

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, June 4, 2018, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
 OTHERS PRESENT: Helenanne Cathey, Mark Hines (DOWL)

David Collins called the meeting to order at 5:01 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – Mark Hines from DOWL provided an update on the water system project. There was discussion on the project. DOWL is working on the site plan layout and is looking at shrinking the area for the proposed permanent easement a bit. The 50% design should be done in June and should be ready for review at the July meeting. The 10% package was sent to the state, and there has been no feedback. DOWL will get with Duaine Faucett regarding some of the design questions, specifically what equipment will be relocated. David Collins moved to approve and sign the funding requests for Pay Request 2. Nancy Bock seconded. Motion carried unanimously. DOWL will submit the pay requests to the three funding agencies.

INVOICES/ PAY REQUESTS	AMOUNTS	WWDC	SRF	County	District
DOWL Invoice 5328.26702.02-1	3,890.00				
DOWL Invoice 5328.26702.02-2	5,070.30				
PAY REQUEST 1 5/7/18	8,960.30	4,855.69	3,441.28	658.85	4.48
DOWL Invoice 5328.26702.02-3	6,207.45				
PAY REQUEST 2 6/4/18	6,207.45	3,363.89	2,384.03	456.43	3.10
TOTAL TO DATE	\$15,167.75	\$8,219.58	\$5,825.31	\$1,115.28	\$7.58

- II. Minutes Approval** – David Collins moved to approve the minutes for the May 7, 2018, regular meeting. Nancy Bock seconded. Motion carried unanimously.

- III. Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as printed below. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting: **\$3,773.70**

04/30/18 Interest \$1.09
 Adjusted Balance Forward: **\$3,774.79**

05/08/18 Deposit \$920.00
 05/10/18 Deposit - Assessments \$7,000.00
 05/15/18 Deposit \$320.00
 05/18/18 Deposit \$80.00
 05/23/18 Deposit \$222.00
 05/30/18 Deposit \$320.00
 05/30/18 Powder River Energy 3/31-4/ \$433.31
 05/31/18 Interest No Bank Statement Yet
 06/01/18 Deposit \$620.00
 06/04/18 Deposit \$80.00

Bank Balance Prior to Meeting: **\$12,903.48**

Bills Paid

Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 4/28-5/31/18	NO BILL YET
1155	Cathey Consulting	Inv. 4444 – May Admin/Books	\$571.50
1156	Charles & Cindy Bredthauer	Reimbursement	\$80.00
1157	DOWL	Inv. 5328.26702.02-3 – Eng. 4/29-5/31	\$6,207.45
1158	Energy Laboratories	Inv. 158410 – CCR	\$75.00
1159	Local Gov't Liab. Pool	Inv. 11683 – Insurance	\$500.00

1160	Pineview ISD	4/30/18 Assessments to Roads Acct.	\$1,890.00
1161	Water Guy, LLC	Inv. 2018-419 – May operator	\$486.50
TOTAL PAYMENTS:			\$9,810.45
BANK BALANCE END OF MEETING (WATER):			\$3,093.03
BILLS REMAINING UNPAID		Charles & Cindy Bredthauer	\$2,024.55

Roads Account Balance Forward From Last Meeting: **\$4,611.76**
 04/30/18 Interest \$0.39

Bank Balance Prior to Meeting: **\$4,612.15**

Transfer from Water Account (4/30/18 Assessments) \$1,890.00

Bills Paid

Check #	Payee	Purpose	Amount
NONE			\$0.00

BANK BALANCE END OF MEETING (ROADS) **\$6,502.15**

IV. Roads –

- a. **Pineview Drive Repair / Rock** – At the April meeting, a landowner volunteered to repair the road and bring drainage up to County specifications if the District would put down rock. Quote forms were sent to 1) Peyrot Backhoe Service; 2) Hespen Excavating; 3) Quality Agg; 4) Dave Shannon for 2” minus scoria on 1600 feet (24’ wide X 4” thick) on Pineview Drive from the intersection with Ranchette Drive to the driveway at 100 Pineview Drive.

As of today, only one quote was received. None of the other 3 contractors were interested in bidding. They were contacted again after the last meeting and all three declined bidding the project. The one bid that was received was from Peyrot Backhoe Service for \$9,000. The consensus is to not do this project at this time. The roads will be discussed at the August meeting.

V. Water System Update – There was discussion on the water system under the project discussions earlier in the meeting.

VI. Unfinished Business

- a. **Budget for 7/1/18 – 6/30/19** – The preliminary budget was approved at the May meeting. Final review and approval will be done at the July 2, 2018, budget hearing and regular meeting.
- b. **Volunteer Waiver / Agreement** – A draft was presented at the May meeting. This will be removed from the agenda.

VII. New Business

- a. **Officer Elections** – David Collins moved to keep the same slate of officers – David Collins, President / Michael Hardman, Vice President / Nancy Bock, Secretary/Treasurer. Nancy Bock seconded. Motion carried unanimously.

VIII. Next Meeting: **Monday, July 2, 2018, 5:00 p.m.**

2018 meetings:

Monday, August 27, 2018, 5:00 p.m.

Monday, September 24, 2018, 5:00 p.m.

Monday, November 19, 2018, 5:00 p.m.

Monday, October 22, 2018, 5:00 p.m.

Monday, December 17, 2018, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 6:02 p.m.

Respectfully submitted,
 Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date