

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, December 4, 2017, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, Michael Hardman
BOARD MEMBERS NOT PRESENT: David Collins
OTHERS PRESENT: Helenanne Cathey, Darlene Fетters, Lance McCollum, Joe Moore,
Scott Robinson, Josh Bellin, Mark Hines (DOWL)

Michael Hardman called the meeting to order at 5:00 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – Mark Hines from DOWL provided an update. Everything is in order for the SRF grant / loan application. The state meets Thursday to review the grant/loan application. David Collins is planning on attending the meeting to represent the District. We should know the status of that application by the District's January meeting. DOWL will provide an agreement for the design and construction project for the Board to review at the January or February meeting. There was discussion on the design of the pump house and water tank.
- A District Support Grant request for \$1,387.50 was signed and will be submitted to the County for the last two invoices from DOWL.
 - The County approved the District Support Grant request for \$50,000 for the water system project. It was reviewed, approved and signed by the Board and will be submitted to the County as required.

- II. Minutes Approval** – Michael Hardman moved to approve the minutes for the November 6, 2017, regular meeting. Nancy Bock seconded. Motion carried unanimously.

- III. Treasurers Report / Pay Bills / Sign Bank Statements** – Michael Hardman moved to accept the Treasurer's Report and pay bills as printed below. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:			\$5,044.55
11/15/17	Deposit	\$480.00	
11/15/17	Deposit - County Grant	\$2,202.85	
11/15/17	Deposit – Assessments	\$12,385.50	
11/17/17	Deposit	\$160.00	
11/22/17	Deposit	\$180.00	
11/29/17	Auto payment - Powder River Energy 9/29/17-10/26/17		-\$422.06*
12/04/17	Deposit	\$80.00	
Bank Balance Prior to Meeting:			\$20,110.84
Bills Paid			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity	NO BILL YET
1125	Cathey Consulting	Inv. 4194 – Nov. Admin/Books Out of \$570.09 bill	\$362.10
1126	Charles & Cindy Bredthauer	Reimbursement	\$80.00
1127	DOWL	Inv. 5328.26702.01-12 10/29-11/25 eng.	\$4,634.61
1128	Pineview ISD	To Road Account (10/31/17 assessm.)	\$3,685.50
1129	Water Guy, LLC	Inv. 2017-1223 – Nov. op. & repair	\$1,287.11
TOTAL PAYMENTS:			\$10,049.32
BANK BALANCE END OF MEETING (WATER):			\$10,061.52

BILLS REMAINING UNPAID Charles & Cindy Bredthauer \$2,504.55

Roads Account Balance Forward From Last Meeting: **\$596.05**

Bank Balance Prior to Meeting: **\$596.05**

Bills Paid

Check #	Payee	Purpose	Amount
1017	Cathey Consulting	Inv. 4194 – Nov. Admin/Books Out of \$570.09 bill	\$207.99
TOTAL BILLS PAID:			\$207.99
Transfer from Water Account:			\$3,685.50
BANK BALANCE END OF MEETING (ROADS)			\$4,073.56

Receivables balances were reviewed.

IV. Water System Update – No other update.

V. Unfinished Business

- a. **Insurance (Tegeler / Local Gov't Liability Pool)** – Tabled at May, 2016 meeting.

VI. New Business

- a. An e-mail was received from the state asking for an explanation as to why \$2,209 was not put into reserves as budgeted. Helenanne Cathey will respond that the reason it wasn't dedicated to reserves is due to the water system project and making sure there was enough money to cover those expenses.
- b. There was discussion on the cost of the rock that was put on the roads. There was discussion on the condition of the roads and improving the drainage and crowning the roads. The District Support Grant program was discussed.
- c. There was discussion on kids driving four-wheelers on the roads, spinning cookies in the gravel. A suggestion was made to put a sign up at the entrance telling people not to do that. The Board encourages people to call the Sheriff's Office whenever you see anyone doing this.

VII. Next Meeting: Monday, January 15, 2018, 5:00 p.m.

2018 meetings:

Monday, February 12, 2018, 5:00 p.m.	Monday, April 9, 2018, 5:00 p.m.
Monday, March 12, 2018, 5:00 p.m.	Monday, June 4, 2018, 5:00 p.m.
Monday, May 7, 2018, 5:00 p.m.	Monday, August 27, 2018, 5:00 p.m.
Monday, July 2, 2018, 5:00 p.m.	Monday, October 22, 2018, 5:00 p.m.
Monday, September 24, 2018, 5:00 p.m.	Monday, December 17, 2018, 5:00 p.m.
Monday, November 19, 2018, 5:00 p.m.	

VIII. Adjourn – Michael Hardman moved to adjourn the meeting. Nancy Bock seconded. The meeting adjourned at 5:53 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date