

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, June 3, 2019, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
 OTHERS PRESENT: Helenanne Cathey, Scott Robinson, Joe Moore,
 Mark Hines (DOWL)

David Collins called the meeting to order at 5:00 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – Mark Hines from DOWL provided an update. The bid opening was last Thursday, and there were no bids received for the project. There were 5 or 6 general contractors looking at it, but they indicated they have already filled their schedule. It was just too late in the year. The weather has affected everyone, putting all of the contractors behind schedule. The project will be advertised late fall – maybe November/December for the work to be done next year. The County grant expires the end of June. Mark Hines will talk to the County about re-applying. David Collins moved to approve pay requests 12 as presented for the County and State grants and loan. Nancy Bock seconded. Motion carried unanimously.
- II. Minutes Approval** – David Collins moved to approve the minutes for the May 6, 2019, regular meeting as presented. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as printed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting: \$45.79

04/30/19	Interest	\$3.39	
Adjusted Balance Forward:			\$49.18

05/02/19	Deposit	\$80.00	
05/08/19	Deposit – SLIB Loan Pay Req 10	\$638.50	
05/09/19	Deposit – Assessments	\$1,330.00	
05/10/19	Deposit	\$240.00	
05/16/19	Deposit	\$160.00	
05/16/19	Deposit – County Grant Pay Req 10	\$208.18	
05/21/19	Deposit	\$80.00	
05/21/19	Deposit - WWDC Grant Req 11	\$1,543.50	
05/24/19	Deposit - SLIB Loan Pay Req 11	\$961.88	
05/28/19	Powder River Energy – Electricity 3/30-4/29/19		-\$449.97
05/29/19	Deposit	\$1,020.00	
05/31/19	Deposit	\$180.00	
05/31/19	Interest	No statement yet.	

Bank Balance Prior to Meeting: \$6,041.27

Bills Paid

<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
AUTO	Powder River Energy	Electricity 4/29 – 5/30/19	No bill yet.
1229	Lyle Nygaard	Refund credit balance upon closing	\$80.00
1230	Cathey Consulting	Inv. 4968 – May Admin/Books	\$604.80
		Inv. 4933 – Cert. letters	\$13.70
1231	Charles & Cindy Bredthauer	Reimbursement	\$80.00
1232	DOWL	Inv. 5328.26702.02-14 Eng 4/28-5/25	\$2,362.50
1223	Pineview ISD	4/30/19 Assessments for Roads	\$567.00
1234	Water Guy, LLC	Inv. 2019-412 - May water operator	\$486.50
TOTAL PAYMENTS:			\$4,194.50

BANK BALANCE END OF MEETING (WATER):	\$1,846.77
<i>Past due accounts</i>	\$1,118.00
<i>Pay requests outstanding:</i>	\$2,631.41
BILLS REMAINING UNPAID	Charles & Cindy Bredthauer \$1,064.55
Pay Requests from State and County Outstanding:	County Grant Req 11 \$270.09
Today's: WWDC Gr Req 12 \$1,280.27 / SRF Loan Req 12 \$907.34 / Cty Gr Req 12	\$173.71
Roads Account Balance Forward From Last Meeting:	\$9,678.93
04/30/19 Interest	\$1.35
05/31/19 Interest	No Statement Yet
Bank Balance Prior to Meeting:	\$9,680.28
06/03/19 Deposit – From other account – 4/30/19 assessments ck# 1233	\$567.00
Bills Paid	
Check #	Payee
Purpose	Amount
1025	Best Out West Spraying
Inv. 3583 – Haul & spread gravel	\$1,665.00
1026	Fuller Construction, Inc.
Inv. 9931 – 2" minus scoria (88 X \$8)	\$ 704.00
TOTAL:	\$2,369.00
BANK BALANCE END OF MEETING (ROADS)	\$7,878.28
Water System Reserve Account Balance Forward From Last Meeting:	\$23,100.00
05/31/19 Interest	No Statement Yet
BANK BALANCE END OF MEETING (WATER RESERVES)	\$23,100.00

Accounts Receivable balances were reviewed.

- IV. Roads** – David Collins reported that there will be more loads of rock brought in when the contractor has time. He will be working on the area by the highway. He is trying to build the road up a bit and will be working on reshaping it when he has time.
- V. Water System Update** – No update.
- VI. Unfinished Business**
- Director Election – May 7, 2019 (Hardman – 4 year term) – Ballots were canvassed on May 9, 2019, by Nancy Bock, Helenanne Cathey, and David Collins. Results:
 Ballots mailed: 52
 Number returned but spoiled (not counted): 2
 Ballots counted: 8
 Votes for one director to serve a four-year term:
 Michael L. Hardman – 8 votes
 There were no write-ins.
 Congratulations to Michael Hardman. The oath was completed as required.
 - Budget for 7/1/19 – 6/30/20 – The preliminary budget was approved at the May meeting. The budget will be reviewed a final time and adopted at the July budget hearing and regular meeting.
- VII. New Business**
- None
- VIII. Next Regular Meeting / Budget Hearing: Monday, July 1, 2019, 5:00 p.m.**
2019 meetings:
 Monday, August 26, 2019, 5:00 p.m.
 Monday, Sept. 23, 2019, 5:00 p.m. Monday, October 21, 2019, 5:00 p.m.
 Monday, Nov. 18, 2019, 5:00 p.m. Monday, Dec. 16, 2019, 5:00 p.m.
- IX. Adjourn** – David Collins adjourned the meeting at 5:21 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION.
ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND
A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date