

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, January 14, 2019, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
OTHERS PRESENT: Helenanne Cathey, Darlene Feters, Mark Hines, Joe Moore

David Collins called the meeting to order at 5:02 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – Mark Hines provided an update on the project. After last month's meeting where the District approved Pay Request 7, SLIB notified Mark Hines that they had rejected part of the request on the Pay Request 6 loan funding request. The pay request was submitted for \$1,758.99, but SLIB only paid \$1,216.64 (12/7/18 deposit listed below). Mark Hines did some research, and verified the reason was that SLIB does not pay for attorney's fees. This affects Pay Requests 6 and 7 on the loan and any future requests. WWDC and the County will allow those legal fees through their programs, but SLIB won't cover them. Pay Request 7 has been revised, so it will be reviewed and approved tonight. In addition to the invoices previously submitted, additional invoices for this month were also included on pay request 7. The summary table will be updated with the revised numbers for the next meeting. David Collins moved to approve and submit Pay Request 7 as revised and updated for the County grant, the WWDC grant, and the SRF loan. Nancy Bock seconded. Motion carried unanimously. A letter was signed to submit to the County for the grant stating that the attorney's fees were for the easement. David Collins will need to sign the Permit to Construct application for the County. Campbell County does these permits rather than State DEQ because the County has DEQ delegation agreements in place. Nancy Bock moved to authorize David Collins to sign the Permit to Construct application. Michael Hardman seconded. Motion carried unanimously. Mark Hines anticipates going out for bids early March and opening bids early April.
- II. Minutes Approval** – David Collins moved to approve the minutes for the December 17, 2018, regular meeting. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as printed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:			\$9,581.23
12/07/18	WWDC Grant Pay Req 6	\$2,481.96	
12/07/18	SLIB Loan Req 6	\$1,216.64	
Adjusted Balance Forward:			\$13,279.83
12/18/18	Deposit	\$80.00	
12/18/18	Deposit	\$340.00	
12/20/18	Deposit	\$240.00	
12/27/18	Deposit	\$80.00	
12/31/18	Deposit – PR Energy Cap Credits	\$455.69	
12/31/18	Interest	\$2.54	
01/04/19	Deposit	\$340.00	
01/08/19	Deposit	\$460.00	
01/11/18	Deposit – Assessments	\$94.50	
01/14/19	Deposit	\$160.00	
01/14/19	Deposit – County Grant Pay Req 6	\$336.76	
Bank Balance Prior to Meeting:			\$15,869.32
Bills Paid			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 11/30-12/29/18	\$422.62
1195	Cathey Consulting	Inv. 47454 – Dec. Admin/Books	\$604.42

1196	Charles & Cindy Bredthauer	Reimbursement	\$80.00
1197	VOID		
1198	Gillette News-Record	Ad 00347630 – Director election	\$81.08
1199	Pineview ISD	12/31/18 Road Assessments	\$94.50
1200	Stevens, Edwards, Hallock	Legal fees / easement	\$375.00
1201	Water Guy, LLC	Inv. 2018-1127 – Dec. oper.	\$486.50
1202	DOWL	Inv. 5328.26702.02-9 Eng. 11/25-12-31	\$3,246.50
TOTAL PAYMENTS:			\$5,390.62
BANK BALANCE END OF MEETING (WATER):			\$10,478.70
BILLS REMAINING UNPAID		Charles & Cindy Bredthauer	\$1,464.55
Roads Account Balance Forward From Last Meeting:			\$12,000.58
12/31/18	Interest	\$1.36	
Bank Balance Prior to Meeting:			\$12,001.94
01/14/19	Transfer from Other Account (Ck# 1199)		\$94.50
BANK BALANCE END OF MEETING (ROADS)			\$12,096.44
There are two accounts that are past due. Helenanne Cathey will send letters to landowners.			

IV. Roads – There was no update on roads.

V. Water System Update – No update.

VI. Unfinished Business

- a. Election – May 7, 2019 (Hardman – 4 year term) – Applications to be on the ballot for anyone interested in serving on the Board are due between February 6, 2019, and February 26, 2019.

V. New Business

- a. None

VII. Next Meeting: Monday, February 11, 2019, 5:00 p.m.
2019 meetings:

Monday, March 11, 2019, 5:00 p.m.	Monday, April 8, 2019, 5:00 p.m.
Monday, May 6, 2019, 5:00 p.m.	Monday, June 3, 2019, 5:00 p.m.
Monday, July 1, 2019, 5:00 p.m.	Monday, August 26, 2019, 5:00 p.m.
Monday, Sept. 23, 2019, 5:00 p.m.	Monday, October 21, 2019, 5:00 p.m.
Monday, Nov. 18, 2019, 5:00 p.m.	Monday, Dec. 16, 2019, 5:00 p.m.

VIII. Adjourn – David Collins adjourned the meeting at 5:32 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date