

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, October 22, 2018, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
 OTHERS PRESENT: Helenanne Cathey, Scott Robinson, Darlene Feters, Joe Moore
 Mark Hines (DOWL), Suzie Moore

David Collins called the meeting to order at 5:01 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – David Collins moved to request a six month extension on the County Grant. Nancy Bock seconded. Motion carried unanimously. David Collins moved to submit Pay Request 5 to the County grant, the WWDC grant, and the SRF loan. Nancy Bock seconded. Motion carried unanimously. The project summary is listed below.

Pineview Water Project - Grant/Loan Tracking							
FUNDING AMOUNTS:		368,500	261,160	50,000		679,660	
INVOICES/ PAY REQUESTS	AMOUNTS	WWDC	SRF	County	District	Total Calculated	Total Funding
DOWL Invoice 5328.26702.02-1	3,890.00						
DOWL Invoice 5328.26702.02-2	5,070.30						
PAY REQUEST 1 5/7/18	8,960.30	4,855.69	3,441.28	658.85	4.48	8,960.30	8,955.82
DOWL Invoice 5328.26702.02-3	6,207.45						
PAY REQUEST 2 6/4/18	6,207.45	3,363.89	2,384.03	456.43	3.10	6,207.45	6,204.35
DOWL Invoice 5328.26702.02-4	16,681.66						
PAY REQUEST 3 7/2/18	16,681.66	9,039.99	6,406.74	1,226.59	8.34	16,681.66	16,673.32
DOWL Invoice 5328.26702.02-5	1,507.49						
PAY REQUEST 4 8/1/18	1,507.49	816.94	578.96	110.84	0.75	1,507.49	1,506.74
DOWL Invoice 5328.26702.02-6	884.79						
PAY REQUEST 5 10/22/18	884.79	479.48	339.81	65.06	0.44	884.79	884.35
TOTAL TO DATE	34,241.69	18,555.99	13,150.82	2,517.77	17.11	34,241.69	34,224.58
FUNDING AMOUNT REMAINING:		349,944.01	248,009.18	47,482.23			645,435.42

Mark Hines was at the meeting and provided an update on the project. He met with Brian Clerkin with Wyoming Water Development and received a go ahead to move into 90% documents which means they can get permits through the County and final reviews from funding agencies. The easement is being reviewed by the landowner and the landowner's attorney and the District's attorney.

Office of State Lands and Investments is requesting a CPA review, audit or compilation. A copy of the District's forms that were completed per Wyoming Department of Audit requirements will be submitted. David Collins signed the reporting form.

- II. Minutes Approval** – David Collins moved to approve the minutes for the September 24, 2018, regular meeting. Nancy Bock seconded. Motion carried unanimously.

III. Treasurers Report / Pay Bills / Sign Bank Statements – David Collins moved to accept the Treasurer’s Report and pay bills as printed below. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:			\$18,707.17
09/26/18	Deposit	\$240.00	
09/30/18	Interest	\$2.44	
10/03/18	Deposit	\$320.00	
10/05/18	Deposit	\$342.00	
10/09/18	Deposit	\$160.00	
10/09/18	Deposit	\$380.00	
10/19/18	Deposit	\$80.00	
Bank Balance Prior to Meeting:			\$20,231.61
Bills Paid			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 8/28-9/29/18	\$530.54
1175	Cathey Consulting	Inv. 4608 – Sep. Admin/Books	\$602.42
1176	Charles & Cindy Bredthauer	Reimbursement	\$80.00
1177	DOWL	Inv. 5328.26702.02-6 Eng. 8/28-9/29	\$884.79
1178	Stevens, Edwards, Hallock	Legal fees / easement	\$1,412.50
1179	Water Guy, LLC	Inv. 2018-865 – Sep. oper.	\$486.50
TOTAL PAYMENTS:			\$3,996.75
BANK BALANCE END OF MEETING (WATER):			\$16,234.86
BILLS REMAINING UNPAID Charles & Cindy Bredthauer			\$1,704.55
Roads Account Balance Forward From Last Meeting:			\$7,461.70
09/30/18	Interest	\$0.92	
Bank Balance Prior to Meeting:			\$7,462.62
BANK BALANCE END OF MEETING (ROADS)			\$7,462.62

IV. Roads – David Collins reported that Dave Shannon started blading the roads today. There will be some rock added – as much as possible. David Collins asked that the District consider using Dave Shannon to put down rock. Their loads are 22 yards apiece and will be basically the same price as Peyrot. David Collins moved to hire Dave Shannon to bring in as much rock as possible with the available funds. Nancy Bock seconded. Motion carried unanimously.

Concerns were expressed about people speeding on the roads. Concerns were also expressed on the drag that was run down the roads.

NOTE TO LANDOWNERS: PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!

ALSO – NO MUD BOGGING ON THE ROADS!

V. Water System Update – A landowner in the District that is currently on a private well asked about connecting to the water system. The address was added to the list of interested landowners. Tap fees and water usage rates will be discussed and determined as the project progresses. After bids are received, the costs will be available to help set rates.

VI. Unfinished Business

- a. David Collins reported that the Pineview street sign was installed, and the other signs will be installed as soon as he has the opportunity to build some brackets.

V. New Business

- a. 2019 meetings were scheduled.

VII. Next Meeting: Monday, November 19, 2018, 5:00 p.m. / Monday, December 17, 2018, 5:00 p.m.

2019 meetings:

Monday, January 14, 2019, 5:00 p.m.	Monday, February 11, 2019, 5:00 p.m.
Monday, March 11, 2019, 5:00 p.m.	Monday, April 8, 2019, 5:00 p.m.
Monday, May 6, 2019, 5:00 p.m.	Monday, June 3, 2019, 5:00 p.m.
Monday, July 1, 2019, 5:00 p.m.	Monday, August 26, 2019, 5:00 p.m.
Monday, Sept. 23, 2019, 5:00 p.m.	Monday, October 21, 2019, 5:00 p.m.
Monday, Nov. 18, 2019, 5:00 p.m.	Monday, Dec. 16, 2019, 5:00 p.m.

VIII. Adjourn – David Collins adjourned the meeting at 5:56 p.m.

NOTE TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date