

Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, September 23, 2019, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Nancy Bock, David Collins
BOARD MEMBERS NOT PRESENT: Michael Hardman
OTHERS PRESENT: Helenanne Cathey, Scott Robinson, Mark Hines (DOWL)

David Collins called the regular meeting to order at 5:01 p.m.

- I. **Water Storage Tank / Water Meters / Water System Upgrades Project** – Mark Hines from DOWL provided an update. The project is going out for bid. It will take 4 months to build the tank after the project is awarded. The project should be ready to award by the end of this year with construction in late April through June. Pay Request 1 for the County Grant (\$400.81), Pay Request 13 for the SLIB Loan (\$2,093.49) and Pay Request 13 for the WWDC Grant (\$2,053.04) were signed and will be submitted for reimbursement.
- II. **Minutes Approval** – David Collins moved to approve the minutes for the August 26, 2019, regular meeting as presented. Nancy Bock seconded. Motion carried unanimously.
- III. **Treasurers Report / Pay Bills / Sign Bank Statements** – David Collins moved to accept the Treasurer's Report and pay bills as printed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:			\$10,484.24
08/27/19	Deposit	\$240.00	
08/28/19	Deposit	\$160.00	
08/31/19	Interest	\$1.55	
09/06/19	Deposit	\$360.00	
09/12/19	Deposit	\$560.00	
09/18/19	Deposit	\$80.00	
Bank Balance Prior to Meeting:			\$11,885.79
Bills Paid			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 7/31-9/1/19	\$498.70
1249	Cathey Consulting	Inv. 5102 – Aug. Admin/Books	\$605.10
1250	DOWL	Inv. 5328.26702.02-15 Eng. 7/28-8/24	\$5,450.96
1251	Water Guy, LLC	Inv. 2019-684 -Aug. Oper./Chem./svc.	\$970.96
TOTAL PAYMENTS:			\$7,525.72
BANK BALANCE END OF MEETING (WATER):			\$4,360.07
Roads Account Balance Forward From Last Meeting:			\$8,539.72
08/31/19	Interest	\$1.23	
Roads Account Balance Prior to Meeting:			\$8,540.95
Bills Paid			
Check #	Payee	Purpose	Amount
NONE AT THIS MEETING			
BANK BALANCE END OF MEETING (ROADS)			\$8,540.95
Water System Reserve Account Balance Forward From Last Meeting:			\$23,126.28
08/31/19	Interest	\$9.82	
BANK BALANCE END OF MEETING (WATER RESERVES)			\$23,136.10

Accounts Receivable balances were reviewed.

- IV. **Roads** – No update.
- V. **Water System Update** – No update.
- VI. **Unfinished Business**
a. Susan McKay is working on the CPA compilation to meet SLIB requirements.
- VII. **New Business**
a. None
- VIII. **Next Regular Meeting: Monday, October 21, 2019, 5:00 p.m.**
2019 meetings:
Monday, Nov. 18, 2019, 5:00 p.m. Monday, Dec. 16, 2019, 5:00 p.m.
- IX. **Adjourn** – David Collins adjourned the meeting at 5:25 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date