Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, April 9, 2018, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT:	Nancy Bock, David Collins, Michael Hardman
OTHERS PRESENT:	Helenanne Cathey, Dee Shannon, Maxine Robinson, Josh Bellin, Joe Moore, Mark Hines (DOWL)

David Collins called the meeting to order at 5:03 p.m.

I. **Water Storage Tank / Water Meters / Water System Upgrades Project** – Mark Hines from DOWL provided an update on the water system project. DOWL submitted the 10% plans to the state last week. The plans are very preliminary at this point. Mark Hines explained the work they have done so far and the proposed easements (temporary and permanent) with the landowner for the tank and access to the tank. They will call in locates for all utilities. The proposed temporary and permanent easement locations will be marked. There was discussion on the grant and loan reimbursements and when the project will go out for bids. DOWL met with Water Guy regarding the project and will continue to work with Water Guy on the final design. A 50% design is estimated to be done around June. The pay requests for the grants and loan will be provided at the next meeting for the March and April billing. There was discussion on the funding.

II. **Minutes Approval** – David Collins moved to approve the minutes for the March 12, 2018, regular meeting. Nancy Bock seconded. Motion carried unanimously.

III. **Treasurers Report / Pay Bills / Sign Bank Statements –** David Collins moved to accept the Treasurer's Report and pay bills as printed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:			**$12,630.34**
03/09/18	Deposit – Assessments	$1,636.49	
Adjusted Balance Forward:			$14,266.83
03/16/18	Deposit	$160.00	
03/21/18	Deposit	$240.00	
03/23/18	Deposit	$80.00	
03/27/18	Deposit	$80.00	
03/29/18	Deposit	$320.00	
03/31/18	Interest	$1.26	
04/03/18	Deposit	$180.00	
04/06/18	Deposit	$160.00	
04/09/18	Deposit	$320.00	
Bank Balance Prior to Meeting:			$15,808.09

Bills Paid

Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 2/25/18-3/31/18	NO BILL YET
1145	Cathey Consulting	Inv. 4360 – Mar. Admin/Books Out of $570.00 bill	$362.00
1146	Charles & Cindy Bredthauer	Reimbursement	$80.00
1147	DOWL	Inv. 5328.26702.02-1 2/25-3/31 Eng.	$3,890.00
1148	Pineview ISD	2/28/18 Assessments	$476.37
1149	Water Guy, LLC	Inv. 2018-225 – Mar. operator	$486.50
TOTAL PAYMENTS:			$5,294.87
BANK BALANCE END OF MEETING (WATER):			**$10,513.22**
BILLS REMAINING UNPAID	Charles & Cindy Bredthauer	$2,184.55	

Roads Account Balance Forward From Last Meeting: **$4,551.00**

03/31/18	Interest	$0.39	
Bank Balance Prior to Meeting:			**$4,551.39**

Bills Paid

Check #	Payee	Purpose	Amount
1022	Cathey Consulting	Inv. 4360 – Mar. Admin/Books Out of $572.00 bill	$208.00
TOTAL BILLS PAID:			$208.00
Transfer from Water Account:		$476.37	
BANK BALANCE END OF MEETING (ROADS)			**$4,819.76**

IV. Roads – There was discussion on the roads and a concern about the money being paid out of the road funds. The roads need to be crowned. The ditches need to be improved. Culverts need to be installed. The County has a grant program that will reimburse up to 50% for drainage improvements. The District needs to have money to match the 50%. A landowner asked if he fixed the road, if the District would put rock on it. There was discussion. The Board will discuss this over the next couple of meetings and make a decision on June 4th. There are other landowners that are not in the District that may help with the cost of rock. A landowner at the meeting said they would help with the roads as long as they were compensated because it costs a lot for equipment and for fuel. A couple of quotes for 2" minus scoria will be gathered for the road the landowner proposed fixing.

V. Water System Update – There was discussion on the water system under the project discussions earlier in the meeting.

VI. Unfinished Business

a. **Insurance (Tegeler / Local Gov't Liability Pool) –** Tabled at May, 2016 meeting.
b. **Budget –** The budget for 7/1/18 – 6/30/19 will be discussed at the next meeting. A preliminary budget will be approved at the May meeting.

VII. New Business

a. None.

VIII. Next Meeting: Monday, May 7, 2018, 5:00 p.m.

2018 meetings:

Monday, June 4, 2018, 5:00 p.m.
Monday, July 2, 2018, 5:00 p.m. — Monday, August 27, 2018, 5:00 p.m.
Monday, September 24, 2018, 5:00 p.m. — Monday, October 22, 2018, 5:00 p.m.
Monday, November 19, 2018, 5:00 p.m. — Monday, December 17, 2018, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 6:03 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

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David Collins, President / Date

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Michael Hardman, Vice President / Date

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Nancy Bock, Secretary/Treasurer / Date