

Oriva Hills Improvement & Service District
Regular Meeting Minutes
Tuesday, March 26, 2019, 5:00 p.m.
Office of Cathey Consulting – 400 South Gillette Avenue, Suite 106, Gillette, Wyoming

Board Members Present: Kari Purinton, Robert Pfeil, Troy Manselle (by phone)
Others Present: Helenanne Cathey, Dale Purinton, James Newman

Robert Pfeil called the meeting to order at 5:03 p.m.

- I. Minutes** – The minutes for the last regular meeting on February 26, 2019, were e-mailed after the last meeting and posted online at www.catheyconsulting.net. Kari Purinton moved to approve the minutes as written. Robert Pfeil seconded. Motion carried unanimously.
- II. Treasurer's Report / Bills** – The treasurer's report, bank statements and bills were reviewed. Kari Purinton moved to accept the treasurer's report and pay bills as presented including the bill from Crown Grading for \$1,950.00 and L.A.W. Trucking for \$305.12 which were received after the agenda was printed. Robert Pfeil seconded. Motion carried unanimously.

Savings Account Balance End of Last Meeting: **\$6,215.76**

02/28/19 Interest \$0.70

03/26/19 Ck# 0587 – Transfer from Checking \$100.00

Ending Savings Account Balance: **\$6,316.46**

Checking Account Balance End of Last Meeting: **\$120,852.86**

03/08/19 Deposit – Assessments \$1,219.43

Checking Account Balance Prior to Meeting: **\$122,072.29**

Bills Paid / Checks Written at Meeting:

Ck# 589 Cathey Consulting, LLC Inv. 4827 – Feb. adm./bks \$ 340.55

Ck# 590 L.A.W. Trucking Rock \$ 896.32

Ck# 591 Oriva Hills ISD Monthly Transfer \$ 100.00

Ck# 592 Crown Grading Inv. – Plowed snow & bladed roads \$ 1,950.00

Ck# 593 L.A.W. Trucking Rock \$ 305.12

TOTAL: **\$ 3,591.99**

Ending Checking Account Balance: **\$118,480.30**

Receivables: Assessments: \$33,200.00 / M & K Oil \$654.00

III. Unfinished Business

a. Road Work

- i. December, 2018 meeting: Up to four loads of limestone approved to be delivered to muddy spots around the District for the next four months to be revisited in April. The following areas were discussed:
 1. Bomber – from Seven Brothers to the corner – This is done and will be removed from the agenda.
 2. On the corner of Moncreiffe where the work was just done.
 3. Daly from Fitch to Buffalo Back. East end of Daly. (approved at the February meeting)
 4. On Five Fingers in front of the old pipe yard.
 5. Where Willow and Gargoyle meet

Numbers 2 through 5 will be tabled until fall.

- ii. Drainage on Woolsey to protect Penrose project – There was discussion on this area and protecting Penrose. Robert Pfeil moved to get the ditch cut in on Woolsey from Penrose to the ravine/draw with a \$5,000 cap with Crown Grading doing the work including moving the road but not including rock or culverts if culverts are needed. Troy Manselle seconded. Motion carried with Robert Pfeil and Troy Manselle voting aye. Kari Purinton voted no because she thought it should be bid.

Robert Pfeil moved to have Crown Grading install an 18" X 35' culvert on Penrose between Woolsey and Moncreiffe where it washed out or where the low spot is. Kari Purinton seconded. Motion carried unanimously.

James Newman expressed a concern that there are homeowners putting scoria down on Bald Mountain because there is 6 to 8 inches of mud on the road and suggested the Board address that road (from Moncreiffe to Bomber). There's a big washout on Cloud Peak, but it's too wet to get in there right now to address. There are numerous roads that need rock and ditch work. Robert Pfeil recommended the Board drive all of the roads and put a scope together for all of the work that needs done so bids can be gathered. There was a great deal of discussion regarding the maintenance of the roads and utilizing only one blade operator because of issues with the way different operators blade the roads. There is some major maintenance that needs to be done throughout the District, and rock is needed in a lot of areas.

After much discussion, Troy Manselle moved to have Crown Grading do the spring blading on an hourly basis and spend approximately \$2,500 for L.A.W. Trucking at \$95 an hour to bring in rock with his dump truck for problem areas. Kari Purinton seconded. Motion carried unanimously.

The Board will work on a scope on some of the larger areas that need addressed to try to use the County grant program as much as possible.

- iii. Penrose project update – There is still about \$72,000 of rock that Pete Lien is scheduled to deliver this spring.
- iv. Issues regarding John Daly's property and signs – After the last meeting, John Daly provided a written response with his agreement to allow the work. The letter however stated that the District would conform to the Clean Water Act and other restrictions. The Board has concerns about the letter. After discussion, the consensus is to look for an alternative plan to address the area.
- v. 2019 (or later) Proposed or Possible Projects: NO UPDATE.
 - 1. Oriva – from Penrose to Fitch (L-Base) (.32 miles)
 - 2. Penrose – from the entrance to Moncreiffe (L-Base)
 - 3. Fitch – from Oriva to Cloud Peak (L-Base)
Culvert at Henderson's
 - 4. Oriva – from Fitch to Cloud Peak (Scoria) (1.32 miles)
 - 5. Woolsey – from Moncreiffe to Penrose (all of Woolsey) (pull ditch on east side and add rock in spots) – This area needs rock in spots and a ditch (possibly) on the east side.
 - 6. M & K access road off South Peak – drainage at intersection
 - 7. Hallelujah Peak – This will be a bigger issue and may be a future project.
 - 8. Seven Brothers – There are a number of issues on this road. This will be a bigger project and will be addressed in the future.

from 2/28/17 minutes: A landowner was at this meeting to discuss his concerns on Seven Brothers. There is plastic blowing around from bags of peat moss and other stuff. There are six tanks full of oil on the property. A couple of landowners are interested in buying the property, but have concerns about those things as well as the additional assessment if they were to buy the lot. There is also a concern about the bus stop at the end of Seven Brothers is a concern. The consensus of the Board is that the garbage and clean up of the oil tanks is on the landowner. The District will address the bus stop at some point, when the budget allows.
- vi. Road Coordinator:
 - Appointed until next meeting: Troy Manselle (680-1816) (Mar. until Apr. meeting)
 - December (until January meeting): Troy Manselle (680-1816)
 - Jan. (until Feb. meeting): Kari Purinton (670-0275)
 - Feb. (until Mar. meeting): Robert Pfeil (299-4601)

Kari Purinton, Secretary/Treasurer (670-0275) Date _____