

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, October 9, 2017, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
 OTHERS PRESENT: Helenanne Cathey, Darlene Feters, Scott Robinson, Joe Moore, Sue Moore

David Collins called the meeting to order at 5:00 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – David Collins reported that he met with Brian Clerken from the Wyoming Water Development Commission and signed the grant agreement with the State. The District has to develop a Maintenance Fund for major repairs and improvements for the District. Chris Schabron will be the person at WWDC overseeing the project. David Collins also signed the loan paperwork which was submitted to the State by DOWL. The District should know on the loan in December. A pay request will be submitted to the County for \$2,202.85 from the District Support Grant.
- II. Minutes Approval** – David Collins moved to approve the minutes for the September 11, 2017, regular meeting. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as printed below. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting: **\$12,342.86**

09/12/17	Deposit	\$207.32
09/14/17	Deposit	\$1,600.00
09/22/17	Deposit	\$580.00
09/27/17	Deposit	\$160.00

NO BANK STATEMENT YET FOR SEPTEMBER

10/06/17	Deposit	\$480.00
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Bank Balance Prior to Meeting: \$15,370.18

Bills Paid

<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
AUTO	Powder River Energy	Electricity 7/30-8/28/17	NO BILL YET
1116	Cathey Consulting	Inv. 4099 – Sept. Admin/Books	\$363.57
		Out of \$571.56 bill	
1116	Charles & Cindy Bredthauer	Reimbursement	\$80.00
1118	DOWL	Inv. 5328.26702.01-10 8/27-9/30 eng.	\$6,797.90
1119	Pineview ISD	8/31/17 Assessments to Road Acct.	\$207.32
1120	Water Guy, LLC	Inv. 2017-971 – Sep. op.+chem \$892.21	\$1,831.20
		Inv. 2017-1011 – Leak repair \$938.99	

TOTAL BILLS PAID: \$9,279.99

BANK BALANCE END OF MEETING (WATER): **\$6,090.19**

BILLS REMAINING UNPAID Charles & Cindy Bredthauer \$2,664.55

Roads Account Balance Forward From Last Meeting: **\$4,767.90**

09/30/17	Interest	NO BANK STATEMENT YET
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Bank Balance Prior to Meeting: **\$4,767.90**

Bills Paid

<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
1014	Cathey Consulting	Inv. 4099 – Sep. Admin/Books	\$207.99
		Out of \$571.56 bill	

TOTAL BILLS PAID: \$207.99

Deposit – from Water Account		\$207.32
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BANK BALANCE END OF MEETING (ROADS) **\$4,767.23**

Receivables balances were reviewed. There was discussion on a past due account that will be sent a shut off notice. Water will be shut off if the account is not paid.

IV. Water System Update – No update.

V. Unfinished Business

- a. **Insurance (Tegeler / Local Gov't Liability Pool)** – Tabled at May, 2016 meeting.
- b. **Roads** – Hespen Excavating will be putting rock on the roads as approved at the August meeting (\$4,200 approved). David Collins reported that Hespen Excavating has tried to bring the rock out several times. He doesn't want to apply the rock when it's muddy. It has been too muddy on the days he tried to bring the rock out. Hespen Excavating bladed the roads once. The County also bladed, which isn't something they are normally doing anymore. They did it this time because they were working on Collins Road and had some time. David Collins will call Hespen Excavating again and see if they can't deliver rock this week. There was discussion on the roads and putting some pit run down in some areas. There is someone that let people take pit run from his property at no charge, but there would still be a cost to have it trucked in. There was discussion on a culvert that is plugged.

VI. New Business

- a. The Local Government Annual Report Summary for Fiscal Year Ending 6/30/17 was reviewed and signed to submit to the Department of Audit along with the Proof of Cash completed by Helenanne Cathey.

VII. Next Meeting: Monday, November 6, 2017, 5:00 p.m.

2017 MEETINGS:

Monday, December 4, 2017, 5:00 p.m.

VIII. Adjourn – David Collins adjourned the meeting at 5:25 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date