

**Pineview Improvement and Service District
General Guidelines / Fees / Collections
January 5, 2016**

The Pineview Improvement and Service District follows the same billing procedures as Glory Hole Homeowners Association. All homeowners signed a Water User Agreement stating their understanding of the billing guidelines. The billing procedures are summarized below:

- The monthly fee is currently \$80 per month.
- A monthly statement is mailed the first of the month (or earlier). Monthly bills are due the 1st of each month and are considered past due after 30 days.
- Late fees are added at a rate of \$2 per day. Landowners have until the end of the month to pay their monthly billing without a late fee. If the monthly fee is not paid by the end of the month, the \$2 per day late fee will be applied to the account around the 5th of the following month for the previous month. For example, if the July 1st billing amount is not paid by August 5th, a late fee of \$62 is applied to the account.
- \$100 shut off fee
- \$100 turn on fee
- Any additional fees billed to the District to shut off water, file a lien on a past due account, etc., will be passed on to the landowner. This includes extenuating circumstances, for example, if the Water Operator has to dig up a line to shut off a water service due to delinquency or for any landowner request, all of those fees will be passed on to the landowner.

The monthly fee is required whether water is turned on or not at a property and regardless of whether a landowner is using water or not. The District's fees to maintain the water system do not change if one lot is not using water.

Policy adopted June 21, 2016:

The Pineview Improvement and Service District adopts this policy for assessing past due accounts.

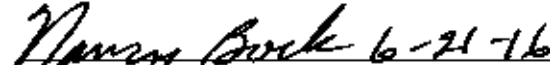
- Any unpaid balance on any account as of July 1st of each year may be assessed along with County taxes for the upcoming fiscal year.
- Statements are mailed monthly so customers are fully aware of their account balances.

REMINDER: All accounts with water are required to pay the monthly fee each month (or in advance).

A notice of this policy will be added to monthly statements.


David Collins, President / Date

6-21-16


Nancy Book, Secretary/Treasurer / Date