

Pineview Improvement and Service District

Regular Meeting

MINUTES

Monday, July 22, 2024, 5:00 p.m.

Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Darlene Feters
OTHERS PRESENT: Helenanne Cathey, Michael Hardman

David Collins called the regular meeting to order at 5:00 p.m.

I. Customer Concerns / Requests –

- a. No update from the owner of 33 Pineview regarding the possibility of tapping into the District's water system.

II. Minutes Approval – David Collins moved to approve the minutes for the June 24, 2024, budget hearing and regular meeting as written. Nancy Bock seconded. Motion carried unanimously.

III. Treasurers Report / Pay Bills / Sign Bank Statements – The bills were reviewed and discussed. David Collins moved to accept the Treasurer's Report and pay bills as listed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting: **\$15,273.35**

06/10/24 Assessments Deposit was \$9,307.67 \$0.98
and not \$9,306.69 as originally
recorded. Correction.

6/1-6/24/24 Deposits – Water \$770.00

Adjusted balance forward: **\$16,044.33**

6/25-6/30/24 Deposits – Water \$0

06/30/24 Interest \$6.26

07/05/24 Deposit – Xpress bill pay \$1,788.29

Balance Prior to Bill Payments: **\$17,838.88***

Bills paid at this meeting:

Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 6/1 – 7/1/24	\$608.12
1473	Cathey Consulting	Inv. 7654 – June, 2024 Admin/Books/Compl.	\$551.25
1474	Hawkins, Inc.	Inv. 6811288 – Azone 15 (chemicals for water)	\$326.11
1475	Water Guy, LLC	Inv. 2024-629– June, 2024 Water Operator/meters/ Billing \$871.30	\$890.05
		Inv. 2024-661 – Bounced Check \$18.75	

TOTAL **\$2,375.53**

BANK BALANCE END OF MEETING (WATER): **\$15,463.35***

**This balance does not reflect Water Guy deposits since the first of the month..*

(Note: Loan payments due 10/15/24: \$8,122.93 + 3,881.05 = \$12,003.98)

Roads Account Balance Forward From Last Meeting: **\$8,941.11**

06/30/24 Interest \$2.51

Roads Account Balance Prior to Meeting: **\$8,943.62**

Check #	Payee	Purpose	Amount
No Bills Paid.			

BANK BALANCE END OF MEETING (ROADS) **\$8,943.62**

Water System Reserve Account Balance Forward From Last Meeting: **\$12,092.41**

06/30/24 Interest \$9.92

Water System Reserve Account Balance Prior to Meeting: **\$12,102.33**

(Reserve account must have a minimum of \$12,003.98 at all times.)

Receivables were reviewed.

IV. Water System Update –

- a. The water system information was reviewed.
- b. No update on the lead service line inventory project.

V. Roads –

- a. Earth Work Solutions will be blading the roads and bringing in scoria. \$4,400 was authorized at the May 13, 2024, meeting.
- b. David Collins put some rock in the hole behind the mailboxes. After it has been driven on a bit and packed down, more rock will be added.

VI. Unfinished Business

- a. There was discussion on insurance quotes. David Collins received a quote, but it was pretty high. Additional information will be gathered.

VII. New Business

- a. Annual Election of Officers – David Collins moved to keep the officers the same for the year (David Collins, President / Darlene Feters, Vice President / Nancy Bock, Secretary/Treasurer). Nancy Bock seconded. Motion carried unanimously.

VIII. Next Regular Meeting: Monday, August 19, 2024, 5:00 p.m.

2024 Meetings:

Mon., Aug. 19, 2024, 5:00 p.m. / Mon., Sep. 16, 2024, 5:00 p.m.

Mon., Oct. 14, 2024, 5:00 p.m. / Mon., Nov. 11, 2024, 5:00 p.m. / Mon., Dec. 9, 2024, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:20 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING TO MAINTAIN**
- **THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**
- **A REMINDER TO STAY OUT OF METER PITS. ANY DAMAGE AS A RESULT OF GETTING INTO METERS, METER PIT, WIRES, ETC. WILL BE BILLED TO LANDOWNERS.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins
Signature

David Collins
Printed Name

8-19-24
Date

Darlene Feters
Signature

Darlene Feters
Printed Name

Aug. 19, 2024
Date

David Collins, President / Darlene Feters, Vice President / Nancy Bock, Secretary/Treasurer