

Oriva Hills Improvement & Service District
Regular Meeting Minutes
Tuesday, January 22, 2019, 5:00 p.m.
Office of Cathey Consulting – 400 South Gillette Avenue, Suite 106, Gillette, Wyoming

Board Members Present: Kari Purinton, Troy Manselle
Board Members Not Present: Robert Pfeil
Others Present: Helenanne Cathey, Dale Purinton

Troy Manselle called the meeting to order at 5:03 p.m.

- I. Minutes** – The minutes for the last regular meeting on December 11, 2018, were e-mailed after the last meeting and posted online at www.catheyconsulting.net. Kari Purinton moved to approve the minutes as written. Troy Manselle seconded. Motion carried unanimously.
- II. Treasurer's Report / Bills** – The treasurer's report, bank statements and bills were reviewed. Troy Manselle moved to accept the treasurer's report and pay bills as presented. Kari Purinton seconded. Motion carried unanimously.

Savings Account Balance End of Last Meeting:	\$6,014.23
12/31/18 Interest	\$0.76
01/22/19 Ck# 0583 – Transfer from Checking	\$100.00
Ending Savings Account Balance:	\$6,114.99

Checking Account Balance End of Last Meeting:	\$129,607.33
01/11/19 Deposit – Assessments	\$4,617.75
Checking Account Balance Prior to Meeting:	\$134,225.08

Bills Paid at Meeting:

Ck# 581	Cathey Consulting, LLC	Inv. 4742 – Dec. adm./bks	\$ 343.71
Ck# 582	Crown Grading	Inv. 78 – Plowed snow 12/31 & 1/3	\$ 900.00
Ck# 583	Oriva Hills ISD	Monthly Transfer	\$ 100.00
Ck# 584	Pete Lien & Sons	12/5/18 – 207.5 tons of limestone	\$ 9,946.31
		1/15/19 – 345.42 tons of limestone	\$6,217.60

TOTAL:	\$ 11,290.02
Ending Checking Account Balance:	\$122,935.06
Receivables: Assessments: \$35,454.00	

III. Unfinished Business

A. Road Work

1. December, 2018 meeting: Up to four loads of limestone approved to be delivered to muddy spots around the District for the next four months to be revisited in April. The cost has increased by \$2 per ton. The consensus is to still go ahead with this plan.
2. Drainage on Woolsey to protect Penrose project – discussed at the December meeting. No update.
3. Penrose project update – Additional limestone was delivered in January. Pay Request 2 for \$2,486.58 was approved and signed and will be submitted to the County for reimbursement.
4. Issues regarding John Daly's property and Signs – Troy Manselle signed a letter to send to John Daly requesting written authorization to do the drainage ditch from the corner of Moncreiffe and Willow across the hill at a northwesterly direction to get the drainage away from the road.
5. James Newman to do the culvert on Moncreiffe after getting approval from John Daly.
6. 2019 (or later) Proposed or Possible Projects:
 1. Oriva – from Penrose to Fitch (L-Base) (.32 miles)
 2. Penrose – from the entrance to Moncreiffe (L-Base)
 3. Fitch – from Oriva to Cloud Peak (L-Base)
Culvert at Henderson's
 4. Oriva – from Fitch to Cloud Peak (Scoria) (1.32 miles)

5. Woolsey – from Moncreiffe to Penrose (all of Woolsey) (pull ditch on east side and add rock in spots) – This area needs rock in spots and a ditch (possibly) on the east side.
6. M & K access road off South Peak – drainage at intersection
7. Hallelujah Peak – This will be a bigger issue and may be a future project.
8. Seven Brothers – There are a number of issues on this road. This will be a bigger project and will be addressed in the future.

from 2/28/17 minutes: A landowner was at this meeting to discuss his concerns on Seven Brothers. There is plastic blowing around from bags of peat moss and other stuff. There are six tanks full of oil on the property. A couple of landowners are interested in buying the property, but have concerns about those things as well as the additional assessment if they were to buy the lot. There is also a concern about the bus stop at the end of Seven Brothers is a concern. The consensus of the Board is that the garbage and clean up of the oil tanks is on the landowner. The District will address the bus stop at some point, when the budget allows.

7. Road Coordinator:

Appointed until next meeting: Kari Purinton (670-0275) (Jan. until Feb. meeting)

- B. Mailboxes extended – To be addressed in the spring. (One load of limestone approved at the December meeting to be placed at the mailboxes.)

IV. New Business

- A. None

V. Next regular Meeting: TUESDAY, FEBRUARY 26, 2019, 5:00 p.m. (Usually the 4th Tuesday of each month)

2019 meeting schedule:

Mar. 26, 2019

April 23, 2019

July 23, 2019

Oct. 22, 2019

May 28, 2019

Aug. 27, 2019

Nov. 26, 2019

June 25, 2019

Sep. 24, 2019

Dec. 10, 2019* (moved to 2nd Tuesday)

VI. Adjourn – Troy Manselle moved to adjourn the meeting. Kari Purinton seconded. The meeting adjourned at 5:37 p.m.

- NOTES:**
- 1) If you have complaints or concerns about snow removal, road maintenance, etc., contact a board member.
 - 2) A reminder to homeowners – you cannot take rock off of the roads and put it on your driveway.
 - 7) The District is not responsible for building roads. Access cannot be denied to District roads.
 - 4) It is the homeowner's responsibility to make sure a proper culvert is installed to ensure proper drainage through driveways.
 - 5) August 13, 2013 – Board adopted a standard that one board member be designated each month to be authorized to call out someone to blade the roads or plow snow on the roads in winter months.
 - 6) NO DRAGGING THE ROADS.
 - 7) NO ONE SHOULD BE DOING ANY WORK ON THE DISTRICT'S ROADS WITHOUT PRIOR AUTHORIZATION FROM THE BOARD.

UNTIL THE NEXT MEETING, IF THERE ARE ANY CONCERNS ABOUT ROADS, CONTACT THE ROAD COORDINATOR (LISTED ABOVE UNDER UNFINISHED BUSINESS – ROAD WORK).

Meeting minutes are posted online at www.catheyconsulting.net.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board
685-8235

Robert Pfeil, President (299-4601)	Date
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Troy Manselle, Vice-President (680-1816)	Date
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Kari Purinton, Secretary/Treasurer (670-0275)	Date
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