey) (pull ditch on east side and add rock in spots) – This area needs rock in spots and a ditch (possibly) on the east side.

Kari Purinton reported on the County's mapping system that can be used to help determine the length of roads for projects to assist in filling out the forms to get bids in order to apply for the County Grant. Kari Purinton will talk to Helenanne Cathey about some forms that were reviewed.

4. 2019 (or later) Proposed or Possible Projects:

1. M & K access road off South Peak – drainage at intersection.
2. Entrance at Echeta – bring in about 10' – it was recommended to put reflector posts if you pull that road in.
3. Hallelujah Peak – This will be a bigger issue and may be a future project.
4. Seven Brothers – There are a number of issues on this road. This will be a bigger project and will be addressed in the future.

from 2/28/17 minutes: A landowner was at this meeting to discuss his concerns on Seven Brothers. There is plastic blowing around from bags of peat moss and other stuff. There are six tanks full of oil on the property. A couple of landowners are interested in buying the property, but have concerns about those things as well as the additional assessment if they were to buy the lot. There is also a concern about the bus stop at the end of Seven Brothers is a concern. The consensus of the Board is that the garbage and clean up of the oil tanks is on the landowner. The District will address the bus stop at some point, when the budget allows.

5. Road Coordinator:

Appointed until next meeting: Robert Pfeil (299-4601) (Feb. until Mar. meeting)

B. Surface Use Payments – According to the County meeting, you can't stop contractors from using District roads. They are public roads.

C. Winter Preparations:

1. Markers for pipelines that are hard to mow around – Would it be possible to get them moved inside of fence lines so ditches could be mowed easier? Kari Purinton will map the markers and send it to Troy Manselle so that he can contact 811 to see about getting those markers moved.
2. Snow removal – There is no need for other quotes. The District has been able to get snow removal done with Enriquez Enterprises and Crown Grading. Crown Grading is a business, and driveways are done at a cost. Residents can text the road coordinator with areas that need done.
3. Robert Pfeil will contact Powder River Energy to see what they are doing with the poles and boxes that are not used anymore.

D. Mailboxes – There was discussion on a possible mailbox project.

IV. New Business

A. Brian Schmidt offered his scoria pit for pit run for roads.

B. James Newman asked about using limestone on the scoria for road topping. Is it worth it, cause it is going into the ditches? Collector roads are the only ones to do with limestone.

V. Next regular Meeting: TUESDAY, MARCH 27, 2018, 5:00 p.m. (Usually the 4th Tuesday of each month)
2018 meeting schedule:

April 24, 2018

May 22, 2018

Sept. 25, 2018

June 26, 2018

October 23, 2018

July 24, 2018

Nov. 27, 2018

August 28, 2018

Dec. 11, 2018 (moved to 2nd Tues.)

VI. Adjourn – Meeting adjourned.

NOTES: 1) If you have complaints or concerns about snow removal, road maintenance, etc., contact a board

member.

- 2) A reminder to homeowners – you cannot take rock off of the roads and put it on your driveway.
- 7) The District is not responsible for building roads. Access cannot be denied to District roads.
- 4) It is the homeowner's responsibility to make sure a proper culvert is installed to ensure proper drainage through driveways.
- 5) August 13, 2013 – Board adopted a standard that one board member be designated each month to be authorized to call out someone to blade the roads or plow snow on the roads in winter months.
- 6) NO DRAGGING THE ROADS.
- 7) NO ONE SHOULD BE DOING ANY WORK ON THE DISTRICT'S ROADS WITHOUT PRIOR AUTHORIZATION FROM THE BOARD.

**UNTIL THE NEXT MEETING, IF THERE ARE ANY CONCERNS
ABOUT ROADS, CONTACT THE ROAD COORDINATOR:**

Robert Pfeil (299-4601)

Meeting minutes are posted online at www.catheyconsulting.net.

Respectfully submitted,

Helenanne Cathey, Assistant to the Board

(transcribed from handwritten minutes kept by Kari Purinton at the meeting)

685-8235

Troy Manselle, President (680-1816)

Date

Robert Pfeil, Vice President (299-4601)

Date

Kari Purinton, Secretary/Treasurer (670-0275)

Date