

**PRAIRIEVIEW CHAMPION IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING
MINUTES**

**Thursday, November 5, 2020, 8:00 a.m.
At DRM, 2920 Garman Road, Gillette, Wyoming**

BOARD MEMBERS PRESENT: Carol McKillop, Gayle Nannemann, Susan Wilson

OTHERS PRESENT: Helenanne Cathey

President Gayle Nannemann called the meeting to order at 8:21 a.m.

- I. Minutes** – The minutes for the July 16, 2020, budget hearing and regular meeting were reviewed. Carol McKillop moved to approve the minutes as written. Susan Wilson seconded. Motion carried unanimously.
- II. Financial Report** – Susan Wilson moved to accept the Treasurer's Report and pay the bills as presented. Gayle Nannemann seconded. Motion carried unanimously. The bank statements for July, August, and September were reviewed and signed. The bank statements for October have not been received yet.

CHECKING ACCOUNT BALANCE FROM END OF LAST MEETING: \$5,808.08

07/31/20	Interest	\$0.50
08/31/20	Interest	\$0.34
09/17/20	Ck# 1065 – Cathey Consulting	\$630.00
	Inv. 5584 – July, bookkeeping/admin./compliance	\$315.00
	Inv. 5633 – Aug., bookkeeping/admin./compliance	\$315.00
09/30/20	Interest	\$0.33
10/31/20	Interest	Bank statement has not been received yet.

BILLS PAID CURRENT MEETING:

11/05/20	Ck# 1071 – Cathey Consulting	\$736.65
	Inv. 5675 – Sep., bookkeeping/admin./compliance	\$315.00
	Inv. 5726 – Oct. bookkeeping/admin./compliance	\$315.00
	Inv. 5697 – Director election mailing	\$106.65
	Ck# 1072 – Gillette News-Record	\$91.88
	Ad 00363524 – Director election ad	\$91.88

CHECKING ACCOUNT BALANCE END OF MEETING: \$4,350.72

MONEY MARKET ACCOUNT BALANCE FROM END OF LAST MEETING: \$149,238.94

07/31/20	Interest	\$37.52
08/10/20	Deposit – Assessments	\$929.40
08/31/20	Interest	\$25.40
09/10/20	Deposit – Assessments	\$1,706.25
09/30/20	Interest	\$24.84
10/31/20	Interest	Statement has not been received yet.

MONEY MARKET ACCOUNT BALANCE END OF MEETING: \$151,962.35

USDA LOAN ACCOUNT BALANCE FROM END OF LAST MEETING: \$72,047.98

08/10/20	Deposit – Assessments	\$1,551.29
09/10/20	Deposit – Assessments	\$3,401.51

ENDING BALANCE \$77,000.78*

*This balance does not reflect the loan payment that was scheduled to be deducted in October.
No documentation has been received yet to confirm the loan payment was deducted.

Receivables Balance: \$96,073.34

III. Roads Issues

- a. There is a hydrant on Hackathorn in front of MCM that is silted in and another one on Oil Drive. A Board member from Means First Extension Water and Sewer District contacted Gayle Nannemann and asked that the District dig out a couple of hydrants that have been silted in from dirt filling up in the

ditch. Gayle Nannemann moved to hire DRM to dig the hydrants out and clean out the culverts and ditches as needed and to address other ditches and culverts throughout the District as needed. Susan Wilson seconded. Motion carried with Gayle Nannemann and Susan Wilson voting aye. Carol McKillop abstained.

IV. Unfinished Business

- a. None

V. New Business

- a. Director Election (Nov. 3, 2020 – Wilson – 4 year term) – Ballots were canvassed by Helenanne Cathey, Carol McKillop, and Gayle Nannemann prior to the meeting. Results are as follows:

Votes for one (1) director to serve a four (4)-year term:

Susan Wilson – 8 votes

Russ Opp – 1 vote

Congratulations to Susan Wilson. The oath was completed as required.

- b. Election of officers – Susan Wilson moved to keep the same slate of officers (Gayle Nannemann, President / Carol McKillop, Vice President / Susan Wilson, Secretary/Treasurer). Carol McKillop seconded. Motion carried unanimously.

VI. Adjourn

There being no further business to discuss, Gayle Nannemann moved to adjourn the meeting. Carol McKillop seconded. The meeting adjourned at 8:37 a.m.

Reminder: The minutes and information about the District are available online at www.catheyconsulting.net – click on Prairieview Champion. Cathey Consulting is the bookkeeper for the District. The District's records are stored at the office of Cathey Consulting located at 400 South Gillette Avenue, Suite 106 (K² Technologies Building – use the entrance on 4th Street).

NEXT REGULAR MEETING: Thursday, March 25, 2021, 8:00 a.m. at DRM, 2920 Garman Road.

(March, July and November)

Gayle Nannemann, President Date

Carol McKillop, Vice President Date

Susan Wilson, Secretary/Treasurer Date

“Prairieview Champion Improvement and Service District is an Equal Opportunity provider.”
To contact the District, call Cathey Consulting at 307-685-8235.