

**OVERBROOK IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING
MINUTES
MONDAY, NOVEMBER 23, 2020, 5:30 P.M.
400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE**

BOARD MEMBERS PRESENT: Tyler Miller, Barb Pilon, Heather Wichert
OTHERS PRESENT: Helenanne Cathey

Tyler Miller called the meeting to order at 5:30 p.m.

- I. Minutes** – Barb Pilon moved to approve the September 23, 2020, regular meeting minutes as written. Tyler Miller seconded. Motion carried unanimously.
- II. Treasurer's Report** – The Treasurer's Report and financial information were reviewed. Barb Pilon moved to accept the Treasurer's Report and pay bills as presented. Heather Wichert seconded. Motion carried unanimously.

Bank Balance End of Last Meeting: **\$38,399.59**

09/30/20 Interest \$3.71
10/02/20 Deposit – Water \$188.07

Bills Paid October, 2020:

Ck#	Payee – Purpose	Amount
AUTO	Powder River Energy 10349101 Electricity 9/1-10/1/20	\$568.42
5363	Black Hills Energy 8/26-9/25/20 7049 to 7052	\$33.20
5364	Cathey Consulting Inv. 5672 – Sep. Admin./Bookkeeping/Compl.	\$448.85
5365	City of Gillette Bill 1120732 – 9/1-10/1/20 Regional Water 1086 to 1173 / 87,000 gal.	\$430.87
	Late fee \$14.30	
	Late fee credit -\$14.30	
5366	C N A Surety Bond 70204430 12/5/20 – 12/5/21	\$100.00
5367	Hawkins, Inc. Inv. 4795728 – Azone 15-bulk	\$374.30
5368	One-Call of Wyoming Inv. 57258 – July and September locates	\$3.75
5369	Postmaster Annual box fee	\$56.00
5370	Water Guy Inv. 2020-376 – Sept. Water Oper/Readings	\$524.00
TOTAL		\$2,539.39
10/15/20	Deposit – Water	\$213.54
10/28/20	Deposit – Water	\$69.64
10/31/20	Interest	\$3.67
11/06/20	Deposit – Water	\$1,257.72
11/10/20	Deposit – Assessm.	\$1,200.00
11/13/20	Deposit – Water	\$35.34

BALANCE PRIOR TO MEETING: **\$38,831.89**

Bills Paid At Meeting:

Ck#	Payee – Purpose	Amount
AUTO	Powder River Energy Acct 10349101 – 10/1/20 – 11/1/20	\$493.29
5371	Black Hills Energy Gas 9/25-10/27/20 7052 to 7057	\$33.01
5372	Cathey Consulting, LLC Inv. 5723 – Oct., 2020 Admin./Books/Compl.	\$462.05
5373	City of Gillette Bill 1139496 10/1-11/2/20 – 0 gallons	\$169.00
5374	Hawkins, Inc. Inv. 4812944 – Azone 15	\$292.60
5375	Water Guy, LLC Inv. 2020-534 – Replaced well meter	\$3,667.31
	Inv. 2020-552 – Repaired well meter	\$90.00
	Inv. 2020-502 – Oct. Water Op./Meters	\$524.00

Total Bills: \$5,731.26

BALANCE AFTER BILLS: **\$33,100.63**

Receivables Balance: \$35,064.04

III. Water / Well Update – Water system usage and water quality were discussed. Several people have expressed concerns about water quality. Duaine Faucett had reported that the floats went out about 10 days ago, and they made the repairs to fix that issue. Duaine Faucett joined the meeting by phone. He explained that when the floats went down, the tank completely drained, so everything on the bottom then got stirred up, and that’s what is likely causing the problem. Duaine Faucett said he will look in the tank tomorrow. There was discussion on the cost of drilling a replacement well. Duaine Faucett didn’t think that blending with the regional water would help the water quality issues. There was discussion on drilling a new well or adding another storage tank. Whenever the system is flushed or there is a problem with the well, this issue seems to occur, but it usually goes away within a week or so. There is a concern that people are still having a problem. Tyler Miller will follow up with Water Guy tomorrow after Duaine Faucett has a chance to look at the system.

IV. Unfinished Business

- a. Enlargement – No update.
- b. A number of people have been contacted by the gas company, and some meters have been moved. Barb Pilon reported that theirs was done, and they didn’t have any problems.

V. New Business

- a. Election of officers – Heather Wichert moved to keep the same slate of officers for the year (Tyler Miller, President / Heather Wichert, Vice President / Barb Pilon, Secretary/Treasurer). Tyler Miller seconded. Motion carried unanimously.

Next Meeting: Wednesday, January 27, 2021, 5:30 p.m. at Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette – K2 Technologies building – office entrance is on 4th Street across from Arrow Printing. The District holds regular meetings. The next regular meeting date is scheduled at each meeting and is included in the minutes.

Heather Wichert moved to adjourn. Tyler Miller seconded. The meeting adjourned at 6:13 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Tyler Miller, President 307-680-3605 / Date

Heather Wichert, Vice President 307-351-9354 / Date

Barb Pilon, Secretary/Treasurer 307-670-7062 / Date