

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, August 14, 2017, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
 OTHERS PRESENT: Helenanne Cathey, Darlene Fetters, Harry Adams, Diana Martinson, Josh Bellin

David Collins called the meeting to order at 5:00 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – David Collins reported that he travelled to Cheyenne on August 10th for the State Lands & Investment Board (SLIB) meeting regarding the loan for the water storage tank project. The State approved the loan. The project will be moving forward. Jordan Roberts is no longer with DOWL, and Mark Hines was unable to attend tonight, but he should be here September 11th.
- II. Minutes Approval** – David Collins moved to approve the minutes for the July 3, 2017, budget hearing and regular meeting. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as discussed and as printed below. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:			\$13,527.69
07/05/17	Deposit	\$240.00	
07/05/17	Deposit	\$80.00	
07/05/17	Deposit	\$260.00	
07/19/17	Deposit	\$340.00	
07/26/17	Deposit	\$540.00	
07/31/17	Interest	\$1.31	
07/31/17	Powder River Energy Auto Deduction 5/28-7/1/17	\$602.49	
08/04/17	Deposit	\$480.00	
08/08/17	Deposit	\$80.00	
08/08/17	Deposit – Assessments	\$490.31	
Bank Balance Prior to Meeting:			\$15,436.82
Bills Paid			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 7/1/17 – 7/30/17	\$584.73
1106	Cathey Consulting	Inv. 4009 – July Admin/Books	\$362.59
		Out of \$570.58 bill	
1107	Charles & Cindy Bredthauer	Reimbursement	\$80.00
1108	DOWL	Engineering 5/28-7/1/17	\$1,207.50
1109	Pineview ISD	Transfer to Roads Acct. 7/31	\$97.86
1110	Water Guy, LLC	Inv. 2017-792 – July Water Op + repair	\$584.25
1111	David Collins	Reimburse travel expenses	\$281.95
TOTAL BILLS PAID:			\$3,198.88
BANK BALANCE END OF MEETING (WATER):			\$12,237.94

BILLS REMAINING UNPAID Charles & Cindy Bredthauer \$2,824.55

Roads Account Balance Forward From Last Meeting:			\$5,085.18
07/31/17	Interest	\$0.41	
Bank Balance Prior to Meeting:			\$5,085.59
Bills Paid			
Check #	Payee	Purpose	Amount
1012	Cathey Consulting	Inv. 4009 – July Admin/Books	\$207.99

	Out of \$570.58 bill	
TOTAL BILLS PAID:		\$207.99
Transfer from Water Account (for 7/31 Assessments)	\$97.86	
BANK BALANCE END OF MEETING (ROADS)		\$4,975.46

Receivables balances were discussed.

IV. Water System Update – No update on the water system.

V. Unfinished Business

- a. **Insurance (Tegeler / Local Gov't Liability Pool)** – Tabled at the May, 2016 meeting.
- b. **Roads** – David Collins reported that he drove the roads with John Hespen (Hespen Excavating) and explained the areas that were of the most concern. Hespen Excavating provided a bid for 1 load (belly dump and a pump) from Joe Moore's driveway to the east and then 4 loads from the mailboxes by first four places (178 yards of scoria delivered and spread with a backhoe). John Hespen recommended some blade work on an area on North Pineview to prevent it from washing out. This will be considered when there are additional funds in the account. The County bladed a small section of road, and told a landowner at the meeting that they will come out and blade the roads if a Board member calls them. David Collins reported that when he called the County in the spring, they said that they would not be blading subdivision roads. David Collins moved to approve the bid to have Hespen Excavating put rock on the District's roads, spending up to \$4,200. Nancy Bock seconded. Motion carried unanimously.

VI. New Business

- a. Helenanne Cathey reported that a landowner had called and requested water shut off. The landowner was notified that the monthly bill is still required even if water is off. The landowner expressed concerns about this policy and was invited to this meeting. He did not attend the meeting. The monthly fee is required of any tap that is connected to the District's water system. The costs to manage the water system do not change if one person doesn't use water. The landowner had been notified of this in the past.
- b. Water well permitting – Nancy Bock reported that Cindy Bredthauer had talked to her about a letter Cindy had received from the State Engineer's office regarding well completion. After looking at the permits, the permit number on the paperwork Bredthauer received was different from the District's well permit. It appears that this is not the District's responsibility.
- c. Cathey Consulting is offering a training for board members on September 20th. She explained the training and asked board members to RSVP at least a week ahead of the training date.

VII. Next Meeting: **Monday, September 11, 2017, 5:00 p.m.**

2017 MEETINGS:

Monday, October 9, 2017, 5:00 p.m.

Monday, November 6, 2017, 5:00 p.m.

Monday, December 4, 2017, 5:00 p.m.

VIII. Adjourn – David Collins adjourned the meeting at 5:23 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date