

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, October 21, 2019, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
OTHERS PRESENT: Helenanne Cathey, Scott Robinson, Joe Moore

David Collins called the meeting to order at 5:00 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – There are no new invoices on the project. The project should go out to bid in November. The opening of the bids is scheduled for December 5th.
- II. Minutes Approval** – David Collins moved to approve the minutes for the September 23, 2019, regular meeting as presented. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as printed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:			\$4,360.07
9/24-9/30/19	Deposits	\$542.00	
09/30/19	Interest	\$1.41	
10/1-10/18/19	Deposits	\$1,780.00	
Bank Balance Prior to Meeting:			\$6,683.48
Bills Paid			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 9/1-9/30/19	\$461.48
1252	Cathey Consulting	Inv. 5144 – Sep. Admin/Books	\$604.00
1253	Water Guy, LLC	Inv. 2019-785 -Sep. Water Oper.	\$486.50
1254	Susan McKay, CPA, LLC	Inv. 2019-843 – Compilation FYE 2019	\$596.00
TOTAL PAYMENTS:			\$2,147.98
BANK BALANCE END OF MEETING (WATER):			\$4,535.50

Roads Account Balance Forward From Last Meeting:			\$8,540.95
09/30/19	Interest	\$1.05	
Roads Account Balance Prior to Meeting:			\$8,542.00
Bills Paid			
Check #	Payee	Purpose	Amount
NONE AT THIS MEETING			
BANK BALANCE END OF MEETING (ROADS)			\$8,542.00

Water System Reserve Account Balance Forward From Last Meeting:			\$23,136.10
09/30/19	Interest	\$9.51	
BANK BALANCE END OF MEETING (WATER RESERVES)			\$23,145.61

Accounts Receivable balances were reviewed. Receivables balance \$31,146.24.

- IV. Roads** – A couple of loads of rock were put on the roads recently.
- V. Water System Update** – No update.
- VI. Unfinished Business**
- a. Susan McKay has completed the CPA compilation for 7/1/18 – 6/30/19. The agreement paperwork was signed by David Collins, and the bill was paid at this meeting. The report will be submitted to the office of State Lands & Investments Board as required.

VII. New Business

- a. An update form will be sent out with the next billing for people to complete and return with current contact information. It will be helpful to have everyone's current contact information during the water project next year.

VIII. Next Regular Meeting: Monday, Nov. 18, 2019, 5:00 p.m. / Monday, Dec. 16, 2019, 5:00 p.m.

2020 Meetings:

Monday, Jan. 13, 2020, 5:00 p.m.	Monday, Feb. 10, 2020, 5:00 p.m.	Monday, Mar. 9, 2020, 5:00 p.m.
Monday, Apr. 6, 2020, 5:00 p.m.	Monday, May 4, 2020, 5:00 p.m.	Monday, June 29, 2020, 5:00 p.m.
Monday, Jul. 27, 2020, 5:00 p.m.	Monday, Aug. 24, 2020, 5:00 p.m.	Monday, Sep. 21, 2020, 5:00 p.m.
Monday, Oct. 19, 2020, 5:00 p.m.	Monday, Nov. 16, 2020, 5:00 p.m.	Monday, Dec. 14, 2020, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:11 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date