

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, September 11, 2017, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Michael Hardman
OTHERS PRESENT: Helenanne Cathey, Darlene Feters, Jessica Bellin, Mark Hines (DOWL)

David Collins called the meeting to order at 5:00 p.m.

- I. Water Storage Tank / Water Meters / Water System Upgrades Project** – Mark Hines from DOWL gave an update. There are two things happening simultaneously:
- 1) DOWL has started on part 2 of the state funding application. They will be gathering information from Water Guy, and getting the application submitted to the State Lands & Investment group with that information.
 - 2) There was a change in state employees at DEQ that typically worked on the SRF funded projects. There were 2 people at the state that worked with these applications in the past, and both of them left this last summer, so it is taking some additional time to get done what needs to be done. Everything looks okay, but DEQ still has to decide on whether they can do a categorical exclusion or not. DOWL hopes that they will do that. This would mean the project can move forward with minimal work.
- II. Minutes Approval** – David Collins moved to approve the minutes for the August 14, 2017, regular meeting. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as discussed and as printed below. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:			\$12,237.94
08/15/17	Deposit	\$200.00	
08/18/17	Deposit	\$160.00	
08/29/17	Deposit	\$480.00	
08/31/17	Deposit	\$306.00	
08/31/17	Interest	\$1.23	
09/08/17	Deposit	\$320.00	
09/11/17	Deposit	\$400.00	
Bank Balance Prior to Meeting:			\$14,105.17
Bills Paid			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 7/30-8/28/17	\$534.73
1112	Cathey Consulting	Inv. 4053 – Aug. Admin/Books	\$363.08
		Out of \$571.07 bill	
1113	Charles & Cindy Bredthauer	Reimbursement	\$80.00
1114	Energy Laboratories	Inv. 102228 - Testing	\$300.00
1115	Water Guy, LLC	Inv. 2017-884 – Aug. Water Op	\$484.50
TOTAL BILLS PAID:			\$1,762.31
BANK BALANCE END OF MEETING (WATER):			\$12,342.86

BILLS REMAINING UNPAID		Charles & Cindy Bredthauer	\$2,744.55
Roads Account Balance Forward From Last Meeting:			\$4,975.46
08/31/17	Interest	\$0.43	
Bank Balance Prior to Meeting:			\$4,975.89
Bills Paid			
Check #	Payee	Purpose	Amount
1013	Cathey Consulting	Inv. 4053 – Aug. Admin/Books	\$207.99
		Out of \$571.07 bill	

TOTAL BILLS PAID:	\$207.99
BANK BALANCE END OF MEETING (ROADS)	\$4,767.90

Receivables balances were reviewed. There was discussion on a couple of accounts that are constantly behind. They will be shut off next month if not paid.

IV. Water System Update – There were several leaks in the water lines that were fixed. There is also a leak in the well house that is leaking that has been temporarily patched. To really fix it, they would have to shut the water off and tear a lot apart. When the tank project is done, a permanent fix will be done. There will be a lot of changes that will be done in the pump house when the tank is brought online.

V. Unfinished Business

- a. **Insurance (Tegeler / Local Gov't Liability Pool)** – Tabled at the May, 2016 meeting.
- b. **Roads** – Hespen Excavating will be putting the rock on the road soon as approved at the August meeting.

VI. New Business

- a. None

VII. Next Meeting: **Monday, October 9, 2017, 5:00 p.m.**

2017 MEETINGS:

Monday, November 6, 2017, 5:00 p.m. **Monday, December 4, 2017, 5:00 p.m.**

VIII. Adjourn – David Collins adjourned the meeting at 5:20 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date