

Oriva Hills Improvement & Service District
Special Meeting Minutes
Monday, June 12, 2023, 6:00 p.m.
Office of Cathey Consulting – 400 South Gillette Avenue, Suite 106, Gillette, Wyoming

Board Members Present: Nick Clevenger, Mark Smith, Pamela Stang
Others Present: Helenanne Cathey, Tom Walker, Adair Walker, James Newman,
Mary Finch, Jason Finch, Brian Schmidt, Jason McJilton Sean Egerstrom

Nick Clevenger called the meeting to order at 6:30 p.m. The purpose of this special meeting is to discuss road work that needs to be done and work on a scope to get bids to award at the June regular meeting.

1st Priority Project

Bomber Mountain is a priority – Ditches pulled, shaped, culverts fixed, and rock. Part of Bomber was done last year, but even that section could use more rock. Looking at about 3,000 feet of road.

There was discussion on utilizing the County grant program, which would mean that the project couldn't start until the County Commissioners approve a grant (1st or 3rd Tuesday in July). However, the County grant can reimburse 25% for rock and blading and 50% for drainage (generally one time per street for the 50% drainage grant). The County minimum specifications for the County grant program were reviewed. The engineer in the County Public Works Department will drive the roads with the Board to help develop a scope.

On Bomber Mountain starting from the first entrance (off of Penrose) – going approximately 3,000 feet – ending at 63 Bomber Mountain Road. There will be three culverts that will be installed. The District enough pipe for two culverts, but one culvert will need to be purchased. A suggestion was made to hydro vac the culvert at Bomber and Penrose or clean it out. Board members will look at the culverts to see if any are salvageable. It was recommended to use 4" of 2" minus scoria base with 6" of J-Base on top, which is what was used on Penrose. A suggestion was made to cut the hill down on Bomber and use that dirt for fill on the S-curve to build up the road to define the ditch better. There was discussion on talking to a landowner about putting part of the road back where it was.

2nd Priority Project

The next priority is Moncreiffe – from Cloud Peak to Penrose – pulling ditches and adding rock. This would be about 2,500 feet. There was a discussion on materials. J-Base and other materials like crushed asphalt were recommended. People at the meeting didn't like the crushed concrete because of the rebar in it. A suggestion was made to put the J-base limestone on the north/south roads (the main roads). Moncreiffe has been scoria, and the consensus is to stay with 2" minus scoria at a depth of 6". There's one culvert on this project to be replaced.

The consensus is to drive the roads with the County engineer and get a project scope developed for the 1st and 2nd priorities listed above.

The following were discussed as possible projects, but, after discussion, were put on hold for now. They will be addressed in the future.

On Cloud Peak from corner of Fitch and Cloud Peak west toward corner where it turns into Five Fingers.
On Fitch from Cloud Peak to Oriva.
On Cloud Peak from Moncreiffe approximately ½ mile.

Daly Road – from Fitch to Buffalo Back – about 1,800 feet and a couple of other spots that could use some rock.
One culvert should be installed.

Concerns were noted with Seven Brothers and Gargoyle Peak that were not bladed. James Newman reported that he has talked to a number of people on Gargoyle Peak who don't want it bladed until more rock is put down, because if it's bladed it will pull up the pit run and make a mess. The blade can't get turned around on Seven Brothers because of the location of the fence. Same problem on South Peak – fence is too close to the road.

There was discussion on using poly pipe for culverts.

Fitch will eventually be a project like Penrose was.

Next Regular Meeting (and Budget Hearing): TUESDAY, JUNE 27, 2023, 6:00 p.m. (Usually, the 4th Tuesday of each month)

2023 Meeting Schedule:

Tues., June 27, 2023, 6:00 p.m.

Tues., July 25, 2023, 6:00 p.m. / Tues., Aug. 22, 2023, 6:00 p.m. / Tues., Sep. 26, 2023, 6:00 p.m.

Tues., Oct. 24, 2023, 6:00 p.m. / Tues., Nov. 28, 2023, 6:00 p.m. / *Tues., Dec. 19, 2023, 6:00 p.m. **

**December meeting moved to the 3rd Tuesday instead of the 4th Tuesday.*

Adjourn – Nick Clevenger moved to adjourn. Mark Smith seconded. The meeting was adjourned at 7:32 p.m.

- NOTES:**
- 1) If you have complaints or concerns about snow removal, road maintenance, etc., contact a board member.**
 - 2) A reminder to homeowners – you cannot take rock off of the roads and put it on your driveway.**
 - 3) The District is not responsible for building roads. Access cannot be denied to District roads.**
 - 4) It is the homeowner's responsibility to make sure a proper culvert is installed to ensure proper drainage through driveways.**
 - 5) August 13, 2013 – Board adopted a standard that one board member be designated each month to be authorized to call out someone to blade the roads or plow snow on the roads in winter months.**
 - 6) NO DRAGGING THE ROADS.**
 - 7) NO ONE SHOULD BE DOING ANY WORK ON THE DISTRICT'S ROADS WITHOUT PRIOR AUTHORIZATION FROM THE BOARD.**
 - 8) RIGHT-OF-WAY ALONG ALL ROADS.**
 - * Daly, Fitch, Penrose and Oriva Road – 100 foot right-of-way – This means that there should be a minimum of 50 feet between the center of the road and any fence on either side of the road.**
 - * All Other Roads – 60 foot right-of-way – This means that there should be a minimum of 30 feet between the center of the road and any fence on either side of the road.**
- ROADS CANNOT BE MAINTAINED OR IMPROVED IF FENCES ARE TOO CLOSE TO THE ROAD!**

UNTIL THE NEXT MEETING, IF THERE ARE ANY CONCERNS ABOUT ROADS, CONTACT THE ROAD COORDINATOR (LISTED ABOVE UNDER UNFINISHED BUSINESS – ROAD WORK).

Meeting minutes are posted online at www.catheyconsulting.net.

Respectfully submitted,

Helenanne Cathey, Assistant to the Board

307-685-8235

Mark Smith, President (307-660-4132) Date

Nicholas (Nick) Clevenger, Vice President (509-994-0676) Date

Pamela Stang, Secretary/Treasurer (307-670-0292) Date