

Oriva Hills Improvement & Service District
Regular Meeting Minutes
Tuesday, March 22, 2022, 6:00 p.m.
Office of Cathey Consulting – 400 South Gillette Avenue, Suite 106, Gillette, Wyoming
Revised 3/23/22

Board Members Present: Mark Smith, Nick Clevenger (by phone)
Board Members Not Present: Robert Pfeil
Others Present: Helenanne Cathey, Kari Purinton

Mark Smith called the meeting to order at 6:00 p.m.

- I. Minutes** – Minutes are e-mailed and posted online after each meeting at www.catheyconsulting.net. Mark Smith moved to approve the minutes for the regular meeting on February 22, 2022, as written. Nick Clevenger seconded. Motion carried unanimously.
- II. Treasurer's Report / Bills** – The treasurer's report, bank statements and bills were reviewed. Mark Smith moved to accept the treasurer's report and pay bills as presented. Nick Clevenger seconded. Motion carried unanimously.

Savings Account Balance End of Last Meeting:		\$9,841.47
02/28/22 Interest	\$0.74	
03/31/22 Transfer from Checking	\$100.00	
Ending Savings Account Balance:		\$9,942.21
Checking Account Balance End of Last Meeting:		\$115,894.32
02/28/22 Interest	\$6.32	
03/10/22 Deposit – Assessments	\$1,828.00	
Checking Account Balance Prior to Meeting:		\$117,728.64
Bills Paid / Checks Written at Meeting:		
Ck# 1091 Cathey Consulting, LLC	Inv. 6460 – Feb. adm./bks/postage	\$ 340.00
Ck# 1092 Oriva Hills ISD	Monthly Transfer to Savings (\$100/mo.)	\$ 100.00
Ck# 1093 Postmaster	Annual box fee	\$ 156.00
TOTAL:		\$ 596.00
Ending Checking Account Balance:		\$117,132.64
Receivables / Assessments: \$34,200.00		

- III.** Other District business will be discussed at the next meeting.

Road Coordinator: Appointed until next meeting: Robert Pfeil (307-299-4601)

- IV. Adjourn** – Mark Smith moved to adjourn. Nick Clevenger seconded. The meeting adjourned at 6:03 p.m.

- NOTES:**
- 1) If you have complaints or concerns about snow removal, road maintenance, etc., contact a board member.
 - 2) A reminder to homeowners – you cannot take rock off of the roads and put it on your driveway.
 - 3) The District is not responsible for building roads. Access cannot be denied to District roads.
 - 4) It is the homeowner's responsibility to make sure a proper culvert is installed to ensure proper drainage through driveways.
 - 5) August 13, 2013 – Board adopted a standard that one board member be designated each month to be authorized to call out someone to blade the roads or plow snow on the roads in winter months.
 - 6) NO DRAGGING THE ROADS.
 - 7) NO ONE SHOULD BE DOING ANY WORK ON THE DISTRICT'S ROADS WITHOUT PRIOR AUTHORIZATION FROM THE BOARD.
 - 8) RIGHT-OF-WAY ALONG ALL ROADS.

- * **Daly, Fitch, Penrose and Oriva Road – 100 foot right-of-way – This means that there should be a minimum of 50 feet between the center of the road and any fence on either side of the road.**
 - * **All Other Roads – 60 foot right-of-way – This means that there should be a minimum of 30 feet between the center of the road and any fence on either side of the road.**
- ROADS CANNOT BE MAINTAINED OR IMPROVED IF FENCES ARE TOO CLOSE TO THE ROAD!**

UNTIL THE NEXT MEETING, IF THERE ARE ANY CONCERNS ABOUT ROADS, CONTACT THE ROAD COORDINATOR (LISTED ABOVE UNDER UNFINISHED BUSINESS – ROAD WORK).

Meeting minutes are posted online at www.catheyconsulting.net.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board
307-685-8235

Robert Pfeil, President (307-299-4601)	Date
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Nicholas (Nick) Clevenger, Vice President (509-994-0676)	Date
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Mark Smith, Secretary/Treasurer (307-660-4132)	Date
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