

Oriva Hills Improvement & Service District
Regular Meeting Minutes
Tuesday, July 28, 2020, 5:00 p.m.
Office of Cathey Consulting – 400 South Gillette Avenue, Suite 106, Gillette, Wyoming

Board Members Present: Tom Walker, Nick Clevenger (by phone)
Board Members Not Present: Robert Pfeil
Others Present: Helenanne Cathey, Dale Purinton, Kari Purinton, James Newman

Tom Walker called the meeting to order at 5:00 p.m.

- I. Minutes** – Minutes are e-mailed and posted online after each meeting at www.catheyconsulting.net. Tom Walker moved to approve the minutes for the budget hearing and regular meeting on June 23, 2020, as written. Nick Clevenger seconded. Motion carried unanimously.
- II. Treasurer's Report / Bills** – The treasurer's report, bank statements and bills were reviewed. Tom Walker moved to accept the treasurer's report and pay bills as presented. Nick Clevenger seconded. Motion carried unanimously.

Savings Account Balance End of Last Meeting:		\$7,826.39
06/30/20	Interest	\$0.95
07/28/20	Transfer from Checking	\$100.00
Ending Savings Account Balance:		\$7,927.34
Checking Account Balance End of Last Meeting:		\$79,878.47
06/30/20	Deposit – Assessments	\$1,237.29
06/30/20	Interest	\$6.29
Checking Account Balance Prior to Meeting:		\$81,122.05
Bills Paid / Checks Written at Meeting:		
Ck# 1016	Cathey Consulting, LLC	Inv. 5533 – June adm./bks/postage \$ 340.00
Ck# 1017	Crown Grading	Inv. 100 – Blading/Culverts/Ditches/Spread rock\$ 5,507.75
Ck# 1018	Gillette News-Record	Ad 00362128 – Director election ad \$ 73.50
Ck# 1019	Oriva Hills ISD	Monthly Transfers (\$100/mo.) \$ 100.00
Ck# 1020	Pacific Steel & Recycling	Inv. 7308701 – Culverts \$ 2,488.00
TOTAL:		\$ 8,509.25
Ending Checking Account Balance:		\$72,612.80
Receivables / Assessments: \$88,000 (2019 - \$6,800 / 2020 - \$81,200)		

III. Unfinished Business

- A. Road Work – The County approved the grant application for adding J-Base limestone on Oriva Road between Penrose and Fitch. The rock should be put down starting August 3rd.

There are several culverts that need to be installed in different areas, and some ditch work / drainage work done.

Doug Dinsmore called a board member regarding the slope on Penrose Road to his cattleguard. He can't get his camper out of there now, but he could before the road work was done. There was discussion on the road. The District raised the road. The landowner could get in and out of the driveway before the road was raised. The consensus was to put rock down for the area between Penrose and the cattleguard since it was work that the District did that created the problem for the landowner.

- B. L.A.W. Trucking approved for \$95 an hour to bring in rock with his dump truck for problem areas (\$2,500 approximately – approved March, 2019) – No update. This will be removed from the agenda.
- C. October, 2019 – \$6,500 approved for scoria for South Peak at the 5/26/20 meeting and work authorized – This project is done. This was patch work on spots on South Peak. It wasn't all of South Peak. There are other areas on South Peak that could use some rock at some point.
- D. Mailboxes – Post office (how many boxes will be required) / concrete pad / locked box pedestals

- E. Road Coordinator Until Next Meeting: Tom Walker (307-660-5271) (July until August meeting)
- F. Mailboxes – Post office (how many boxes will be required) / concrete pad / locked box pedestals – No update.

IV. New Business

- A. A suggestion was made to initiate a fine to the person or persons that is(are) putting ruts in the road with four-wheelers. A suggestion was made to charge more for anyone who owns a four-wheeler. All joking aside, the spinning around in the roads tears up the roads and costs everyone money. This really needs to stop.
- B. A culvert was twisted at the corner of Bald Mountain and Hazelton Peak. Rumor has it that a semi went in the ditch and was pulled out, and the culvert was twisted up in the process. The culvert may be long enough that the end can be cut off, and it may still drain properly. It will be evaluated.
- C. A post or something (boulders maybe) needs to be put in to stop people from cutting the corner at Penrose and Bomber Mountain. The culvert is going to be smashed as the road is down to the culvert, and when the culverts get crushed, nothing will drain, which causes water to not drain properly and results in degradation of the road. There was discussion on putting some concrete around the culvert or some kind of steel casing. The consensus is to talk to Road and Bridge or others for ideas on what can be done to protect culverts on corners.
- D. A landowner was running a drag down the road on Daly Road over some washboard. A reminder to landowners to not drag the roads. Any work on the roads should be approved by the Board. Sometimes people unintentionally make things worse. Homeowners are invited to attend the monthly meetings or contact the road coordinator if something needs done between meetings.

V. Next Regular Meeting: **TUESDAY, AUGUST 25, 2020, 5:00 p.m. (Usually the 4th Tuesday of each month)**

2020 meeting schedule:

Tues., Aug. 25, 2020, 5:00 p.m. Tues., Sep. 22, 2020, 5:00 p.m.

Tues., Oct. 27, 2020, 5:00 p.m. Tues., Nov. 24, 2020, 5:00 p.m. Tues., Dec. 22, 2020, 5:00 p.m.

VI. Adjourn – Tom Walker moved to adjourn. Nick Clevenger seconded. The meeting adjourned at 5:32 p.m.

- NOTES:**
- 1) If you have complaints or concerns about snow removal, road maintenance, etc., contact a board member.**
 - 2) A reminder to homeowners – you cannot take rock off of the roads and put it on your driveway.**
 - 7) The District is not responsible for building roads. Access cannot be denied to District roads.**
 - 4) It is the homeowner's responsibility to make sure a proper culvert is installed to ensure proper drainage through driveways.**
 - 5) August 13, 2013 – Board adopted a standard that one board member be designated each month to be authorized to call out someone to blade the roads or plow snow on the roads in winter months.**
 - 6) NO DRAGGING THE ROADS.**
 - 7) NO ONE SHOULD BE DOING ANY WORK ON THE DISTRICT'S ROADS WITHOUT PRIOR AUTHORIZATION FROM THE BOARD.**

UNTIL THE NEXT MEETING, IF THERE ARE ANY CONCERNS ABOUT ROADS, CONTACT THE ROAD COORDINATOR (LISTED ABOVE UNDER UNFINISHED BUSINESS – ROAD WORK).

Meeting minutes are posted online at www.catheyconsulting.net.

Respectfully submitted,

Helenanne Cathey, Assistant to the Board
307-685-8235

Robert Pfeil, President (307-299-4601)

Date

Tom Walker, Vice-President (307-660-5271)

Date

Nicholas (Nick) Clevenger, Secretary/Treasurer (509-994-0676)

Date