

Oriva Hills Improvement & Service District
Regular Meeting Minutes
Tuesday, October 27, 2020, 5:00 p.m.
Office of Cathey Consulting – 400 South Gillette Avenue, Suite 106, Gillette, Wyoming

Board Members Present: Nick Clevenger, Robert Pfeil, Tom Walker (BY PHONE)
Others Present: Helenanne Cathey, Kari Purinton, Dale Purinton, James Newman,
Tammy Cape, Pam Stang, Sean Egerstrom

Robert Pfeil called the meeting to order at 5:00 p.m.

- I. Minutes** – Minutes are e-mailed and posted online after each meeting at www.catheyconsulting.net. Robert Pfeil moved to approve the minutes for the regular meeting on September 22, 2020, as written. Nick Clevenger seconded. Motion carried unanimously.
- II. Treasurer's Report / Bills** – The treasurer's report, bank statements and bills were reviewed. Robert Pfeil moved to accept the treasurer's report and pay bills as presented. Nick Clevenger seconded. Motion carried unanimously.

Savings Account Balance End of Last Meeting: **\$8,128.89**

09/30/20 Interest \$0.66

10/27/20 Transfer from Checking \$100.00

Ending Savings Account Balance: **\$8,229.55**

Checking Account Balance End of Last Meeting: **\$34,675.97**

09/30/20 Interest \$2.31

10/09/20 Deposit – Assessments \$1,768.45

10/15/20 Deposit – County Grant \$6,031.00

Checking Account Balance Prior to Meeting: **\$42,477.73**

Bills Paid / Checks Written at Meeting:

Ck# 1032 9S Consulting Inv. 2020-376 – 6/30/20 Self-Audit \$ 500.00

Ck# 1033 Campbell County Treasurer Taxes on Parcel 19414 \$ 53.21

Ck# 1034 Cathey Consulting, LLC Inv. 5671 – Sep. adm./bks/postage \$340.55 \$ 600.80

Inv. 5696 – Director election mailing \$260.25

Ck# 1035 Crown Grading Inv. 104 – Blading \$ 1,350.00

Ck# 1036 Gillette News-Record Ad 00363789 – Director election ad \$ 89.25

Ck# 1037 Oriva Hills ISD Monthly Transfers (\$100/mo.) \$ 100.00

TOTAL: **\$ 2,693.26**

Ending Checking Account Balance: **\$39,784.47**

Receivables / Assessments: \$81,200

III. Unfinished Business

A. Road Work – Since we got some moisture, some blading was done.

1. The following are on hold and will be discussed in the spring:

1. Corner on Bomber

2. Culvert on the corner of Woolsey and Moncreiffe

Culvert Inventory (10/27/2020):

3 each 18" X 20' culverts

3 each 18" X 15' culverts

3 each 18" bands

2. Future projects – No update.

3. Road Coordinator until next meeting: Nick Clevenger (509-994-0676)

B. Mailboxes – No update.

C. Self-Audit – 9S Consulting completed the self-audit. The Board reviewed and signed the final reports to submit to the Department of Audit.

- D. Director Election – (November 3, 2020 – 4 year term and 2 year term Walker and Clevenger) – Ballots were mailed October 9th. Kari Purinton, Adair Walker and Helenanne Cathey will canvas ballots on Thursday, November 5th at 11:30 a.m. at the office of Cathey Consulting.

IV. New Business

- A. There were complaints last week about Cloud Peak Court. If people don't move their fences back, the District can't put in ditches, and without ditches and proper drainage, the District can't apply for the County grant program to help with costs. There are fences at the end of the court, and you can't turn around in the court. There is a section that is getting pretty muddy – maybe 100 to 150 yards. Part of the problem is also that people are digging ditches and putting the dirt on top of the road. There is also an area that was dammed up to keep the water from running down, but it caused the water to run on the road. A dump truck would have to be used to bring in rock.

People mud bogging are dragging mud up onto good roads.

There are some mud spots on other roads including Bomber Mountain, Moncreiffe, and other areas. South Peak has some deep ruts after some heavy equipment came through. South Peak is pretty muddy in spots. The lower part of South Peak was rocked, and it is better now. The upper part of South Peak is the problem. There was discussion on South Peak. There was discussion on doing this area this last year, making it a full project, but there weren't enough funds. Until the road is at County specifications with ditches, we can't get County grant money for it. We can use County grant money to improve the drainage too, but the District needs to have money to do it.

There was discussion on rock. The expensive part of rock is the trucking. In order to use the County grant, the roads have to meet County specifications, and we have to have 3 bids. That's why the District tries to improve the drainage and meet County specifications in order to use the County grant money to make the District's budget go further both for rock and drainage improvements. The objective has been to improve and maintain the main roads first and then move out onto the other roads. In other words, focusing first on the roads everyone uses and then moving out into roads that aren't as heavily travelled.

All agreed that the roads have improved dramatically over the years.

The County mows the roads, but they missed some roads this year.

- B. There was discussion on the director election. People can write in names on the ballot.
C. There was discussion on how to decrease the speed in the subdivision. The speed limit is 30 mph, and some think it should be lower than that. Some people are driving more like 50 mph. People are concerned about people getting hurt, especially kids on four-wheelers. If people slow down, the dust won't be as bad either.

V. Next Regular Meeting: **TUESDAY, NOVEMBER 24, 2020, 5:00 p.m. (Usually the 4th Tuesday of each month)**

2020 meeting schedule:

Tues., Nov. 24, 2020, 5:00 p.m. Tues., Dec. 22, 2020, 5:00 p.m.

VI. Adjourn – Robert Pfeil moved to adjourn. Tom Walker seconded. The meeting adjourned at 6:00 p.m.

- NOTES:**
- 1) If you have complaints or concerns about snow removal, road maintenance, etc., contact a board member.
 - 2) A reminder to homeowners – you cannot take rock off of the roads and put it on your driveway.
 - 7) The District is not responsible for building roads. Access cannot be denied to District roads.
 - 4) It is the homeowner's responsibility to make sure a proper culvert is installed to ensure proper drainage through driveways.
 - 5) August 13, 2013 – Board adopted a standard that one board member be designated each month to be authorized to call out someone to blade the roads or plow snow on the roads in winter months.
 - 6) NO DRAGGING THE ROADS.

7) NO ONE SHOULD BE DOING ANY WORK ON THE DISTRICT'S ROADS WITHOUT PRIOR AUTHORIZATION FROM THE BOARD.

UNTIL THE NEXT MEETING, IF THERE ARE ANY CONCERNS ABOUT ROADS, CONTACT THE ROAD COORDINATOR (LISTED ABOVE UNDER UNFINISHED BUSINESS – ROAD WORK).

Meeting minutes are posted online at www.catheyconsulting.net.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board
307-685-8235

Robert Pfeil, President (307-299-4601)	Date
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Tom Walker, Vice-President (307-660-5271)	Date
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Nicholas (Nick) Clevenger, Secretary/Treasurer (509-994-0676)	Date
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