

**OVERBROOK IMPROVEMENT & SERVICE DISTRICT**  
**REGULAR MEETING**  
**MINUTES**  
**WEDNESDAY, JANUARY 27, 2021, 5:30 P.M.**  
**400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE**

BOARD MEMBERS PRESENT: Barb Pilon, Heather Wichert  
 BOARD MEMBERS NOT PRESENT: Tyler Miller  
 OTHERS PRESENT: Helenanne Cathey, Jason Wichert

Heather Wichert called the meeting to order at 5:30 p.m.

- I. Minutes** – Barb Pilon moved to approve the November 23, 2020, regular meeting minutes as written. Heather Wichert seconded. Motion carried unanimously.
- II. Treasurer's Report** – The Treasurer's Report and financial information were reviewed. Heather Wichert moved to accept the Treasurer's Report and pay bills as presented. Barb Pilon seconded. Motion carried unanimously.

**Bank Balance End of Last Meeting:** **\$33,100.63**

11/24/20 Deposit – Water \$15.75  
 11/25/20 Deposit – Water/Annual \$2,250.29  
 11/30/20 Interest \$2.31

Bills Paid December, 2020:

| Ck#          | Payee – Purpose                                              | Amount            |
|--------------|--------------------------------------------------------------|-------------------|
| AUTO         | Powder River Energy 10349101 Electricity 11/1-12/1/20        | \$390.44          |
| 5376         | Black Hills Energy 10/27-11/24/20 7057-7057 \$29             | \$18.30           |
|              | Adjustment (Sales Tax Credit) -\$10.70                       |                   |
| 5377         | Cathey Consulting Inv. 5769 – Nov. Admin./Bookkeeping/Compl. | \$457.10          |
| 5378         | City of Gillette Bill 1155067 – 11/2-12/1/20 Regional Water  | \$349.60          |
|              | 1173 to 1233 / 60,000 gal.                                   |                   |
| 5379         | Water Guy Inv. 2020-610 – Nov. Water Oper/Readings \$524.00  | \$1,906.69        |
|              | Inv. 2020-669 – Repaired floats in tank \$1,382.69           |                   |
| <b>TOTAL</b> |                                                              | <b>\$3,122.13</b> |

12/04/20 Deposit – Water \$8.52  
 12/11/20 Deposit – Water \$90.00  
 12/14/20 Deposit – Assessm. \$12,146.13  
 12/18/20 Deposit – Water \$98.48  
 12/23/20 Deposit – Water \$43.87  
 12/31/20 Interest \$2.56  
 01/08/21 Deposit – Water \$68.31  
 01/12/21 Deposit – Assessm. \$1,200.00  
 01/15/21 Deposit – Water \$392.00  
 01/21/21 Deposit – Water \$1,260.16

**BALANCE PRIOR TO MEETING:** **\$47,556.88**

Bills Paid At Meeting:

| Ck#  | Payee – Purpose                                                        | Amount            |
|------|------------------------------------------------------------------------|-------------------|
| AUTO | Powder River Energy Acct 10349101 – 12/1/20 – 1/1/21                   | \$388.09          |
| 5380 | Black Hills Energy Gas 11/24-12/24/20 7057 to 7057                     | \$29.00           |
| 5381 | Cathey Consulting, LLC Inv. 5817 – Dec., 2020 Admin./Books/Compl.      | \$460.40          |
| 5382 | City of Gillette Bill 1171867 11/1-1/4/21 – 104,000 gallons            | \$482.04          |
| 5383 | One-Call of Wyoming Inv. 58218 – Nov./Dec. locates / annual membership | \$37.00           |
| 5384 | Water Guy, LLC Inv. 2020-724 – Dec. Water Op./Meters                   | \$524.00          |
|      | <b>Total Bills:</b>                                                    | <b>\$1,920.53</b> |

**BALANCE AFTER BILLS:** **\$45,636.35**

Receivables Balance: \$19,203.41

- III. Water / Well Update** – The water system was discussed. The District has been using City water for several months. No additional information was reported.
- IV. Unfinished Business**
- a. Enlargement – No update.
- V. New Business**
- a. None

**Next Meeting: Wednesday, March 31, 2021, 5:30 p.m. at Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette – K2 Technologies building – office entrance is on 4<sup>th</sup> Street across from Arrow Printing. The District holds regular meetings. The next regular meeting date is scheduled at each meeting and is included in the minutes.**

Heather Wichert adjourned the meeting at 5:37 p.m.

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board

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Tyler Miller, President 307-680-3605 / Date

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Heather Wichert, Vice President 307-351-9354 / Date

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Barb Pilon, Secretary/Treasurer 307-670-7062 / Date