

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, November 18, 2019, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
OTHERS PRESENT: Helenanne Cathey, Darlene Fetters, Scott Robinson, Joe Moore,
Mark Hines (DOWL)

David Collins called the meeting to order at 5:00 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – Mark Hines provided an update. The project is out for bid. The pre-bid meeting will be Thursday, November 21st at 2:00 p.m. at DOWL's office. They will review the project with interested contractors and answer questions. They may drive contractors out to the site that day or at other times to look at the area. David Collins will call the landowner so that they are aware that they could see some contractors out there in the coming weeks. Bids are due by 2:00 p.m. at DOWL's office on December 5th and will be opened at 3:00 p.m. the same day at the George Amos Building. So far, they have had 4 or 5 possible prime bidders. There should be bid results for the December meeting.
- II. Minutes Approval** – David Collins moved to approve the minutes for the October 21, 2019, regular meeting as presented. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as printed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:			\$4,535.50
10/03/19	Deposit – WWDC Grant Req 13	\$2,953.94	
Adjusted Balance Forward:			\$7,489.44
10/21-10/31/19	Deposits	\$420.00	
10/28/19	Deposit – SLIB Loan Req 13	\$2,093.49	
10/31/19	Interest	\$1.15	
11/1-11/14/19	Deposits	\$1,060.00	
11/12/19	Deposit – Assessments	\$12,136.50	
11/13/19	Deposit – County Grant Pay Req 1	\$400.81	
Bank Balance Prior to Meeting:			\$23,601.39
Bills Paid			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 9/30-10/30/19	\$444.08
1255	Cathey Consulting	Inv. 5198 – Oct. Admin/Books	\$603.10
1256	Pineview ISD	10/31/19 Road Assessments	\$3,402.00
1257	Water Guy, LLC	Inv. 2019-879-Oct. Water Op. & Pump Repair \$1,226.25	\$1,712.75
TOTAL PAYMENTS:			\$6,161.93
BANK BALANCE END OF MEETING (WATER):			\$17,439.46
Roads Account Balance Forward From Last Meeting:			\$8,542.00
10/31/19	Interest	\$1.09	
Roads Account Balance Prior to Meeting:			\$8,543.09
Bills Paid			
Check #	Payee	Purpose	Amount
1030	Fuller Construction	Inv. 10538 – Scoria (44 qty X 8)	\$352.00
Transfer from Water Account for 10/31/19 assessments (Ck# 1256 above)			\$3,402.00
BANK BALANCE END OF MEETING (ROADS)			\$11,593.09

Water System Reserve Account Balance Forward From Last Meeting:	\$23,145.61
10/31/19 Interest \$9.83	
BANK BALANCE END OF MEETING (WATER RESERVES)	\$23,155.44

Accounts Receivable balances were reviewed. Receivables balance \$13,965.50

- IV. Roads** – There was a concern noted on the ditch on North Pineview that was filled up by a landowner working on it and a concern that it isn't going to drain. \$7,637 has been spent on roads since January 1st.
- V. Water System Update** – No update.
- VI. Unfinished Business**
- a. A form requesting current contact information for everyone will be mailed with this month's statements.
- VII. New Business**
- a. An official ballot for the Local Government Liability Pool Board was reviewed. Board members were not familiar with the people running and didn't feel comfortable voting so the ballot will be filed.
- VIII. Next Regular Meeting: Monday, Dec. 16, 2019, 5:00 p.m.**
- 2020 Meetings:**
- | | | |
|----------------------------------|----------------------------------|----------------------------------|
| Monday, Jan. 13, 2020, 5:00 p.m. | Monday, Feb. 10, 2020, 5:00 p.m. | Monday, Mar. 9, 2020, 5:00 p.m. |
| Monday, Apr. 6, 2020, 5:00 p.m. | Monday, May 4, 2020, 5:00 p.m. | Monday, June 29, 2020, 5:00 p.m. |
| Monday, Jul. 27, 2020, 5:00 p.m. | Monday, Aug. 24, 2020, 5:00 p.m. | Monday, Sep. 21, 2020, 5:00 p.m. |
| Monday, Oct. 19, 2020, 5:00 p.m. | Monday, Nov. 16, 2020, 5:00 p.m. | Monday, Dec. 14, 2020, 5:00 p.m. |
- IX. Adjourn** – David Collins adjourned the meeting at 5:10 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date