

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, February 12, 2018, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins
BOARD MEMBERS NOT PRESENT: Michael Hardman
OTHERS PRESENT: Helenanne Cathey

David Collins called the meeting to order at 5:06 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – The consensus was to close out the grant and DOWL agreement from March of 2017 for the SRF loan application. There was \$3.09 left on the County Grant that was turned back.
- II. Minutes Approval** – David Collins moved to approve the minutes for the January 15, 2018, regular meeting. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as printed below. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:			\$11,364.14
01/23/18	Deposit	\$458.00	
01/23/18	Deposit	\$80.00	
01/31/18	Deposit	\$80.00	
01/31/18	Interest	\$1.16	
02/01/18	Deposit	\$80.00	
02/06/18	Deposit	\$560.00	
02/09/18	Deposit	\$480.00	
02/09/18	Deposit - Assessments	\$1,143.75	
Bank Balance Prior to Meeting:			\$14,247.05
Bills Paid			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 12/28-2/1/18	\$538.46
1136	Cathey Consulting	Inv. 4275 – Jan. Admin/Books	\$366.16
		Out of \$574.15 bill	
1137	Charles & Cindy Bredthauer	Reimbursement	\$80.00
1138	Pineview ISD	To Road Account (1/31/18 assessm.)	\$286.25
1139	Postmaster	Annual box fee (\$72.00)	\$36.00
1140	1134 Water Guy, LLC	Inv. 2018-56 – Jan. operator	\$486.50
TOTAL PAYMENTS:			\$1,793.37
BANK BALANCE END OF MEETING (WATER):			\$12,453.68

BILLS REMAINING UNPAID Charles & Cindy Bredthauer \$2,344.55

Roads Account Balance Forward From Last Meeting:			\$4,716.51
01/31/18	Interest	\$0.37	
Bank Balance Prior to Meeting:			\$4,716.88
Bills Paid			
Check #	Payee	Purpose	Amount
1019	Cathey Consulting	Inv. 4275 – Jan. Admin/Books	\$207.99
		Out of \$574.15 bill	
1020	Postmaster	Annual box fee (\$72.00)	\$36.00
TOTAL BILLS PAID:			\$243.99
Transfer from Water Account:		\$286.25	

BANK BALANCE END OF MEETING (ROADS)

\$4,759.14

Receivables balances were reviewed.

IV. Water System Update – There was discussion on the water system.

V. Unfinished Business

- a. **Insurance (Tegeler / Local Gov't Liability Pool)** – Tabled at May, 2016 meeting.

VI. New Business

- a. A letter was reviewed from Water Guy regarding rate changes and additional services. The monthly fee will stay the same but the hourly rate increased by about 5% for work outside of the monthly agreement.

VII. Next Meeting: Monday, March 12, 2018, 5:00 p.m.

2018 meetings:

Monday, April 9, 2018, 5:00 p.m.

Monday, May 7, 2018, 5:00 p.m.

Monday, July 2, 2018, 5:00 p.m.

Monday, September 24, 2018, 5:00 p.m.

Monday, November 19, 2018, 5:00 p.m.

Monday, June 4, 2018, 5:00 p.m.

Monday, August 27, 2018, 5:00 p.m.

Monday, October 22, 2018, 5:00 p.m.

Monday, December 17, 2018, 5:00 p.m.

VIII. Adjourn – David Collins adjourned the meeting at 5:39 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date